

# May 2019

## Payroll Deadlines for ePAR

Transaction Type	Pay Period	Final Approval Deadline	Pay Date
Semi-Monthly Salaried	5/1 - 5/15	Friday, May 3, 2019	5/15/2019
Semi-Monthly Supplemental*	5/1 - 5/15	Wednesday, May 15, 2019	5/22/2019
Monthly Supplemental*	4/1 - 4/30	Wednesday, May 15, 2019	5/22/2019
Monthly Salaried	5/1 - 5/31	Wednesday, May 15, 2019	6/3/2019
Task Payments	5/1 - 5/31	Wednesday, May 15, 2019	6/3/2019
Stipend Payments	5/1 - 5/31	Wednesday, May 15, 2019	6/3/2019
Semi-Monthly Salaried	5/16 - 5/31	Wednesday, May 15, 2019	6/3/2019
Hourly (ePAR)	4/16 - 4/30	Friday, May 3, 2019	5/15/2019
Hourly (ePAR)	5/1 - 5/15	Wednesday, May 15, 2019	6/3/2019
Secondary Payroll*	5/1 - 5/31	Thursday, May 23, 2019	6/3/2019
Supplemental*	5/1 - 5/31	Monday, June 3, 2019	6/10/2019

**NOTE: Excludes Hourly (ePAR), see Time and Labor Deadlines Below.**

## Hourly Deadlines for Time and Labor

Payroll	Pay Period	Final Approval Deadline	Pay Date
Regular Hourly	4/1 - 4/15	Thursday, April 18, 2019	5/1/2019
Secondary Hourly*	4/1 - 4/15	Tuesday, April 23, 2019	5/1/2019
Supplemental*	4/1 - 4/15	Wednesday, May 1, 2019	5/8/2019
Regular Hourly	4/16 - 4/30	Monday, May 6, 2019	5/15/2019
Supplemental*	4/16 - 4/30	Wednesday, May 15, 2019	5/22/2019
Regular Hourly	5/1 - 5/15	Monday, May 20, 2019	6/3/2019
Secondary Hourly*	5/1 - 5/15	Thursday, May 23, 2019	6/3/2019
Supplemental*	5/1 - 5/15	Monday, June 3, 2019	6/10/2019

**NOTE: Supplemental payroll will be processed for late approvals. No additional hourly payrolls will be processed until the next regular payroll date.**

## Salaried Payroll Deadlines for Time and Labor

Payroll	Pay Period	Final Approval Deadline
Monthly & Semi Monthly	5/1 - 5/31	Wednesday, June 12, 2019
Monthly & Semi Monthly	6/1 - 6/30	Friday, July 12, 2019

**Deadline is for all time to be entered for salaried employees.**

*\*The Secondary and Supplemental pay dates are not mandated by the state and are subject to delay without notice due to unforeseen circumstances.*