

March 2021

Payroll Deadlines for ePAR

| Transaction Type | Pay Period | Final Approval Deadline | Pay Date |
|----------------------------|-------------|-------------------------|-----------|
| Semi-Monthly Salaried | 3/1 - 3/15 | Monday, March 8, 2021 | 3/15/2021 |
| Semi-Monthly Supplemental* | 3/1 - 3/15 | Monday, March 15, 2021 | 3/22/2021 |
| Monthly Supplemental* | 2/1 - 2/28 | Monday, March 15, 2021 | 3/22/2021 |
| Monthly Salaried | 3/1 - 3/31 | Friday, March 19, 2021 | 4/1/2021 |
| Task Payments | 3/1 - 3/31 | Friday, March 19, 2021 | 4/1/2021 |
| Stipend Payments | 3/1 - 3/31 | Friday, March 19, 2021 | 4/1/2021 |
| Semi-Monthly Salaried | 3/16 - 3/31 | Friday, March 19, 2021 | 4/1/2021 |
| Hourly (ePAR) | 2/16 - 2/28 | Monday, March 8, 2021 | 3/15/2021 |
| Hourly (ePAR) | 3/1 - 3/15 | Friday, March 19, 2021 | 4/1/2021 |
| Secondary Payroll* | 3/1 - 3/31 | Friday, March 26, 2021 | 4/1/2021 |
| Supplemental* | 3/1 - 3/31 | Thursday, April 1, 2021 | 4/8/2021 |

NOTE: Excludes Hourly (ePAR), see Time and Labor Deadlines Below.

Hourly Deadlines for Time and Labor

| Payroll | Pay Period | Final Approval Deadline | Pay Date |
|-------------------|-------------|-----------------------------|-----------|
| Regular Hourly | 2/1 - 2/15 | Thursday, February 18, 2021 | 3/1/2021 |
| Secondary Hourly* | 2/1 - 2/15 | Monday, February 22, 2021 | 3/1/2021 |
| Supplemental* | 2/1 - 2/15 | Monday, March 1, 2021 | 3/8/2021 |
| Regular Hourly | 2/16 - 2/28 | Monday, March 8, 2021 | 3/15/2021 |
| Supplemental* | 2/16 - 2/28 | Monday, March 15, 2021 | 3/22/2021 |
| Regular Hourly | 3/1 - 3/15 | Friday, March 19, 2021 | 4/1/2021 |
| Secondary Hourly* | 3/1 - 3/15 | Friday, March 26, 2021 | 4/1/2021 |
| Supplemental* | 3/1 - 3/15 | Thursday, April 1, 2021 | 4/8/2021 |

NOTE: Supplemental payroll will be processed for late approvals. No additional hourly payrolls will be processed until the next regular payroll date.

Salaried Payroll Deadlines for Time and Labor

| Payroll | Pay Period | Final Approval Deadline |
|------------------------|------------|-------------------------|
| Monthly & Semi Monthly | 3/1 - 3/31 | Monday, April 12, 2021 |
| Monthly & Semi Monthly | 4/1 - 4/30 | Wednesday, May 12, 2021 |

Deadline is for all time to be entered for salaried employees.

**The Secondary and Supplemental pay dates are not mandated by the state and are subject to delay without notice due to unforeseen circumstances.*