

May 2020

Payroll Deadlines for ePAR

Transaction Type	Pay Period	Final Approval Deadline	Pay Date
Semi-Monthly Salaried	5/1 - 5/15	Monday, May 4, 2020	5/15/2020
Semi-Monthly Supplemental*	5/1 - 5/15	Thursday, May 14, 2020	5/22/2020
Monthly Supplemental*	4/1 - 4/30	Thursday, May 14, 2020	5/22/2020
Monthly Salaried	5/1 - 5/31	Friday, May 15, 2020	6/1/2020
Task Payments	5/1 - 5/31	Friday, May 15, 2020	6/1/2020
Stipend Payments	5/1 - 5/31	Friday, May 15, 2020	6/1/2020
Semi-Monthly Salaried	5/16 - 5/31	Friday, May 15, 2020	6/1/2020
Hourly (ePAR)	4/16 - 4/30	Monday, May 4, 2020	5/15/2020
Hourly (ePAR)	5/1 - 5/15	Friday, May 15, 2020	6/1/2020
Secondary Payroll*	5/1 - 5/31	Thursday, May 21, 2020	6/1/2020
Supplemental*	5/1 - 5/31	Monday, June 1, 2020	6/8/2020

NOTE: Excludes Hourly (ePAR), see Time and Labor Deadlines Below.

Hourly Deadlines for Time and Labor

Payroll	Pay Period	Final Approval Deadline	Pay Date
Regular Hourly	4/1 - 4/15	Monday, April 20, 2020	5/1/2020
Secondary Hourly*	4/1 - 4/15	Thursday, April 23, 2020	5/1/2020
Supplemental*	4/1 - 4/15	Friday, May 1, 2020	5/8/2020
Regular Hourly	4/16 - 4/30	Tuesday, May 5, 2020	5/15/2020
Supplemental*	4/16 - 4/30	Thursday, May 14, 2020	5/22/2020
Regular Hourly	5/1 - 5/15	Monday, May 18, 2020	6/1/2020
Secondary Hourly*	5/1 - 5/15	Thursday, May 21, 2020	6/1/2020
Supplemental*	5/1 - 5/15	Monday, June 1, 2020	6/8/2020

NOTE: Supplemental payroll will be processed for late approvals. No additional hourly payrolls will be processed until the next regular payroll date.

Salaried Payroll Deadlines for Time and Labor

Payroll	Pay Period	Final Approval Deadline
Monthly & Semi Monthly	5/1 - 5/31	Friday, June 12, 2020
Monthly & Semi Monthly	6/1 - 6/30	Friday, July 10, 2020

Deadline is for all time to be entered for salaried employees.

**The Secondary and Supplemental pay dates are not mandated by the state and are subject to delay without notice due to unforeseen circumstances.*