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| Policies of the University of North Texas | Chapter 5 |
| 05.059 Leave with Pay for Volunteer Fire Fighters and Emergency Medical Service Volunteers | Human Resources |

Policy Statement.

Application of Policy. All Faculty and Staff

Definitions. None

Procedures and Responsibilities.

- I. Training Schools: University employees who are volunteer fire fighters or emergency medical service volunteers shall be granted a leave of absence with full pay to attend emergency medical service or fire service training conducted by a state agency or institution of higher education, provided such leave does not exceed five (5) working days in any one fiscal year. The leave of absence shall in no way be charged against the employee's accrued leave.
- II. Definition: The Emergency medical services volunteer means emergency medical services personnel who provide emergency pre-hospital care without re-numeration, except reimbursement for expenses.
- III. Emergency Response Situations: University employees who are volunteer fire fighters or emergency medical service volunteers shall be granted a leave of absence with full pay for the purpose of responding to emergency fire or medical situations.
- IV. General Provisions: Leave granted for such purposes must be documented in the employee's file using the UPO-15 Request for Approval of Leave Form for Staff (VPAA-150 for faculty.)

Responsible Party: Assistant Vice President for Human Resources

References and Cross-References.

Texas Government Code, Sec. 661.905
Texas Health and Safety Code, Sec. 773.003

Approved: 9/1/1989

Effective:

Revised: 8/95; 9/99; 9/01; 8/03

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