

Six Steps for Properly Cleaning and Disinfecting Your School

Protect Your School Against COVID-19

Properly cleaning and disinfecting surfaces and objects can help safely and effectively reduce the spread of disease in your school or facility. Routinely clean and disinfect frequently touched surfaces.

- ✓ **Always wear gloves and other personal protective equipment (PPE)** appropriate for the chemicals being used. The PPE may include eye protection
- ✓ **Cleaning and disinfection products should not be used by or near students.**
- ✓ **Make sure that there is adequate ventilation (air flow) when using chemical products** to prevent yourself or others from inhaling toxic vapors.



Step 1:
Visit [epa.gov/listn](https://www.epa.gov/listn) or scan the QR code with your smart phone to see EPA's list of approved disinfectants.



Step 2:
Follow the directions on the label carefully.



Step 3:
Clean surfaces and determine how areas will be disinfected.



Step 4:
Follow the contact time shown on the label.



Step 5:
After cleaning and disinfection, wash your hands with soap and water for at least 20 seconds.



Step 6:
Store chemicals in a secure location away from students' reach and sight.