

# Six Steps for Properly Cleaning and Disinfecting Your School

## Protect Your School Against COVID-19

Properly cleaning and disinfecting surfaces and objects can help safely and effectively reduce the spread of disease in your school or facility. Routinely clean and disinfect frequently touched surfaces.

- ✓ **Always wear gloves and other personal protective equipment (PPE)** appropriate for the chemicals being used. The PPE may include eye protection
- ✓ **Cleaning and disinfection products should not be used by or near students.**
- ✓ **Make sure that there is adequate ventilation (air flow) when using chemical products** to prevent yourself or others from inhaling toxic vapors.



**Step 1:**  
Visit [epa.gov/listn](https://www.epa.gov/listn) or scan the QR code with your smart phone to see EPA's list of approved disinfectants.



**Step 2:**  
Follow the directions on the label carefully.



**Step 3:**  
Clean surfaces and determine how areas will be disinfected.



**Step 4:**  
Follow the contact time shown on the label.



**Step 5:**  
After cleaning and disinfection, wash your hands with soap and water for at least 20 seconds.



**Step 6:**  
Store chemicals in a secure location away from students' reach and sight.



[cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)