

# March 2019

## Payroll Deadlines for ePAR

Transaction Type	Pay Period	Final Approval Deadline	Pay Date
Semi-Monthly Salaried	3/1 - 3/15	Tuesday, March 5, 2019	3/15/2019
Semi-Monthly Supplemental*	3/1 - 3/15	Thursday, March 14, 2019	3/22/2019
Monthly Supplemental*	2/1 - 2/28	Thursday, March 14, 2019	3/22/2019
Monthly Salaried	3/1 - 3/31	Friday, March 15, 2019	4/1/2019
Task Payments	3/1 - 3/31	Friday, March 15, 2019	4/1/2019
Stipend Payments	3/1 - 3/31	Friday, March 15, 2019	4/1/2019
Semi-Monthly Salaried	3/16 - 3/31	Friday, March 15, 2019	4/1/2019
Hourly (ePAR)	2/16 - 2/28	Tuesday, March 5, 2019	3/15/2019
Hourly (ePAR)	3/1 - 3/15	Friday, March 15, 2019	4/1/2019
Secondary Payroll*	3/1 - 3/31	Friday, March 22, 2019	4/1/2019
Supplemental*	3/1 - 3/31	Monday, April 1, 2019	4/8/2019

**NOTE: Excludes Hourly (ePAR), see Time and Labor Deadlines Below.**

## Hourly Deadlines for Time and Labor

Payroll	Pay Period	Final Approval Deadline	Pay Date
Regular Hourly	2/1 - 2/15	Tuesday, February 19, 2019	3/1/2019
Secondary Hourly*	2/1 - 2/15	Thursday, February 21, 2019	3/1/2019
Supplemental*	2/1 - 2/15	Friday, March 1, 2019	3/8/2019
Regular Hourly	2/16 - 2/28	Wednesday, March 6, 2019	3/15/2019
Supplemental*	2/16 - 2/28	Thursday, March 14, 2019	3/22/2019
Regular Hourly	3/1 - 3/15	Tuesday, March 19, 2019	4/1/2019
Secondary Hourly*	3/1 - 3/15	Friday, March 22, 2019	4/1/2019
Supplemental*	3/1 - 3/15	Monday, April 1, 2019	4/8/2019

**NOTE: Supplemental payroll will be processed for late approvals. No additional hourly payrolls will be processed until the next regular payroll date.**

## Salaried Payroll Deadlines for Time and Labor

Payroll	Pay Period	Final Approval Deadline
Monthly & Semi Monthly	3/1 - 3/31	Friday, April 12, 2019
Monthly & Semi Monthly	4/1 - 4/30	Friday, May 10, 2019

**Deadline is for all time to be entered for salaried employees.**

*\*The Secondary and Supplemental pay dates are not mandated by the state and are subject to delay without notice due to unforeseen circumstances.*