

February 2021

Payroll Deadlines for ePAR

Transaction Type	Pay Period	Final Approval Deadline	Pay Date
Semi-Monthly Salaried	2/1 - 2/15	Monday, February 8, 2021	2/16/2021
Semi-Monthly Supplemental*	2/1 - 2/15	Friday, February 12, 2021	2/22/2021
Monthly Supplemental*	1/1 - 1/31	Friday, February 12, 2021	2/22/2021
Monthly Salaried	2/1 - 2/28	Thursday, February 18, 2021	3/1/2021
Task Payments	2/1 - 2/28	Thursday, February 18, 2021	3/1/2021
Stipend Payments	2/1 - 2/28	Thursday, February 18, 2021	3/1/2021
Semi-Monthly Salaried	2/16 - 2/28	Thursday, February 18, 2021	3/1/2021
Hourly (ePAR)	1/16 - 1/31	Monday, February 8, 2021	2/16/2021
Hourly (ePAR)	2/1 - 2/15	Thursday, February 18, 2021	3/1/2021
Secondary Payroll*	2/1 - 2/28	Monday, February 22, 2021	3/1/2021
Supplemental*	2/1 - 2/28	Monday, March 1, 2021	3/8/2021

NOTE: Excludes Hourly (ePAR), see Time and Labor Deadlines Below.

Hourly Deadlines for Time and Labor

Payroll	Pay Period	Final Approval Deadline	Pay Date
Regular Hourly	1/1 - 1/15	Wednesday, January 20, 2021	2/1/2021
Secondary Hourly*	1/1 - 1/15	Monday, January 25, 2021	2/1/2021
Supplemental*	1/1 - 1/15	Monday, February 1, 2021	2/8/2021
Regular Hourly	1/16 - 1/31	Monday, February 8, 2021	2/16/2021
Supplemental*	1/16 - 1/31	Friday, February 12, 2021	2/22/2021
Regular Hourly	2/1 - 2/15	Thursday, February 18, 2021	3/1/2021
Secondary Hourly*	2/1 - 2/15	Monday, February 22, 2021	3/1/2021
Supplemental*	2/1 - 2/15	Monday, March 1, 2021	3/8/2021

NOTE: Supplemental payroll will be processed for late approvals. No additional hourly payrolls will be processed until the next regular payroll date.

Salaried Payroll Deadlines for Time and Labor

Payroll	Pay Period	Final Approval Deadline
Monthly & Semi Monthly	2/1 - 2/28	Friday, March 12, 2021
Monthly & Semi Monthly	3/1 - 3/31	Monday, April 12, 2021

Deadline is for all time to be entered for salaried employees.

**The Secondary and Supplemental pay dates are not mandated by the state and are subject to delay without notice due to unforeseen circumstances.*