A DELEGATION DECISION-MAKING TREE

A decision-making tool for selecting an appropriate health care provider for changing scope of practice through delegation

Identify potential health care provider/s who may be able to provide the task and determine:

Current competency level

For example:

• Any limits of practice—legal (laws and rules and regulations issued by regulatory bodies, administrative (e.g., authoritative circulars, orders emanating from sources such as the ministry of health, employing authority, institution), practice standards, custom and tradition that would be a barrier to the identified health care provider

Do the job requirements and practice circumstances fit the selected health care provider/s?

Will shifting the task to the selected health care provider: Add to the continuity of care, Increase access to care? Is the health care provider the only category available to carry out the task? Will shifting or delegating the task make more effective use of available health care providers? O Does the provider have the Look for another competencies required to solution carry out the task? Check that competency Can competence level is sufficient for safe, levels be increased? effective practice Competency levels Reconsider Does the task lie within practice increased through: proposed category limits as defined by scopes of of health care Further training practice and/or job descriptions? provider or look for Supervision another solution If provider meets all Can practice limits requirements (has competency be altered? and task is within recognised practice limits) Reconsider Practice limits changed through **Authorise** to carry out proposed category the application of delegated act of health care Policies provider Decide on approaches for Orders maintaining competence, e.g.: Delegated (devolved) Supervision duties/supervision Periodic competence Protocols/guidelines Changes in relevant legislative checks Access to continuing provision (both in primary and secondary legislation) and or education

interpretation of laws