

July 2019

Payroll Deadlines for ePAR

Transaction Type	Pay Period	Final Approval Deadline	Pay Date
Semi-Monthly Salaried	7/1 - 7/15	Tuesday, July 2, 2019	7/15/2019
Semi-Monthly Supplemental*	7/1 - 7/15	Monday, July 15, 2019	7/22/2019
Monthly Supplemental*	6/1 - 6/30	Monday, July 15, 2019	7/22/2019
Monthly Salaried	7/1 - 7/31	Monday, July 15, 2019	8/1/2019
Task Payments	7/1 - 7/31	Monday, July 15, 2019	8/1/2019
Stipend Payments	7/1 - 7/31	Monday, July 15, 2019	8/1/2019
Semi-Monthly Salaried	7/16 - 7/31	Monday, July 15, 2019	8/1/2019
Hourly (ePAR)	6/16 - 6/30	Tuesday, July 2, 2019	7/15/2019
Hourly (ePAR)	7/1 - 7/15	Monday, July 15, 2019	8/1/2019
Secondary Payroll*	7/1 - 7/31	Wednesday, July 24, 2019	8/1/2019
Supplemental*	7/1 - 7/31	Thursday, August 1, 2019	8/8/2019

NOTE: Excludes Hourly (ePAR), see Time and Labor Deadlines Below.

Hourly Deadlines for Time and Labor

Payroll	Pay Period	Final Approval Deadline	Pay Date
Regular Hourly	6/1 - 6/15	Tuesday, June 18, 2019	7/1/2019
Secondary Hourly*	6/1 - 6/15	Friday, June 21, 2019	7/1/2019
Supplemental*	6/1 - 6/15	Monday, July 1, 2019	7/8/2019
Regular Hourly	6/16 - 6/30	Wednesday, July 3, 2019	7/15/2019
Supplemental*	6/16 - 6/30	Monday, July 15, 2019	6/24/2019
Regular Hourly	7/1 - 7/15	Thursday, July 18, 2019	8/1/2019
Secondary Hourly*	7/1 - 7/15	Wednesday, July 24, 2019	8/1/2019
Supplemental*	7/1 - 7/15	Thursday, August 1, 2019	8/8/2019

NOTE: Supplemental payroll will be processed for late approvals. No additional hourly payrolls will be processed until the next regular payroll date.

Salaried Payroll Deadlines for Time and Labor

Payroll	Pay Period	Final Approval Deadline
Monthly & Semi Monthly	7/1 - 7/31	Monday, August 12, 2019
Monthly & Semi Monthly	8/1 - 8/31	Friday, September 6, 2019

Deadline is for all time to be entered for salaried employees.

**The Secondary and Supplemental pay dates are not mandated by the state and are subject to delay without notice due to unforeseen circumstances.*