

Six Steps for Properly Cleaning and Disinfecting Your School

Protect Your School Against COVID-19

Properly cleaning and disinfecting surfaces and objects can help safely and effectively reduce the spread of disease in your school or facility.

- ✓ **Always wear gloves and other personal protective equipment (PPE) appropriate for the chemicals being used.** The PPE may include eye protection.
- ✓ **Cleaning and disinfection products should not be used by or near students.**
- ✓ **Make sure that there is adequate ventilation (air flow) when using chemical products** to prevent yourself or others from inhaling toxic vapors.



- 1. Use an EPA-approved disinfectant against COVID-19.** Visit [epa.gov/listn](https://www.epa.gov/listn) or scan the QR code with your smart phone to check EPA's list of approved disinfectants.
- 2. Always follow the directions on the label.** Check "use sites" and "surface types" to find out where the product can be used. Pay close attention to "precautionary statements."
- 3. Clean surfaces and determine how areas will be disinfected.** Clean surfaces with soap (or detergent) and water prior to disinfection. Routinely clean and disinfect frequently touched surfaces at least daily.
- 4. Follow the specified contact time.** Apply the product (e.g., spray or wipe a surface) and allow it to dry according to the specified contact time on the label.
- 5. Wear gloves and wash your hands with soap and water.** Discard disposable gloves after each cleaning and disinfection. For reusable gloves, dedicate a pair to disinfecting surfaces to prevent the spread of COVID-19. After removing gloves, wash your hands with soap and water for at least 20 seconds.
- 6. Store chemicals in a secure location.** Keep product lids closed tightly and store products in a location away from students' reach and sight.



[cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)