Condition of Confinement Review Worksheet

(This document must be attached to each G-324A Inspection Form)

This Form to be used for Inspections of Facilities used longer than 72 Hours



ICE Detention Standards Review Worksheet

🔀 Local Jail – IGSA			
State Facility – IGSA			
☐ ICE Contract Detention Facility			
Name			
Rolling Plains Regional Detention Cen	ter		
Address (Street and Name)			
118 County Road 206			
City, State and Zip Code			
Haskell, Texas			
County			
Haskell County			
Name and Title of Chief Executive Office	er (Warden/OIC/Su	perintendent)	
b6,b7c Warden			
Name and Title of Reviewer-In-Charge			
b6,b7c			
Date[s] of Review			
February 26, 2009			
Type of Review			
	al Special Ass	sessment	er

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Zeminoo Transfer Dianuaru	

NOTE: FOR EACH STANDARD RATED BELOW ACCEPTABLE, FACILITIES MUST ATTACH A PLAN OF ACTION FOR BRINGING OPERATIONS INTO COMPLIANCE. EACH FACILITY SHOULD EXAMINE THE ENTIRE WORKSHEET TO IDENTIFY AREAS OF IMPROVEMENT, INCLUDING THOSE STANDARDS WHERE AN OVERALL FINDING OF ACCEPTABLE WAS ACHIEVED.

SECTION I. **DETAINEE SERVICES STANDARDS**

ACCESS TO LEGAL MATERIALS

POLICY: FACILITIES HOLDING ICE DETAINEES SHALL PERMIT DETAINEES ACCESS TO A LAW LIBRARY, AND PROVIDE LEGAL MATERIALS, FACILITIES, EQUIPMENT, DOCUMENT COPYING PRIVILEGES, AND THE OPPORTUNITY TO PREPARE LEGAL DOCUMENTS. COMPONENTS. Y N NA REMARKS The facility provides a designated law library for detainee use. The facility has a designated law \boxtimes library. The law library contains all materials listed in the "Access to Legal Along with the legal materials Materials" Standard, Attachment A. The listing of materials is posted in for attachment A, the facility X the law library. provides detainees with eleven LexisNexis computers. The library contains a sufficient number of chairs, is well lit, and is X П reasonably isolated from noisy areas. The law library is adequately equipped with typewriters and/or M П computers, and has sufficient supplies for daily use by the detainees. In addition to the physical law library, detainees have access to the As mentioned there are eleven LexisNexis electronic law library. X computers with LexisNexis capability. Where provided, the LexisNexis library is updated and is current. The software is updated on a \boxtimes quarterly basis. Outside persons and organizations are permitted to submit published legal material for inclusion in the legal library. Outside published material is \boxtimes forwarded and reviewed by ICE prior to inclusion. There is a designated ICE or facility employee who inspects, updates, and The assigned ICE Field Office maintains/replaces legal materials and equipment on a routine basis. staff inspects the LexisNexis \boxtimes П and telephone systems on a weekly basis. Detainees are offered a minimum 5 hours per week in the law library. Schedules are posted and Detainees are not required to forego recreation time in lieu of library detainee access to the legal \boxtimes П usage. Detainees facing a court deadline are given priority use of the law library exceeds the ICE library. requirement. Detainees may request materials not currently in the law library. Each request is reviewed and, where appropriate, an acquisition request is \boxtimes П timely initiated. Requests for copies of court decisions are accommodated within 3-5 business days. Detainees are permitted to assist other detainees, voluntarily and free of The facility provides a detainee charge, in researching and preparing legal documents, consistent with \boxtimes \Box law clerk to assist other detainees. Illiterate or non-English-speaking detainees without legal representation receive access to more than just English-language law books after \boxtimes \Box indicating their need for help. Detainees may retain a reasonable amount of personal legal material in All legal materials are the general population and in the special management unit. Stored legal maintained by the detainee. If at materials are accessible within 24 hours of a written request. any time legal materials become a security threat, staff will M instruct the detainees to verify the need for the materials or the materials are removed after consulting with the ICE Field Office. Detainees housed in Administrative Detention and Disciplinary Detainees in Segregation status Segregation units have the same law library access as the general are allowed 5 hours in the Law \boxtimes П population, barring security concerns. Detainees denied access to legal Library and are also afforded materials are documented and reviewed routinely for lifting of sanctions. more time upon request.

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All denials of access to the law library fully documented.

ACCESS TO LEGAL	MATER	IALS		
POLICY: FACILITIES HOLDING ICE DETAINEES SHALL PERMIT DETAINEES FACILITIES, EQUIPMENT, DOCUMENT COPYING PRIVILEGES, AND THE OPPORT				
COMPONENTS	Y	N	NA	REMARKS
Facility staff informs ICE Management when a detainee or group of detainees is denied access to the law library or law materials.	\boxtimes			
Detainees who seek judicial relief on any matter are not subjected to reprisals, retaliation, or penalties.	×			
ACCEPTABLE DEFICIENT	AT-RIS	K		REPEAT FINDING
REMARKS:				

The facility is in compliance with the ICE standard regarding Access to Legal Materials. The law library at this facility is well organized and equipped. Detainees are afforded more hours in the law library than required by the ICE standard.

AUDITOR'S SIGNATURE / DATE

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ADMISSION AND RELEASE POLICY: ALL DETAINEES WILL BE ADMITTED AND RELEASED IN A MANNER THAT ENSURES THEIR HEALTH, SAFETY, AND WELFARE. THE ADMISSIONS PROCEDURE WILL, AMONG OTHER THINGS INCLUDE MEDICAL SCREENING; A FILE-BASED ASSESSMENT AND CLASSIFICATION PROCESS; A BODY SEARCH; AND A SEARCH OF PERSONAL BELONGINGS, WHICH WILL BE INVENTORIED, DOCUMENTED, AND SAFEGUARDED AS NECESSARY.							
COMPONENTS	Y	N	NA	REMARKS			
In-processing includes an orientation of the facility. The orientation includes: Unacceptable activities and behavior, and corresponding sanctions; How to contact ICE; The availability of <i>pro bono</i> legal services, and how to pursue such services; schedule of programs, services, daily activities, including visitation, telephone usage, mail service, religious programs, count procedures, access to and use of the	\boxtimes			This facility's Detainee Handbook clearly explains the disciplinary process, level of offenses, and all the other required information.			
law library and the general library; sick-call procedures, and the detainee handbook.							
Medical screenings are performed by medical staff <u>or</u> persons who have received specialized training for the purpose of conducting an initial health screening.	\boxtimes						
Each new arrival is classified according to criminal history and threat levels. Criminal history is provided for each detainee by the ICE field office.	\boxtimes			ICE provides individual criminal histories and classifies each detainee before their arrival to the facility. All forms are maintained in each detainee's file.			
All new arrivals are searched in accordance with the "Detainee Search" standard. An officer of the same sex as the detainee conducts the search and the search is conducted in an area that affords as much privacy as possible.	⊠						
Detainees are stripped searched only when cause has been established and not as routine policy. Non-criminal detainees are not strip-searched but are patted down, unless reasonable suspicion is established.	\boxtimes			This facility policy 3.1.18 (b) complies with this standard.			
The "Contraband" standard governs all personal property searches. IGSAs/CDFs use or have a similar contraband standard. Staff prepares a complete inventory of each detainee's possessions. The detainee receives a copy.	\boxtimes			The detainee receives a copy and the other copy is placed in their file.			
Staff completes Form I-387 or similar form for CDFs and IGSAs for every lost or missing property claim. Facilities forward all I-387 claims to ICE.				This facility maintains its own form for lost property.			
Detainees are issued appropriate and sufficient clothing and bedding for the climatic conditions.	\boxtimes						
The facility provides and replenishes personal hygiene items as needed. Gender-specific items are available. ICE Detainees are not charged for these items.	\boxtimes						
All releases are properly coordinated with ICE using a Form I-203.	\boxtimes			The Dallas Field Office utilizes form I-203(a) for release purposes.			
Staff completes paperwork/forms for release as required.	\boxtimes						
ACCEPTABLE DEFICIENT] A T	-RIS	K ·	REPEAT FINDING			
REMARKS: The facility is in compliance with the ICE standard for Admission and Release. This facility maintains communication with the Dallas Field Office, which enhances the admission and release program.							
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AUDITOR'S SIGNATURE / DATE

CLASSIFICATION SYSTEM						
POLICY: ALL FACILITIES WILL DEVELOP AND IMPLEMENT A SYSTEM ACCORDING TO WHICH ICE DETAINEES ARE CLASSIFIED. THE CLASSIFICATION SYSTEM WILL ENSURE THAT EACH DETAINEE IS PLACED IN THE APPROPRIATE CATEGORY, PHYSICALLY SEPARATED FROM						
DETAINEES IN OTHER CATEGORIES						
COMPONENTS	Y	N	NA	REMARKS		
The facility has a system for classifying detainees. In CDFs and IGSAs, an Objective Classification System or similar is used.	\boxtimes					
The facility classification system includes:						
 Classifying detainees upon arrival; 						
• Separating from the general population those individuals who		П	П			
cannot be classified upon arrival; and						
 The first-line supervisor or designated classification specialist reviewing every classification decision. 						
The intake/processing officer reviews work-folders, A-files, etc., to		2000		When delivering a detainee to this facility		
identify and classify each new arrival.				the ICE Field Office provides the 203, 213		
		П	П	and classifies the detainee. The facility uses		
	-			this information and develops a		
				classification process to match the facility's levels.		
Staff uses only information that is factual, and reliable to determine				levels.		
classification assignments. Opinions and unsubstantiated/unconfirmed		П	П			
reports may be filed but are not used to score detainees classifications.		Ш	<u> </u>			
Housing assignments are based on classification-level.	\boxtimes		П			
A detainee's classification-level does not affect his/her recreation						
opportunities. Detainees recreate with persons of similar classification						
designations.						
Detainee work assignments are based upon classification designations.				Facility policy 5.1.1, section (d) states,		
		Ш	П,	"detainee work assignments will be based on		
	ļ			the classification level".		
The classification process includes reassessment/reclassification. At				The detainee handbook, explains the reclassification process.		
IGSA's, detainees may request reassessment 60 days after arrival. Procedures exist for a detainee to appeal their classification assignment.				rectassification process.		
Only a designated supervisor or classification specialist has the		П				
authority to reduce a classification-level on appeal.						
Classification appeals are resolved within five business days and				The detainee handbook explains the		
detainees are notified of the outcome within 10 business days.			Ш	classification process.		
Classification designations may be appealed to a higher authority, such	M		П			
as the Warden or equivalent.		Ш				
The Detainee Handbook or equivalent for IGSAs explains the						
classification levels, with the conditions and restrictions applicable to		LJ.	Ш			
each.	<u> </u>					
ACCEPTABLE DEFICIENT	_ A 1	-Ris	K	REPEAT FINDING		
Remarks:						
The facility is in compliance with the ICE classification standard. Deta	inees	are h	oused	and assigned work based on their		
classification level.	-11-00		- apout	Superior Sup		
b6,b7c ebruary 26, 2009 b6,b	70					
AUDITOR'S SIGNATURE / DATE						

CORRESPONDENCE AND OTHER MAIL POLICY: ALL FACILITIES WILL ENSURE THAT DETAINEES SEND AND RECEIVE CORRESPONDENCE IN A TIMELY MANNER, SUBJECT TO LIMITATIONS REQUIRED FOR THE SAFETY, SECURITY, AND ORDERLY OPERATION OF THE FACILITY. OTHER MAIL WILL BE PERMITTED, SUBJECT TO THE SAME LIMITATIONS. EACH FACILITY WILL WIDELY DISTRIBUTE ITS GUIDELINES CONCERNING CORRESPONDENCE AND OTHER MAIL. COMPONENTS YES NO NA REMARKS The rules for correspondence and other mail are posted in each housing or common area, or provided to each detainee via a detainee handbook. Detainee Handbook.

tion. Records are accurate and up to date.

Inding cash removed from a detainee protects and and theft. The amount of cash credited to urate. Discrepancies are documented and procedure includes issuing a receipt to the

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G-324A Detention Inspection Form Worksheet for IGSAs - Rev: 07/09/07

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CORRESPONDENCE AND OTHER MAIL							
POLICY: ALL FACILITIES WILL ENSURE THAT DETAINEES SEND AND RILLIMITATIONS REQUIRED FOR THE SAFETY, SECURITY, AND ORDERLY OPERAT TO THE SAME LIMITATIONS. EACH FACILITY WILL WIDELY DISTRIBUTE ITS	ION OF THE	FACILITY	Y. OTHER	MAIL WILL BE PERMITTED, SUBJECT			
Original identity documents (e.g., passports, birth certificates) are immediately removed and forwarded to ICE staff for placement in A-files.				The Dallas ICE Field Office has acknowledged the receiving of identity documents.			
Staff provides the detainee a copy of his/her identity document(s) upon request.	\boxtimes			All identity documents are maintained in the A-File.			
Staff disposes of prohibited items found in detainee mail in accordance with the "Control and Disposition of Contraband" Standard or the similar prevailing policy in IGSAs.				Contained in local policy 3.1.18, Searches.			
Every indigent detainee has the opportunity to mail, at government expense, reasonable correspondence about a legal matter, in three one ounce letters per week and packages deemed necessary by ICE.	\boxtimes			Logs are maintained to support the needs of indigent detainees.			
The facility has a system for detainees to purchase stamps and for mailing all special correspondence and a minimum of 5 pieces of general correspondence per week.	\boxtimes						
The facility provides writing paper, envelopes, and pencils at no cost to ICE detainees.				Writing materials are available in the housing units and Law Library.			
ACCEPTABLE DEFICIENT	AT-RISI	ζ.		REPEAT FINDING			
REMARKS:			.* .				
The facility is in compliance with the ICE standard for Correspondence to ensure the sender of rejected correspondence receives written notice.	and Other	Mail. Th	e facility	needs to modify their local policy			
February 26, 2009 AUDITOR'S SIGNATURE / DATE	-						

POLICY: EVERY OIC WILL DEVELOP A SITE-SPECIFIC DETAINER HANDBOO POLICIES, RULES, AND PROCEDURES IN EFFECT AT THE FACILITY. THE H				
OPPORTUNITIES AVAILABLE THROUGH VARIOUS SOURCES, INCLUDING THE	FACILITY			
WILL RECEIVE A COPY OF THIS HANDBOOK UPON ADMISSION TO THE FACIL	LITY.			2 4 5 5 7 7 7 7 8 9 9 7 7 7 7 7 7 7 7 7 7 7 7 7
COMPONENTS	Y	N	NA	REMARKS
The detainee handbook is written in English and translated into Spanish, or into the next most-prevalent Language(s).	\boxtimes		П	Each detainee receives a copy of
of into the next most-prevalent Language(s).			الا	the facility handbook and the ICE National Detainee Handbook.
The handbook is supplemented by the facility orientation video, where one is provided.	\boxtimes			
All staff members receive a handbook and training regarding the				
handbook contents.		 		
The handbook is revised as necessary and there are procedures in place for immediately communicating any revisions to staff and detainees.				The facility's detainee handbook was revised on 1-20-09.
There an annual review of the handbook by a designated committee or staff member.				
The state of the s		 		
The detainee handbook addresses the following issues:		凵		
Personal Items permitted to be retained by the detainee; and Initial issue of alethor, hadding and personal hygiene items.			i !	
Initial issue of clothes, bedding and personal hygiene items. The detained handbook states in clear language the basic detained.		 		
The detainee handbook states in clear language the basic detainee responsibilities.				
The handbook clearly outlines the methods for classification of	\boxtimes			
detainees, explains each level, and explains the classification appeals process.				
The handbook states when a medical examination will be conducted.	\boxtimes			Information concerning medical
				examinations is contained within
				the ICE National Detainee
				Handbook.
The handbook describes the facility, housing units, dayrooms, in-dorm				
activities, and special housing units.		<u> </u>		
The handbook describes official count times and count procedures; meal	\square			
times and feeding procedures; procedures for medical or religious diets;				
smoking policy; clothing exchange schedules; and, if authorized, clothes				
washing and drying procedures, and expected personal hygiene				·
practices. The handbook describe times and procedures for obtaining disposable.		 	 	
The handbook describe times and procedures for obtaining disposable razors, and allows that detainees attending court will be afforded the				
opportunity to shave first.				
The handbook describes barber hours and hair cutting restrictions.	\boxtimes			
The handbook describes the telephone policy; debit card procedures;	X		H	
direct and free calls; locations of telephones; policy when telephone				
demand is high; and policy and procedures for emergency phone calls.				
The handbook addresses religious programming.				
The handbook states times and procedures for commissary or vending				
machine usage, where available.				\$4446. <u>11379.14</u> 1.1416
The handbook describes the detainee voluntary work program.	\square			
The handbook describes the library location and hours of operation, and				
law library procedures and schedules		1 ,		
law library procedures and schedules. The handbook describes attorney and regular visitation hours, policies.	N			1
The handbook describes attorney and regular visitation hours, policies, and procedures.				
The handbook describes attorney and regular visitation hours, policies,				

DETAINEE HANDBOOK

POLICIES, RULES, AND PROCEDURES IN EFF. OPPORTUNITIES AVAILABLE THROUGH VARIA WILL RECEIVE A COPY OF THIS HANDBOOK I	OUS SOURCES, INCLUDING THE	FACILITY			
Components		Y	N	NA	REMARKS
The handbook describes the correspondence	e policy and procedures.				
The handbook describes the detainee discip including:	57]		
 Prohibited acts and severity scale Time limits in the Disciplinary Property of the Disciplinary Property 					
• Summary of the Disciplinary Proc The grievance section of the handbook					
grievance process – Including:					
 Informal (if used) and formal grie 	evance procedures;	. 1 e e			
 The appeals process; 					The ICE National Detainee
• <u>In CDF</u> facilities: procedures grievance with ICE.					Handbook provides a guarantee against staff retaliation for
Staff/detainee availability to helpGuarantee against staff retalia					filing/pursuing a grievance.
grievance.					
 How to file a complaint about officer misconduct with the Department of Homeland Security. 				: :	
The detainee handbook describes the med general population and segregation.	cal sick call procedures for				
The handbook describes the facility recreat	ion policy including:			一一	
 Outdoor recreation hours. Indoor recreation hours. 	non poney menung.			— ;	
The handbook describes the detainee dres	s code for daily living; and				
work assignments.	· · · · · · · · · · · · · · · · · · ·			_	
The handbook specifies the rights and resp	onsibilities of all detainees.	Ø			The rights and responsibility of all detainees are described in the
		31.5			ICE National Detainee Handbook.
⊠ ACCEPTABLE	DEFICIENT [] AT-RI	SK		REPEAT FINDING
REMARKS: The facility complies with the ICE Detained	ee Handbook standard. The l	nandbook	provides a	a compre	hensive explanation of the facility's
rules and procedures. It also includes com					
AUDITOR'S SIGNATURE / DATE	b6,b7c				

FOOD SERVICE

POLICY: EVERY FACILITY WILL PROVIDE DETAINEES IN ITS CARE WITH NUTRITIOUS AND APPETIZING MEALS, PREPARED IN ACCORDANCE WITH THE HIGHEST SANITARY STANDARDS.

COMPONENTS	Y	N	NA	REMARKS
The food service program is under the direct supervision of a professionally trained and certified food service administrator. Responsibilities of cooks and cook foremen are in writing. The Food Service Administrator (FSA) determines the responsibilities of the Food Service Staff.				The supervisor has been in his current position for the past year. He has an extensive background in food service.
The Cook Supervisor is on duty on days when the FSA is off duty and vice versa.	×			There is no assistant. The senior cook on duty takes over the departmental responsibilities during the supervisor's absence.
The FSA provides food service employees with training that specifically addresses detainee-related issues. • In ICE Facilities this includes a review of the ICE "Food Service" standard				
Knife cabinets close with an approved locking device, and the on-duty cook foreman maintains control of the key that locks the device.				The knife cabinet is located in the dry warehouse behind a secured door. The cabinet is secured with an approved lock. The duty cook has the only key.
All knives not in a secure cutting room are physically secured to the workstation and staff directly supervises detainees using knives at these workstations. Staff monitors the condition of knives and dining utensils.				Knives are secured to a designated area with a cable when in use.
When necessary, special procedures govern the handling of food items that pose a security threat.				The facility does not utilize any products that require additional security.
Operating procedures include daily searches (shakedowns) of detainee work areas.	\boxtimes			Daily searches are conducted and documented.
The FSA monitors staff implementation of the facility's population counts procedures. Staff is trained in count procedures.				Detainees are required to line up in a designated area for the count.
The detainees assigned to the food service department look neat and clean. Their clothing and grooming comply with the "Food Service" standard.				
The FSA annually reviews detainee-volunteer job descriptions to ensure they are accurate and up-to-date.				
The Cook Foreman or equivalent instructs newly assigned detainee workers in the rules and procedures of the food service department.	×			The supervisor conducts all initial training.
During orientation and training session(s), the CS explains and demonstrates: • Safe work practices and methods; • Safety features of individual products/pieces of equipment; and	\boxtimes			The supervisor provides basic training to all newly assigned
• Training covers the safe handling of hazardous material[s] the detainees are likely to encounter in their work.				detainees.
The Cook Supervisor documents all training in individual detainee detention files.	×			Training is documented on the initial orientation form. The supervisor is in the process of developing lesson plans for the initial orientation.
Detainees at CDFs are paid in accordance with the "Voluntary Work Program" standard. Detainee workers at IGSAs are subject to local and state rules and regulations regarding detainee pay.				All job assignments are voluntary.

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POLICY: EVERY FACILITY WILL PROVIDE DETAINEES IN ITS CARE WITH NUTRITIOUS AND APPETIZING MEALS, PREPARED IN ACCORDANCE WITH THE HIGHEST SANITARY STANDARDS. Y NA REMARKS COMPONENTS N Detainees are served at least two hot meals every day. No more than 14 hours elapse between the last meal served and the first meal of the \boxtimes following day. The facility provides all meals For cafeteria style operations, a transparent "sneeze guard" protects both \boxtimes utilizing a satellite feeding the serving line and salad bar line. process. The facility utilizes a 5 week The facility has a standard 35-day menu cycle. IGSAs use a 35 day X П cycle menu. or similar system for rotating meals. A review of the cycle menu The FSA or facility considers the ethnic diversity of the facility's showed a good assortment of detainee population when developing menu cycles (Provide ethnic meals. The menu lists \bowtie examples). fried chicken, enchilada casserole and cheese burgers. A nutritional analysis was A registered dietitian conducts a complete nutritional analysis of every completed on the Common Fare master-cycle menu planned. X Menu in September 2008, and П on the Master and Diet Menus in February 2009. The FSA has established procedures to ensure that items on the master- \boxtimes П cycle menu are prepared and presented according to approved recipes. The Cook Foreman has the authority to change menu items if necessary. If yes, documenting each substitution, along with its All changes are documented in \boxtimes П the Menu Substitution Log. iustification With copy to FSA All staff and volunteers know and adhere to written "food preparation" \boxtimes П procedures. Detainees whose religious beliefs require the adherence to particular All requests are forwarded to the \boxtimes Program Supervisor for religious dietary laws are referred to the Chaplain or FSA. approval/denial. A common-fare menu available to detainees whose dietary requirements cannot be met on the main line. Changes to the planned common-fare menu can be made at the The facility offers a commonfacility level; fare menu. Changes can be Hot entrees are offered three times a week; made locally and are The common-fare menus satisfy nutritional recommended daily documented on the daily allowances (RDAs); \boxtimes Staff routinely provide hot water for instant beverages and production log. A nutritional analysis was conducted in foods: September 2009 by the staff Common-fare meals are served with: dietician. Disposable plates and utensils. Reusable plates and utensils. Staff use separate cutting boards, knives, spoons, scoops, etc., to prepare the common-fare diet items. A supervisor at the command level must approve a detainee's removal All removals are approved by the Programs Supervisor. from the Common-Fare Program. The Warden, in conjunction with the chaplain and/or local religious leaders, provides the FSA a schedule of the ceremonial meals for the \square following calendar year.

FOOD SERVICE

POLICY: EVERY FACILITY WILL PROVIDE DETAINEES IN ITS CARE WITH NUTRITIOUS AND APPETIZING MEALS, PREPARED IN ACCORDANCE WITH

THE HIGHEST SANITARY STANDARDS.		NT I	AT A	
COMPONENTS	Y	N	NA	REMARKS
The common-fare program accommodates detainees abstaining from particular foods or fasting for religious purposes at prescribed times of the year.				The institution accommodates
 Muslims fasting during Ramadan receive their meals after sundown. 				detainees who request authorization to participate in
Jews who observe Passover but do not participate in the Common-Fare Program receive the same Kosher-for-Passover	—	-		Ramadan, Ash Wednesday and Passover.
 meals as those who do participate. Main-line offerings include one meatless meal (lunch or dinner) on Ash Wednesday and Fridays during Lent. 	, , , , , , , , , , , , , , , , , , ,			
The food service program addresses medical diets.				All prescribed diets are
				provided. The facility utilizes an established menu to produce all prescribed diets.
Satellite-feeding programs follow guidelines for proper sanitation.	\boxtimes			Sanitation standards were being adhered to in all satellite areas.
Hot and cold foods are maintained at the prescribed, "safe" temperature(s) while being served.	\boxtimes			Temperatures were noted as being within the lower range of the national standards.
All meals are provided in nutritionally adequate portions.	\boxtimes			Portion sizes were noted as being the same as those listed on the master menu.
Food is not used to punish or reward detainees based upon behavior.	\boxtimes			
The food service staff instructs detainee volunteers on:			······································	
 Personal cleanliness and hygiene; Sanitary techniques for preparing, storing, and serving food; and 				
• The sanitary operation, care, and maintenance of equipment.			1 1 1 1	
Everyone working in the food service department complies with food safety and sanitation requirements.				
Standard operating procedures include weekly inspections of all food service areas, including dining and food-preparation areas and equipment. • Who conducts the inspections?				The supervisor conducts a documented weekly sanitation inspection.
Equipment is inspected for compliance with health and safety codes and			• .	
regulations. • When was the most recent inspection? • Which agency conducted the inspection?				Equipment is included in the weekly sanitation inspection.
Reports of discrepancies are forwarded to the Warden or designated department head, and corrective action is scheduled and completed.	\boxtimes			
Standard procedure includes checking and documenting temperatures of all dishwashing machines after each meal.	\boxtimes			Temperatures are taken and documented daily at each meal.
Staff documents the results of every refrigerator/freezer temperature check.	×			Freezer and cooler temperatures are taken and documented daily.
The cleaning schedule for each food service area is conspicuously posted.	×			
Procedures include inspecting all incoming food shipments for damage, contamination, and pest infestation.				

FOOD SER	VICE			
POLICY: EVERY FACILITY WILL PROVIDE DETAINEES IN ITS CARE WITH NU	TRITIOUS A	AND APPET	IZING MEA	LS, PREPARED IN ACCORDANCE WITH
THE HIGHEST SANITARY STANDARDS. COMPONENTS	Γγ	l n	NA	REMARKS
Storage areas are locked when not in use.	×			Storage areas were noted as being locked when not in use.
ACCEPTABLE DEFICIENT] AT-RI	SK		REPEAT FINDING

REMARKS:

The sanitation in the department was noted as very good. Staff and detainees were observed in proper attire to include hairnets, gloves (when required) and uniforms. All storage areas were noted as secured when not in use. Food temperatures were within standards, but were noted as being on the lower end of the allowance. The supervisor is in the process of enhancing the initial orientation by developing a written lesson plan that will document what topics are discussed as well as what is discussed on each topic.

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FUNDS AND PERSONAL PROPERTY

POLICY: ALL FACILITIES WILL IMPLEMENT PROCEDURES TO CONTROL AND SAFEGUARD DETAINES' PERSONAL PROPERTY. PROCEDURES WILL PROVIDE FOR THE SECURE STORAGE OF FUNDS, VALUABLES, BAGGAGE, AND OTHER PERSONAL PROPERTY; THE DOCUMENTATION AND RECEIPTING OF SURRENDERED PROPERTY; AND THE INITIAL AND REGULARLY SCHEDULED INVENTORYING OF ALL FUNDS, VALUABLES, AND OTHER PROPERTY.

OTHER PROPERTY.							
STANDARD NA: (IGSA ONLY) CHECK THIS BOX IF ALL ICE DETAINEE FUNDS, VALUABLES AND PROPERTY ARE HANDLED ONLY BY THE ICE FIELD OFFICE OR SUB-OFFICE IN CONTROL OF THE DETAINEE CASE.							
COMPONENTS	YES	No	NA	REMARKS			
Detainee funds and valuables are properly separated, stored, and are accessible only by designated supervisor(s).	\boxtimes			All property is stored in a secured designated area that is only accessible to the Property Clerk, Shift Supervisor, and Shift Lieutenant.			
Detainees' large valuables are secured in a location accessible to designated supervisor(s) or processing staff only.				Large valuables are stored in the same designated property room as general property.			
Staff itemizes the baggage and personal property of arriving detainees (including funds and valuables). For IGSAs and CDFs, using a personal property inventory form that meets the ICE standard?							
Staff forwards an arriving detainee's medication to the medical staff.				All medication is provided to the medical department upon arrival.			
Audits of baggage and non-valuable property occur each quarter and audits are logged and verified.	\boxtimes			The facility conducts a weekly property audit on all ICE property.			
Two officers are present during the processing of detainee funds and valuables during in-processing to the facility. Both officers verify funds and valuables.				Funds and valuables are verified by the Transport Officer, Intake Officer, Shift Sergeant, or Shift Supervisor. Two of the four staff members verify property and valuables.			
Staff searches arriving detainees and their personal property for contraband.	\boxtimes						
Staff procedures follow written policy for returning forgotten property to detainees.				All forgotten/abandoned property is returned to ICE for further distribution.			
Property discrepancies are immediately reported to the CDEO or Chief of Security.	\boxtimes						
Staff follows written procedures when returning property to detainees.				Local procedure 4.7.1, Release and Transfer Procedures outlines, the steps for returning detainee property.			
CDF/IGSA facility procedures for handling detainee property claims are similar with the ICE standard.	×						
The facility attempts to notify an out-processed detainee that he/she left property in the facility: • By sending written notice to the detainee's last known address; • Via certified mail; and • The notice state that the detainee has 30 days in which to claim				All forgotten property is returned to ICE for distribution.			
the property, after which it will be considered abandoned.							

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FUNDS AND I	PERSONA	L PROPE	RTY		
POLICY: ALL FACILITIES WILL IMPLEMENT PROCEDURES TO CON PROVIDE FOR THE SECURE STORAGE OF FUNDS, VALUABLES, B RECEIPTING OF SURRENDERED PROPERTY; AND THE INITIAL AND OTHER PROPERTY.	BAGGAGE,	AND OTH	ER PERSO	NAL PRO	PERTY; THE DOCUMENTATION AND
STANDARD NA: (IGSA ONLY) CHECK THIS BOX IF ALL I BY THE ICE FIELD OFFICE OR SUB-OFFI					
The facility disposes of abandoned property in accordance wi procedures. • If a CDF/IGSA facility, written procedure requires the forwarding of abandoned property to ICE.					Local Policy 4.1.3, Detainee Personal Property, outlines the steps that will be followed when it's necessary to dispose of forgotten/abandoned property.
ACCEPTABLE DEFICIENT		AT-RISH	<u> </u>		REPEAT FINDING
REMARKS	·				
The facility is in compliance with the ICE standard regarding property inventories. February 26, 2009	detainee Fu	nds and P	ersonal P	roperty.	The facility conducts weekly ICE
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GRIEVANCE WILL BE PROCESSED, INVESTIGATED, AND DECIDED (SUBJECTION COMMITTEE WILL CONVENE AS PROVIDED IN THE SOPS. STANDARD PROCESSED, INVESTIGATED, AND DECIDED (SUBJECTION COMMITTEE WILL CONVENE AS PROVIDED IN THE SOPS.	CEDUI	E WILI	LINCLUDE	PROVIDING THE DETAINEE WITH A WRITTEN
RESPONSE TO ANY FORMAL GRIEVANCE, WHICH WILL INCLUDE THE BASIS F PROCEDURES FOR HANDLING EMERGENCY GRIEVANCES. ALL GRIEVANCES OF A GRIEVANCE WILL NOT BE TOLERATED.				그 살아왔다. 그 생생님은 사람들은 사람들은 사람들은 사람들은 사람들은 사람들은 사람들은 사람들
COMPONENTS	Y	N	NA	REMARKS
Written procedures provide for the informal resolution of oral grievances (Not mandatory). • If yes, the detainee has up to five days within which to make his/her concern known to a member of the staff.				Policy 3.5.6, establishes written procedures for the informal resolution of oral grievances. The facility handbook establishes a five day time period in which a detainee must make their concerns known to staff.
Detainees have access to the grievance committee (or equivalent in IGSA), using formal procedures. • Detainees may seek help from other detainees or facility staff when preparing a grievance.				
 Illiterate, disabled, or non-English-speaking detainees receive special assistance when necessary. 				
Every member of the staff knows how to identify emergency grievances, including the procedures for expediting them.				Training is received during initial orientation.
There are documented or substantiated cases of staff harassing, disciplining, penalizing, or otherwise retaliating against a detainee who lodged a complaint: • If yes, explain.				No documented or substantiated cases were observed during the review.
Procedures include maintaining a Detainee Grievance Log. If not, an alternative acceptable record keeping system is maintained. "Nuisance complaints" are identified in the records. For quality control purposes, staff document nuisance complaints received but not filed.				Each grievance is recorded in a log book and in the facility's computerized management system.
Staff is required to forward any grievance that includes officer misconduct to a higher official or, in a CDF/IGSA facility, to ICE.				Staff is not required to forward any grievance that includes officer misconduct to the local ICE field office. This was corrected during the review.
ACCEPTABLE DEFICIENT] A 1	r-Risi	ζ.	REPEAT FINDING
REMARKS: The facility grievance system complies with the ICE standard with one includes officer/staff misconduct to the local ICE field office. Howeve				

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GROUP LEGAL RIGHTS PRESENTATIONS									
POLICY: FACILITIES HOUSING ICE DETAINEES SHALL PERMIT AUTHORIZE PERSONS TO MAKE PRESENTATIONS TO GROUPS OF DETAINEES FOR THE PURPOSE OF INFORMING THEM OF U.S. IMMIGRATION LAW AND PROCEDURES, CONSISTENT WITH THE SECURITY AND ORDERLY OPERATION OF EACH FACILITY. ICE ENCOURAGES SUCH PRESENTATIONS, WHICH INSTRUCT DETAINEES ABOUT THE IMMIGRATION SYSTEM AND THEIR RIGHTS AND OPTIONS WITHIN IT.									
☑ CHECK HERE IF NO GROUP PRESENTATIONS WERE CONDUCTED WITHIN THE PAST 12 MONTHS. MARK STANDARD AS ACCEPTABLE OVERALL AND CONTINUE ON WITH NEXT PORTION OF WORKSHEET.									
COMPONENTS	YES	No.	NA	REMARKS					
The Field Office is responsive to requests by attorneys and accredited representatives for group presentations.									
Upon receipt of concurrence by the Field Office Director, the facility or authorized ICE Field Office ensures timely and proper notification to attorneys or accredited representatives.									
The facility follows policy and procedure when rejecting or requesting modifications to objectionable material provided or presented by the attorney or accredited representative.		· 🗖 . :							
Posters announcing presentations appear in common areas at least 48 hours in advance and sign-up sheets are available and accessible.									
Documentation is submitted and maintained when any detainee is denied permission to attend a presentation and the reason(s) for the denial.									
When the number of detainees allowed to attend a presentation is limited, the facility provides a sufficient number of presentations so that all detainees signed up may attend.									
Detainees in segregation, unable to attend for security reasons, may request separate sessions with presenters. Such requests are documented.									
Interpreters are admitted when necessary to assist attorneys and other legal representatives.									
Presenters are afforded a minimum of one hour to make the presentation and to conduct a question-and-answer session.									
Staff permits presenters to distribute ICE-approved materials.									
Presenters are permitted to meet with small groups of detainees to discuss their cases after the group presentation. ICE or authorized detention staff is present but do not monitor conversations with legal providers.									
Group presenters who have had their privileges suspended are notified in writing by the Field Office Director or designee; and the reasons for suspension are documented. The Headquarters Office for Detention and Removal, Field Operations and Detention management Division, is notified when a group or individual is suspended from making presentations.									
The facility plays ICE-approved videotaped presentations on legal rights at regular opportunities, at the request of outside organizations.									
A copy of the Group Legal Rights Presentation policy, including attachments, is available to detainees upon request									
ACCEPTABLE DEFICIENT	AT-RISI	K		REPEAT FINDING					
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During the past 12 months there have been no requests from	n any legal organization to pre	esent legal rights pre	sentations to the
detainees.		<u> </u>	
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ISSUANCE AND EXCHANGE OF CLOTHING, BEDDING, AND TOWELS

POLICY: ICE REQUIRES THAT ALL FACILITIES HOUSING ICE DETAINEES PROVIDE CLEAN CLOTHING, BEDDING, LINENS, AND TOWELS TO EVERY ICE DETAINEE UPON ARRIVAL. FURTHER, FACILITIES SHALL PROVIDE ICE DETAINEES WITH REGULAR EXCHANGES OF CLOTHING, LINENS, AND TOWELS FOR AS LONG AS THEY REMAIN IN DETENTION.

COMPONENTS	YES	No	NA	REMARKS
The facility has a policy and procedure for the regular issuance and exchange of clothing, bedding, linens, and towels. • The supply of these items exceeds the minimum required for the number of detainees.				Policy 4.4.1, Detainee Clothing, Bedding, and Linen Supplies, establishes policy and procedures for the issuance and exchange of these items.
All new detainees are issued clean, temperature-appropriate, presentable				
clothing during in-processing. Detainees receive:	:			
One uniform shirt and one pair of uniform pants, or one jumpsuit;				The facility exceeds ICE issuance requirements.
• One pair of socks;				
One pair of underwear (Daily change); and			·	
 One pair of facility-issued footwear. Additional clothing is available for changing weather conditions, or as 				
seasonally appropriate.				
New detainees are issued clean bedding, linens, and towels. They receive				
at a minimum:				
• One mattress;		-		
One blanket;Two sheets;				Two blankets are issued during
• One pillowcase;				the winter months.
One towel; and				
 Additional blankets are issued based on local weather conditions. 				
Detainees assigned to special work areas are clothed in accordance with				
the requirements of the job.		· · · · · .	· LJ	
Detainees are provided clean clothing, linen, and towels.				
 Socks and undergarments - exchanged daily. 				Laundry services are provided
 Outer garments - twice weekly. 			П	by the facility on a regular scheduled basis. In addition,
 Sheets - weekly. 				detainees may use the facility's
• Towels - weekly.				self service laundry.
Pillowcases - weekly.				sen service raunary.
Food service detainee volunteer workers are permitted to exchange outer garments daily.				
Volunteer detainee workers are permitted to exchange outer garments				
more frequently.				
ACCEPTABLE DEFICIENT	AT-RISH	C		REPEAT FINDING

REMARKS:

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The facility issues adequate	quantities of clothing.	bedding, and towels to detainees	s. In addition, e	xchanges occur at i	ntervais
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exceeding the ICE standard		the control of the co	-	化多二氯化氯 医氯化二甲基苯	

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MARRIAGE REQUESTS							
POLICY: ALL DETAINEE MARRIAGE REQUESTS WILL RECEIVE CASE-BY-CASE CONSIDERATION FROM ICE MANAGEMENT.							
COMPONENTS	Y	N	NA	REMARKS			
The Field Office considers detainee marriage requests on a case-by-case basis.				All marriage requests are forwarded to the ICE Field Office for consideration.			
The Field Office Director reviews every marriage request rejected by a Warden/OIC or IGSA. Rejections are documented.							
It is standard practice to require a written request for permission to marry.	\boxtimes						
The written request includes a signed statement or comparable documentation from the intended spouse, confirming marital intent.	\boxtimes						
The Warden/OIC provides a written copy of his/her decision to the detainee and his/her legal representative.							
When permission is denied, the Warden/OIC states the basis for his/her decision.	\boxtimes						
The Warden/OIC provides the detainee with a place and time to make wedding arrangements.				All approved marriages are conducted at the ICE Field Office.			
ACCEPTABLE DEFICIENT AT-RISK REPEAT FINDING							

REMARKS:

The facility does not approve/deny any marriage requests. All requests are forwarded to ICE for consideration. No marriage ceremonies are conducted at the facility. Approved marriages are conducted at ICE Field Office. The local detainee handbook refers all questions pertaining to marriages to the ICE National Detainee Handbook.

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NON-MEDICAL EMERGENC	Y ESCO	RTED TI	RIPS						
POLICY: THE IMMIGRATION AND CUSTOMS ENFORCEMENT (ICE) MAY PROVIDE DETAINEES WITH STAFF-ESCORTED TRIPS INTO THE COMMUNITY FOR THE PURPOSE OF VISITING CRITICALLY ILL MEMBERS OF THE DETAINEE'S IMMEDIATE FAMILY, OR FOR ATTENDING FUNERALS.									
STANDARD N/A: CHECK THIS BOX IF ALL ICE NON-MEDICAL EMERGENCY ESCORTED TRIPS ARE HANDLED ONLY BY THE ICE FIELD OFFICE OR SUB-OFFICE IN CONTROL OF THE DETAINEE CASE.									
COMPONENTS	YES	No	NA	REMARKS					
The Field Office Director considers and approves, on a case-by-case									
basis, trips to an immediate family member's:			ļ.:						
• Funeral; or									
Deathbed									
The facility recognizes mother, father, brother, sister, spouse, child, step-									
parent, and foster parent as "immediate family."			ļ <u>.</u>						
The IGSA facility notifies ICE of all detainee requests for non-medical									
escorts.									
The detainee's Deportation Officer reviews the file before forwarding a									
detainee's request, with recommendation, to the approving official. Each		1 .							
recommendation addresses the individual's suitability for travel; e.g., the		1							
kind of supervision required.		<u> </u>							
Each escort includes at least two officers.		<u> </u>							
Escorting officers report unexpected situations to the originating facility									
as a matter of procedure, and the ranking supervisor on duty has the									
authority to issue instructions for completion of the trip.		 	<u> </u>						
Escorting officers have the discretion to increase or decrease minimum									
restraints in accordance with written procedures and classification level of the detainee.	·								
Escort officers are precluded from accepting gifts/gratuities from a		 	\vdash						
detainee, or detainee's relative or friend for any reason.		$ L_{L_{L}} $							
Escort officers ensure that detainees:		 	 						
Conduct themselves in a manner that does not bring discredit to the			 .						
ICE;									
Do not violate federal, state, or local laws;									
Do not purchase, possess, use, consume, or administer narcotics,									
other drugs, or intoxicants;				1					
Make no unauthorized phone calls; and									
• Know they are subject to search, urinalysis, breathalyzer, or									
comparable test upon return.		-							
Standard procedure requires the immediate return to the facility of any									
detainee who violates trip rules.				1 (4 A A)					
ACCEPTABLE DEFICIENT	AT-RIS	K		REPEAT FINDING					
REMARKS:									
All non-medical emergency escorted trips are handled only by the ICE F	ield Offic	e or Sub-	Office in	control of the detainee case.					
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POLICY: IT IS ICE POLICY TO PROVIDE ACCESS TO RECREATIONAL PROGRAMS AND ACTIVITIES TO ALL ICE DETAINEES, TO THE EXTENT POSSIBLE, UNDER CONDITIONS OF SECURITY AND SUPERVISION THAT PROTECT THEIR SAFETY AND WELFARE.

COMPONENTS	Y	N	NA	REMARKS
The facility has a recreation program and facility.				The facility has both indoor and outdoor recreation areas.
A recreational specialist (for facilities with more than 350 detainees) tailors the program activities and offerings to the detainee population.				The facility has a full time recreation specialist.
Regular maintenance keeps recreational facilities and equipment in good condition.				The recreation areas were noted as being well maintained.
The recreational specialist or trained equivalent supervises detained recreation workers.	×			
The recreational specialist or trainee equivalent oversees recreation programs for special housing units (SHU) and special-needs detainees.	\boxtimes			Correctional staff is utilized to supervise the recreational activities in the SHU.
Dayrooms offer sedentary activities, e.g., board games, cards, television.	\boxtimes			Each unit has its own day room. All of the dayrooms have a television, board games, and paperback books.
Outside activities are restricted to limited-contact sports.	\boxtimes			The outdoor recreation area has a soccer field and walking track. The indoor recreation area has a handball court and two basketball goals.
Each detainee has the opportunity to participate in daily recreation.				
Detainees have access to recreation activities outside the housing units for at least one hour daily, 5 days a week.	×			Detainees are offered outdoor recreation, 2 hours a day, 7 days a week.
Staff checks all items for damage and condition when equipment is returned.	\boxtimes			
Staff conducts searches of recreation areas before and after use.				Recreation areas are searched prior to and after each recreation period.
All recreation areas under constant staff supervision.	\boxtimes			
Supervising staff is equipped with radios.	\boxtimes			
The facility provides detainees in the SHU at least one hour of outdoor recreation time daily, five times per week.				All detainees housed in the SHU are offered 2 hours of outdoor recreation, 7 days a week.
Detainees in disciplinary/administrative segregation receive a written explanation when a panel revokes his/her recreation privileges.	\boxtimes			
Special programs or religious activities are available to detainees.				ICE detainees are authorized to participate in all activities available to the general population.
Volunteers are required to sign a waiver of liability before entering a secure portion of the facility where detainees are present.	\boxtimes			
Visitors, relatives, or friends are not allowed to serve as volunteers.	×			Visitors, relatives, or friends are not authorized to participate in the volunteer program.
If outdoor recreation is offered, check this box. No further information	ation is	required	when or	itdoor recreation is offered.
If the facility has no outside recreation, are detainees considered for transfer after six months? • If yes, written procedures ensure timely review of all eligible detainees.				
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RECREATI	ON			
POLICY: IT IS ICE POLICY TO PROVIDE ACCESS TO RECREATIONAL PROPOSSIBLE, UNDER CONDITIONS OF SECURITY AND SUPERVISION THAT PROT	GRAMS ANI	O ACTIVII SAFETY A	TES TO AI	LL ICE DETAINEES, TO THE EXTENT PARE.
Case officers make written transfer recommendations about every sixmonth detainee to the OIC.				
The OIC documents all detainee-transfer decisions, whether yes or no.				
The detainee's written decision for or against an offered transfer documented in his/her A-file.				
Staff notifies the detainee's legal representative of his/her decision to accept/decline a transfer.				
If no recreation is available, the ICE Districts routinely review transfer eligibility for all detainees after 60 days.				
The A-file of every detainee who is held more than 60 days without access to recreation contains either a transfer-waiver signed by the detainee, or the OIC's written determination of the detainee's ineligibility for transfer.				
The detainee's legal representative is notified of the detainee's/OIC's				
decision.				
ACCEPTABLE DEFICIENT	AT-RISI	<		REPEAT FINDING
REMARKS:				
The facility offers both indoor and outdoor recreation areas. In the event conditions, indoor recreation is offered. Detainees assigned to the SHU	t the outdo are offered	or recrea	tion area of outdoo	is closed due to adverse or recreation 7 days a week.

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RELIGIOUS PRACTICES						
POLICY: FACILITIES WILL PROVIDE ICE DETAINEES OF ALL FAITHS WITH RE PRACTICES OF THEIR FAITH, LIMITED ONLY BY THE CONSTRAINTS OF SAFE BUDGETARY CONSIDERATIONS.	ASONABLE TY, SECUR	AND EQUITY, THE	ITABLE OI ORDERLY	PPORTUNITIES TO PARTICIPATE IN THE OPERATIONS OF THE FACILITY AND		
COMPONENTS	Y	N	NA	REMARKS		
Detainees are allowed to engage in religious services.	\boxtimes			Detainees are authorized to participate in religious activities.		
Space is available for detainees to conduct religious services.				The facility has a designated Chapel where all services and functions are conducted.		
The facility allows detainees to observe the major "holy days" of their religious faith. • List any exceptions.						
The facility accommodates recognized holy-day observances by: • Providing special meals, consistent with dietary restrictions; • Honoring fasting requirements; • Facilitating religious services; and • Allowing activity restrictions.				The facility honors all requests to participate in recognized holy-days.		
Each detainee is allowed religious items in his/her immediate possession.	\boxtimes					
Volunteer's credentials are checked and verified before allowing participation in detainee programs.	⊠			Volunteers are required to sign a letter that consists of the facility rules, a list of prohibited items and acts, and a statement of release of liability.		
Members of faiths not represented by clergy may conduct their own services within security allowances.						
Detainees in the Special Management Unit are allowed to participate in religious practices unless otherwise documented for the safety and security of the facility.				Detainees assigned to the SHU may participate in all religious activities and functions.		
ACCEPTABLE DEFICIENT	AT-RISI	ζ	<u></u>]1	REPEAT FINDING		

REMARKS:

ICE detainees are authorized to participate in all religious activities and functions. Detainees are authorized to have various religious items in their immediate possession. The facility has a designated Chapel where all religious services are conducted. Religious volunteers are escorted to the SMU for one-on-one consultations.

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DETAINEE TELEPHONE ACCESS POLICY: ALL FACILITIES HOUSING ICE DETAINEES WILL PERMIT DETAINEES' REASONABLE AND EQUITABLE ACCESS TO TELEPHONES. N NA **COMPONENTS** REMARKS Detainees are allowed access to telephones during established facility X waking hours. Phone rules are on page 15 of Upon admittance, detainees are made aware of the facility's telephone M the Detainee Handbook and are access policy. posted in the housing units. X Access rules are posted in housing units. The facility makes a reasonable effort to provide key information to Key information is posted in detainees in languages spoken by any significant portion of the facility's \boxtimes both English and Spanish. population. The facility has two (2) phones Telephones are provided at a minimum ratio of one telephone per 25 in each housing unit, which M detainees in the facility population. exceeds the ICE requirement. Telephones are inspected regularly by facility staff to ensure that they X are in good working order. The facility administration promptly reports out-of-order telephones to \boxtimes the facility's telephone service provider. The facility administration monitors repair progress and takes Daily maintenance reports are appropriate measures to ensure that required repairs are begun and \boxtimes conducted at this facility. completed timely. Detainees are afforded a Detainees are afforded a reasonable degree of privacy for legal phone X reasonable degree of privacy for calls. legal calls. A procedure exists to assist a detainee who is having trouble placing a \boxtimes confidential call. The facility provides the detainees with the ability to make non-collect M П (special access) calls. 冈 Special Access calls are at no charge to the detainees. The OIG phone number for reporting abuse is programmed into the The OIG phone number is detainee phone system and the phone number was checked by the X \Box posted in housing unit. inspector during the review. Consulate, OIG phone numbers, and numbers for pro bono In facilities unable to fully meet this requirement initially because of limitations of its telephone service, ICE makes alternate arrangements to П X assistance are posted and programmed into the facility's provide required access within 24 hours of a request by a detainee. phone system. No restrictions are placed on detainees attempting to contact attorneys \boxtimes П and legal service providers who are on the approved "Free Legal Services List." Facility Policy 5.4.3, Mail, Special arrangements are made to allow detainees to speak by telephone X Telephone, and Visiting, section with an immediate family member detained in another Facility. c, complies with this standard.

Phone restrictions are not used \boxtimes Any telephone restrictions are documented. as sanction at this facility. The facility has a system for taking and delivering emergency detainee X telephone messages. Emergency phone call messages are immediately given to detainees. \square Detainees are allowed to return emergency phone calls as soon as \boxtimes П possible.

COMPONENTS	Y	N	NA	BLE ACCESS TO TELEPHONES. REMARKS
Detainees in disciplinary segregation are allowed phone calls relating to the detainee's immigration case or other legal matters, including consultation calls.				Facility Policy, Special Management 3.4.1.
Detainees in disciplinary segregation are allowed phone calls to consular/embassy officials.				All consular/embassy telephone numbers are programmed into the phone system.
Detainees in disciplinary segregation are allowed phone calls for family emergencies.	\boxtimes			
Detainees in administrative detention and protective custody are afforded the same telephone privileges as those in general population.	\boxtimes			
When detainee phone calls are monitored, notification is posted by detainee telephones that phone calls made by the detainees may be monitored. Special Access calls are not monitored.				
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into the detainee telephone system.

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VISITATION POLICY: ICE SHALL PERMIT DETAINEES TO VISIT WITH FAMILY, FRIENDS, LEGAL REPRESENTATIVES, SPECIAL INTEREST GROUPS, AND THE NEWS MEDIA. REMARKS COMPONENTS Visitation schedules are posted

There is a written visitation schedule and hours for general visitation.			in the units and also located in the Handbook.
The visitation hours tailored to the detainee population and the demand for visitation.	\boxtimes		
The visitation schedule and rules are available to the public.	\boxtimes		Rules and schedules are posted in the front lobby.
The hours for all categories of visitation are posted in the visitation waiting area.	\boxtimes		
A written copy of the rules regulating visitation and the hours of visitation is available to visitors.	\boxtimes		
A general visitation log is maintained.			The Front Lobby Office maintains the visiting room and visitation log.
The detainees are permitted to retain personal property items specified in the standard.			
A visitor dress code is available to the public.	\boxtimes		
Visitors are searched and identified according to standard requirements.	\boxtimes		All items that enter this facility are inspected by the Front Lobby Officer.
The requirement on visitation by minors is complied with.	\boxtimes		
At facilities where there is no provision for visits by minors, ICE arranges for visits by children and stepchildren, on request, within the first 30 days.			The facility allows minors to visit.
After that time, on request, ICE considers a transfer, when possible, to a facility that will allow minor visitation. At a minimum, monthly visits are allowed.		\boxtimes	Minors are allowed to visit with detainees.
Detainees in special housing are afforded visitation.	\boxtimes		
Legal visitation is available seven (7) days a week, including holidays.			The Detainee Handbook, page 17, allows Attorney visits seven (7) days a week from 8:00 AM to 5:00 PM.
On regular business days legal visitation hours are provide for a minimum of eight (8) hours per day, and a minimum of four hours per day on weekends and holidays.	\boxtimes		
On regular business days, detainees are given the option of continuing a meeting with a legal representative through a scheduled meal.	×		
Private consultation rooms are available for attorney meetings. There is a mechanism for the detainee and his/her representative to exchange documents.	\boxtimes		The facility has two attorney visiting areas and an additional two private visiting areas.
There are written procedures governing detainee searches.			Policy 5.4.4, describes the procedures for detainee visitation searches.

VISITATION							
POLICY: ICE SHALL PERMIT DETAINEES TO VISIT WITH FAMILY, FRIENDS, LI MEDIA.	EGAL REPR	ESENTATIV	ES, SPECIA	AL INTEREST GROUPS, AND THE NEWS			
When strip searches are required after every contact visit with a legal representative, the facility provides an option for non-contact visits with legal representatives.				Policy 5.4.4, section (b), complies with this standard. The Handbook, page 16, #11 states detainees will be strip searched after each visit.			
Prior to each visit, legal service providers, and assistants are identified per the standard.	\boxtimes						
The current list of <i>pro bono</i> legal organizations is posted in the detainee housing areas and other appropriate areas.	\boxtimes						
The decision to permit or deny a tour is not delegated below the level of Field Office Director.	\boxtimes						
Provisions for NGO visitation, as stated in the Detention Standards, are complied with.	\boxtimes	. 🗀		Policy 5.4.4, complies with this standard.			
Law enforcement officials who request to visit with a detainee are referred to the ICE Field Office for approval.				Private interview rooms are available at this facility for outside law enforcement officials to use when interviewing detainees.			
Former detainees or aliens in proceedings, requesting to visit with a detainee, are referred to the OIC or ICE Field Office.							
Procedures are in place, consistent with the detention standard, for examinations by independent medical service providers and experts.	\boxtimes			Corrected during this review.			
ACCEPTABLE DEFICIENT] AT-RIS	SK .		REPEAT FINDING			
REMARKS:							
The detainee visitation program is in compliance with the ICE standard areas for visitation and one area for contact visits with family members.	. The Rol	ling Plains	Detentio	n Center has two non-contact			

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VOLUNTARY WORK	PROGR	AM					
POLICY: IN EVERY FACILITY OFFERING A VOLUNTARY WORK PROGRAM, ICE DETAINEES WILL HAVE THE OPPORTUNITY TO WORK AND EARN MONEY BY PARTICIPATING. WHILE NOT LEGALLY REQUIRED, ICE AFFORDS DETAINEE WORKERS BASIC OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) PROTECTIONS.							
☐ CHECK HERE IF ICE DETAINEES ARE NOT AUTHORIZED TO WORK A' AND MOVE TO NEXT SECTION.	T THE IGS	A FACIL	ITY. MA	RK NA ON FORM G-324A, PAGE 3,			
COMPONENTS	Y	N	NA	REMARKS			
Does the facility have a voluntary work program? • Do ICE detainees participate?	\boxtimes			ICE detainees are authorized to participate in the voluntary work program.			
Detainee housekeeping meets neatness and cleanliness standards.	\boxtimes			Sanitation in the housing units was noted as good.			
Detainees have the opportunity to participate in special details, however, are never allowed to work outside the secure perimeter.							
Written procedures govern selection of detainees for the Voluntary Work Program.							
Where possible, physically and mentally challenged detainees participate in the program.	\boxtimes		· 🗆				
The facility complies with work-hour requirements for detainees, not exceeding: • Eight hours a day and Forty hours a week.							
Detainee volunteers generally work according to fixed schedule.							
If a detainee is removed from a work detail, staff places the written justification for the action in the detainee's detention file.				Documentation is placed in the detainees file if they are removed from a job for disciplinary reasons.			
Staff, in accordance with written procedure, ensures that detainee volunteers understand their responsibilities as workers before they join the work program.							
The voluntary work program meets: OSHA, NFPA, ACA standards							
Medical staff screen and formally certify detainee food service volunteers. Before the assignment begins; and As a matter of written procedure				All detainees are given a physical exam prior to being assigned to food service.			
Detainees receive safety equipment/ training sufficient for the assignment.			П				
Proper procedure is followed when an ICE detainee is injured on the job.							
ACCEPTABLE DEFICIENT	AT-RISI	K		REPEAT FINDING			
REMARKS Detainees are authorized to participate in the voluntary work program. I	Detainees a	are not pa	aid to wo	rk. All assignments are voluntary.			

Detainees are authorized to participate in the voluntary work program. Detainees are not paid to work. All assignments are voluntary. All work assignments are made based on the needs of the institution.

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SECTION II HEALTH SERVICES STANDARDS

HUNGER STRIKES

POLICY: ALL FACILITIES WILL FOLLOW STANDARD GUIDELINES FOR THE MEDICAL AND ADMINISTRATIVE MANAGEMENT OF ICE DETAINEES ENGAGING IN HUNGER STRIKES. BY MONITORING OF THE HEALTH AND WELFARE OF THE INDIVIDUAL DETAINEES, FACILITIES WILL STRIVE TO SUSTAIN THEIR LIVES.

SUSTAIN THEIR LIVES.	ja ja tilen et Tija senjaal			
COMPONENTS	Y	N	NA	REMARKS
When a detainee has refused food for 72 hours, it is standard practice for staff to refer him/her to the medical department.	\boxtimes			Policy, H-70, Hunger Strike, requires a detainee who communicates to staff that he/she is on a hunger strike, or who has "refrained from caloric intake" for a period in excess of 72 hours, be referred to the Health Services unit for evaluation.
CDFs and IGSAs immediately report a hunger strike to the ICE.				There have been no hunger strikes at this facility. The Facility Administrator will immediately report to ICE any hunger strike involving detainees.
The facility has established procedures to ensure staff respond immediately to a hunger strike.	\boxtimes			
Policy and procedure require that staff isolate a hunger-striking detainee from other detainees. • If yes, in an observation room?	×			Policy, H-70, requires that the Health Care staff will monitor detainees by placing them on complete bed rest. This may include medical separation or isolation.
Medical personnel are authorized to place a detainee in the Special Management Unit or a locked hospital room.	\boxtimes			
Medical staff records the weight and vital signs of a hunger-striking detainee at least once every 24 hours.	\boxtimes			Policy, H-70 requires staff to monitor and assess hunger strike detainees, including height, weight and vital signs every twenty-four hours and document the information on a DIHS-002 (REV 1/10/01) form.
The OIC of the facility obtains a hunger striker's consent before medical treatment.				
A signed Refusal of Treatment form is required of every detainee who rejects medical evaluation or treatment.	×			
During a hunger strike, staff document and provide the hunger-striking detainee three meals a day.				Policy, states a detainee will be offered 3 meals a day unless otherwise directed by the Clinical Director. Water and meal intake as well as refusal of meals will be documented.
Staff maintains the hunger strikers supply of drinking water/other beverages.	×			Staff will provide the detainee an adequate supply of drinking water and shall offer to provide other beverages.
During a hunger strike, staff removes all food items from the hunger striker's living area.	Ø			
Staff is directed to record the hunger strikers fluid intake and food consumption; Does staff always use Hunger Strike Monitoring Form I-839 or similar IGSA form.	×			Policy states that all food and fluid intake is documented in the Hunger Strike Monitoring Tool EHS H70 form.
The medical staff has written procedures for treating hunger strikers.	×			Policy requires medical staff have Medical Evaluation and Management standing orders and protocols for the treatment of hunger strikers.

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HUNGER ST	RIKE	S					
POLICY: ALL FACILITIES WILL FOLLOW STANDARD GUIDELINES FOR THE MEDICAL AND ADMINISTRATIVE MANAGEMENT OF ICE DETAINEES							
ENGAGING IN HUNGER STRIKES. BY MONITORING OF THE HEALTH AND WELFARE OF THE INDIVIDUAL DETAINEES, FACILITIES WILL STRIVE TO							
SUSTAIN THEIR LIVES.				그렇게 좋아하는 그 아이지는 그는 지는 물일이다.			
Staff documents all treatment attempts, including attempts to persuade			,	There have been no hunger strikes at this			
hunger striker of medical risks.	\boxtimes	$ \Box $	П	facility. Policy requires documentation of			
		╽╙		all treatment attempts in the medical			
	1. : :			record.			
Staff has received training in identification of hunger strikes. Medical							
staff receives early training in hunger-strike evaluation and treatment.		lП.	П				
Staff remains current in evaluation and treatment techniques.		-					
	l	l					
	 AT	Dict	<u> </u>	DEDE AT FINDING			
ACCEPTABLE DEFICIENT	 AT-	Risk	<u> </u>	REPEAT FINDING			
ACCEPTABLE DEFICIENT	 A T-	Risk	<u> </u>	REPEAT FINDING			
] А Т-	Risk	<u> </u>	REPEAT FINDING			
ACCEPTABLE DEFICIENT REMARKS:							
REMARKS: The facility has established policy on hunger strike management and tre	atmen	t that					
ACCEPTABLE DEFICIENT REMARKS:	atmen	t that					
REMARKS: The facility has established policy on hunger strike management and tre observation, management, and treatment of detainees engaging in a hunger strike management.	atmen	t that					
REMARKS: The facility has established policy on hunger strike management and tre observation, management, and treatment of detainees engaging in a hunger strike. February 26, 2009	atmen	t that					
ACCEPTABLE DEFICIENT REMARKS: The facility has established policy on hunger strike management and tre observation, management, and treatment of detainees engaging in a hunger strike management. b6.b7c February 26, 2009	atmen	t that					
REMARKS: The facility has established policy on hunger strike management and tre observation, management, and treatment of detainees engaging in a hunger strike. February 26, 2009	atmen	t that					

ACCESS TO MEDICAL CARE								
POLICY: EVERY FACILITY WILL ESTABLISH AND MAINTAIN AN ACCREDITE	D/ACC	REDIT	ATION	WORTHY HEALTH PROGRAM FOR THE GENERAL				
WELL-BEING OF ICE DETAINEES.			1					
COMPONENTS	Y	N	NA	REMARKS				
<u>Facilities</u> operate a health care facility in compliance with state and local laws and guidelines.								
The facility's in-processing procedures for arriving detainees include medical screening.								
All detainees have access to and receive medical care.		П	П					
The facility has access to a PHS/DIHS Managed Health Care	1							
Coordinator.			$ \sqcup $					
The medical staff is large enough to provide, examine, and treat the	121							
facility's detainee population.								
The facility has sufficient space and equipment to afford detainee		П						
privacy when receiving health care.		السا						
The medical facility has its own restricted-access area. The restricted								
access area is located within the confines of the secure perimeter.		. LJ						
The medical facility entrance includes a holding/waiting room.								
The medical facility's holding/waiting room is under the direct	\boxtimes	П						
supervision of custodial staff.								
Detainees in the holding/waiting room have access to a drinking fountain.	\boxtimes							
Medical records are kept apart from other files. They are:								
Secured in a locked area within the medical unit;								
• With physical access restricted to authorized medical staff; and								
 Procedurally, no copies made and placed in detainee files. 		•	-					
Pharmaceuticals are stored in a secure area.				Medications are stored in a secure, locked				
	\boxtimes			area and in medication carts that are				
				locked.				
Medical screening includes a Tuberculosis (TB) test.				RPDC policy H-33, Receiving Screening				
• Every arriving detainee receives a TB test during the admission				requires detainees receive TB test within				
process;				24 hours of arrival, policy H-12, Infection				
• Detainee's TB-screening does not occur more than one		Ш		Control Program requires a detainee				
business day after his/her arrival at the facility; and			·	believed to have an infectious disease (TB)				
• Detainees not screened are housed separate from the general				may be isolated until a definitive diagnosis				
population.				has been made.				
All detainees receive a mental-health screening upon arrival. It is	l			Policy, H-39, Mental Health Evaluation				
conducted:				requires that all detainees receive an initial				
By a health care provider or specially trained officer; and Pefers a detained a special provider of the special provider. By a health care provider or specially trained officer; and the special provider of the special provider of the special provider of the special provider or specially trained officer; and the special provider or s	\boxtimes			mental health screening at the time of				
Before a detainee's assignment to a housing unit.				admission to the facility by Mental Health				
		: -		trained, or qualified Mental Health care personnel.				
The facility health care provider promptly reviews all 1-794s (or	124.5			porsonnor.				
equivalent) to identify detainees needing medical attention.	$ \boxtimes $							
The health care provider physically examines/assesses arriving detainees				Records reviewed showed physical				
within 14 days of admission/arrival at the facility.	\boxtimes			examinations are performed on detainees				
	_ _			within 14 days of admission at this facility.				
Detainees in the Special Management Unit have access to health care		\neg		, and the same of				
services.	$ \boxtimes $	\sqcup	Ш					

ACCESS TO MEDICAL CARE				
POLICY: EVERY FACILITY WILL ESTABLISH AND MAINTAIN AN ACCREDITED/ACCREDITATION-WORTHY HEALTH PROGRAM FOR THE GENERAL				
WELL-BEING OF ICE DETAINEES.				
Staff provides detainees with health services (sick call) request slips		5.4		Policy H-34, Daily Handling of Non-
daily, upon request.		7 - 7		Emergency Medical Requests. Sick Call
• Request slips are available in languages other than English,				
including every language spoken by a sizeable number of the	\boxtimes			forms are in English and Spanish.
facility's detainee population.				Completed forms are deposited in a
• Service-request slips are delivered in a timely fashion to the				designated lockbox and are retrieved and
health care provider.			. 1 5. 5	reviewed daily by Health Services staff.
The facility has a written plan for the delivery of 24-hour emergency		- 1		Medical staff are on duty 24/7. Policy H-
health care when no medical personnel are on duty at the facility, or			4.	36, Emergency Services, outlines
when immediate outside medical attention is required.				provision of emergency medical care. In
mon minounce outside medical accomion is required.				the event of an emergency, medical
		$ \sqcup $	Ш	personnel will be contacted to provide care
				and determine if a detainee needs to be
			-	transported to the nearest Emergency
				Room,
The plan includes an on-call provider.	Ø	П		ROOM.
The plan includes a list of telephone numbers for local ambulance and			<u> </u>	Emergency numbers are posted in the
hospital services.		ΙП		Nursing Station and Central Control
1100 p. 1100 p			-	Office.
The plan includes procedures for facility staff to utilize this emergency				
health care consistent with security and safety.		Ш		
Detention staff is trained to respond to health-related emergencies within				All staff is certified in first aid, CPR, and
a 4-minute response time.		П	П	AED operation. Every place in the facility
				can be accessed in less than 3 minutes.
Where staff is used to distribute medication, a health care provider			∇	N. 1. 1. CC 1
properly trains these officers.	🗀	Ш	\boxtimes	Medical staff administers medications.
The medical unit keeps written records of medication that is distributed.		-		A standard Medical Administration Record
				(MAR) is used to document the
				distribution of medications.
The Form I-819 (or IGSA equivalent) is used to notify the				
Warden/Facility of a detainee that has special medical needs.				
A signed and dated consent form is obtained from a detainee before	\boxtimes			
medical treatment is administered.		Ш.		
Detainees use the I-813 (or IGSA equivalent) to authorize the release of				Authorization for Release of Medical
confidential medical records to outside sources.			-	Records & Information Form is completed
				to authorize the release of detainee's
		ш		confidential medical records to outside
				sources. This is placed inside a sealed
				envelope and marked "CONFIDENTIAL."
The facility health care provider is given advance notice prior to the	\boxtimes			
release, transfer, or removal of a detainee.				
Detainee's medical records or a copy thereof, are available and	\boxtimes	П		
transferred with the detainee.	لكا			
Medical records are placed in a sealed envelope or other container				A Health Information Transfer Form, when
labeled with the detainee's name and A-number and marked "MEDICAL	\boxtimes			completed, is placed in a sealed envelope
CONFIDENTIAL".	K-1			labeled with the detainee's name and
				number and marked "CONFIDENTIAL."
ACCEPTABLE DEFICIENT	AT-	Risk		☐ REPEAT FINDING

REMARKS:

Health Care in the Rolling Plains Detention Center is provided in facility of adequate size that is appropriately staffed. Extensive

medical and mental screening is performed immediately upon arrival, referral to appropriate medical staff is provided when necessary.

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SUICIDE PREVENTION AND INTERVENTION POLICY: ALL DETENTION STAFF WORKING WITH ICE DETAINEES WILL BE TRAINED TO RECOGNIZE SUICIDE-RISK INDICATORS. STAFF WILL								
HANDLE POTENTIALLY SUICIDAL INDIVIDUALS WITH SENSITIVITY, SUPERVISION, AND REFERRALS. A CLINICALLY SUICIDAL DETAINEE WILL								
RECEIVE PREVENTIVE SUPERVISION AND TREATMENT.				[2013] [18] 10 [18] [18] [18] [18] [18] [18] [18]				
COMPONENTS	Y	N	NA	REMARKS				
Every new staff member receives suicide-prevention training. Suicide-				Staff receives suicide prevention training				
prevention training occurs during the employee orientation program.				during their orientation program and in				
		•		their annual refresher course.				
Training prepares staff to:								
Recognize potentially suicidal behavior;				Calaida Danasadia (Calaida da d				
• Refer potentially suicidal detainees, following facility				Suicide Prevention Training is given to all				
procedures; and			,	employees.				
 Understand and apply suicide-prevention techniques. 								
A health-care provider or specially trained officer screens all detainees for		100		A trained intake screening officer identifies				
suicide potential as part of the admission process.				potential suicidal detainees. Immediate				
 Screening does not occur later than one working day after the 			П	referral to the medical staff is done and an				
detainee's arrival.		·LI		extensive mental/medical intake screening				
				assessment for suicide ideation is				
				performed upon arrival of detainees.				
Written procedures cover when and how to refer at-risk detainees to		<u>.</u>		Policy H-87, Mental Health Referrals, and				
medical staff and procedures are followed.	\boxtimes			H-89, Mental Health Program, cover when				
				and how to refer at-risk detainees.				
The facility has a designated isolation room for evaluation and treatment.								
The designated isolation room does not contain any structures or smaller			П					
items that could be used in a suicide attempt.		<u> </u>						
Medical staff has approved the room for this purpose.	\boxtimes							
Staff observes and documents the status of a suicide-watch detainee at								
least once every 15 minutes.		<u></u>	اتا ا					
■ ACCEPTABLE □ DEFICIENT □	AT-	Risk		REPEAT FINDING				
	-							
REMARKS:								

Staff at the Rolling Plains Detention Center are trained to recognize detainees who pose a potential suicide risk.	In addition,	staff
interviewed understood the appropriate procedures for placing inmates on suicide watch.		

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TERMINAL ILLNESS, ADVANCED DIRECTIVES, AND DEATH

POLICY ALL FACILITIES HOUSING ICE DETAINEES SHALL HAVE POLICIES AND PROCEDURES ADDRESSING THE ISSUES OF TERMINAL ILLNESS OR INJURY, MEDICAL ADVANCED DIRECTIVES, AND DETAINEE DEATH, TO INCLUDE THE PROCEDURES TO ENSURE PROPER NOTIFICATION IS PROVIDED TO ICE OFFICIALS, FAMILY MEMBERS AND OTHER INTERESTED PARTIES IN THE EVENT OF A DETAINEE BECOMING TERMINALLY ILL OR INJURED OR DEATH OF A DETAINEE OCCURS. IN ADDITION, THE POLICY WILL COVER PROCEDURES TO BE TAKEN IF THE DEATH OF A DETAINEE OCCURS WHILE IN TRANSIT.

CHECK THIS BOX IF THE FACILITY DOES NOT ACCEPT ICE DETAINEES WHO ARE SEVERELY OR TERMINALLY ILL. INDICATE NA IN THE APPROPRIATE BOX FOR THIS PORTION OF THE WORKSHEET. ALWAYS COMPLETE ALL REFERENCES TO DETAINEE DEATH AND RELATED NOTIFICATIONS.

RELATED NOTIFICATIONS.	3.7.	<u> </u>		
COMPONENTS	Y	N	NA	REMARKS
Detainees who are chronically or terminally ill are transferred to an appropriate offsite medical facility.	\boxtimes			Policy, H-73, Terminal Illness, Advance Directives, and Do-Not-Resuscitate (DNR) Orders, requires staff to immediately transfer any detainee determined to be seriously or terminally ill to the nearest appropriate medical facility.
The facility or appropriate ICE office promptly notifies the next of kin of				Policy requires if a detainee is seriously ill,
the detainee's medical condition, to include:				the Local Health Authority will notify the
 The detainee's location; and 			·	appropriate agency of jurisdiction of the
 The limitations placed on visiting. 		\sqcup	. 🔲	detainee's status, destination, and other
				appropriate medical information. In the case of ICE detainees, DIHS will also be notified.
There are guidelines addressing the State Advanced Directive Form for				
Implementing Living Wills and Advanced Directives.			**	
• The guidelines include instructions for detainees who wish to have a living will other than the generic form the DIHS provides	\boxtimes			
or who wishes to appoint another to make advance decisions for				
him or her.				
The guidelines provide the detainee the opportunity to have a private	F-7			
attorney prepare the documents.		Ш		
There is a policy addressing "Do Not Resuscitate Orders"	\boxtimes			
Detainees with a "Do Not Resuscitate" order in the medical record	V			
receive maximal therapeutic efforts short of resuscitation?	\boxtimes	Ш		
The facility notifies the DIHS Medical Director and Headquarters' Legal			•	
Counsel of the name and basic circumstances of any detainee with a "Do	\boxtimes	П	П	Policy H-73, requires and outlines this
Not Resuscitate" order in the medical record. In the case of IGSAs, this		ш,	Ш.	notification.
notification is made through the local ICE representative.				
The facility has written procedures to address the issues of organ		\Box		Policy H-102, Organ Donation by
donation by detainees.				Detainees, address these issues.
The facility has written procedures to notify ICE officials, deceased		m		Policy H-10, is Procedure in the Event of an Offender's Death., addresses this
family members, and consulates, when a detainee dies while in Service.	\boxtimes	Ш		notification.
The facility has a policy and procedure to address the death of a detainee				Policy H-10.1, Death Occurring in ICE
while in transport.	\boxtimes	П		Custody, requires and addresses this
집 이 바닷가 하는 말하는 것 같은 이 의 가 가능하는 것 같다.		.	-	standard.
At all ICE locations the detainee's remains disposed of in accordance		N		
with the provisions detailed in this standard.	Ш			This is not an ICE facility
In the event that neither family nor consulate claims the remains, the				
Field Office schedules an indigent's burial, consistent with local				Policy H-10.3, Disposition of Remains,
procedures.				covers this component.
• If the detainee's is a U.S. military veteran, is the Department of	.3			- covers and components
Veterans Affairs notified?				

TERMINAL ILLNESS, ADVANCED	DIRI	CTI	VES, A	ND DEATH
POLICY ALL FACILITIES HOUSING ICE DETAINEES SHALL HAVE POLICIES AN INJURY, MEDICAL ADVANCED DIRECTIVES, AND DETAINEE DEATH, TO IN PROVIDED TO ICE OFFICIALS, FAMILY MEMBERS AND OTHER INTERESTED PAINJURED OR DEATH OF A DETAINEE OCCURS. IN ADDITION, THE POLICY WILL OCCURS WHILE IN TRANSIT.	CLUE RTIES	E THI IN TH	E PROC E EVEN	EDURES TO ENSURE PROPER NOTIFICATION IS TOF A DETAINEE BECOMING TERMINALLY ILL OR
CHECK THIS BOX IF THE FACILITY DOES NOT ACCEPT ICE DETAINED THE APPROPRIATE BOX FOR THIS PORTION OF THE WORKSHEET. ALW RELATED NOTIFICATIONS.	/AYS	СОМ	PLETE	ALL REFERENCES TO DETAINEE DEATH AND
COMPONENTS	Y	N	NA	REMARKS
An original or certified copy of a detainee's death certificate is placed in the subject's a-file.				Policy H-10.5, Death Certificate, outlines this procedure. The medical record of a detainee who recently died was reviewed. The medical record contained a copy of the death certificate. A copy of this death certificate is placed in the detainee's A-file as well.
The facility follows established policy and procedures describing when to contact the local coroner regarding such issues as: • Performance of an autopsy; • Who will perform the autopsy; • Obtaining state approved death certificates; and • Local transportation of the body.	\boxtimes			Policy H-10.6, Authority to Order Autopsies, addresses these issues.
ICE staff follows established procedures to properly close the case of a deceased detainee.				Policy 10-4 titled, Case Closure, outlines this procedure. ICE staff interviewed indicated that established procedures were followed.
ACCEPTABLE DEFICIENT	AT-	Risk	ζ .	REPEAT FINDING
REMARKS: Terminally ill and chronically ill detainees who require health care beyon	nd tha	ıt whi	ch is pi	royided, are transferred to appropriate

Terminally ill and chronically ill detainees who require health care beyond that which is provided, are transferred to appropriate	
facilities as required by the Agency having jurisdiction over the detainee. Policy requires a designated officer to obtain and make	
proper distribution of the death certificate. A review of the detainee death at this facility showed compliance with established policies	es
and procedures.	

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SECURITY AND CONTROL STANDARDS

CONTRABAND DESTRUCTION IS REQUIRED. COMPONENTS	Y	N	NA	REMARKS
The facility follows a written procedure for handling illegal contraband. Staff inventory, hold, and report it when necessary to the proper authority for action/possible seizure.	×			Addressed local policy 3.1.18, Searches/Contraband.
Contraband that is government property is retained as evidence for potential disciplinary action or criminal prosecution.	\boxtimes			
Staff returns property not needed as evidence to the proper authority. Written procedures cover the return of such property.	\boxtimes			
Altered property is destroyed following documentation and using established procedures.	\boxtimes			
Before confiscating religious items, the OIC or designated investigator contacts a religious authority.				Addressed in local policy 3.1.18.
Staff follows written procedures when destroying hard contraband that is illegal.				Hard contraband is released to proper law enforcement personnel or destroyed using procedures devised in cooperation with, and approved by, local law enforcement agencies.
Hard contraband that is illegal (under criminal statutes) may be retained and used for official use, e.g. training purposes. If yes, under specific circumstances and using specified written procedures. Hard contraband is secured when not in use.				Hard contraband that is illegal under state statues will be turned over to local law enforcement.
ACCEPTABLE DEFICIENT	AT-RISK			REPEAT FINDING

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맞췄다 공기는 사이트로 얼굴한 시민은 이 네트 아니고 있었다.				
POLICY: EVERY FACILITY WILL CREATE A DETENTION FILE FOR EVERY I	CE DETAI	NEE BOO	KED INTO	THE FACILITY, EXCLUDING ONLY
DETAINEES SCHEDULED TO DEPART WITHIN 24 HOURS. THE DETENTION FIL	E WILL CO	NTAIN CO	PIES AND	O, IN SOME CASES, THE ORIGINAL OF
SPECIFIED DOCUMENTS CONCERNING THE DETAINEE'S STAY IN THE FACILITY	CLASSIF	ICATION :	SHEET, MI	EDICAL QUESTIONNAIRE, FROFERTI
INVENTORY SHEET, DISCIPLINARY DOCUMENTS, ETC.	Y	N	NA	REMARKS
COMPONENTS A detention file is created for every new arrival whose stay will exceed		11	11//	KEMAKIS
24 hours.	\boxtimes			
The detainee detention file contains either originals or copies of				
documentation and forms generated during the admissions process.	\boxtimes			
The detainee's detention file also contains documents generated during				
the detainee's custody.				m . c . u.
Special requests	1 21			The facility uses a combination
Any G-589s and/or I-77s closed-out during the detainee's stay	\boxtimes		Ш	of its own forms and ICE's
Disciplinary forms/Segregation forms				forms.
Grievances, complaints, and the disposition(s) of same				
The detention files are located and maintained in a secure area. If not, the	\boxtimes			
cabinets are lockable and distribution of the keys is limited to supervisors.				
The detention file remains active during the detainee's stay. When the			-	
detainee is released from the facility, staff adds copies of completed	\boxtimes			
release documents, the original closed-out receipts for property and	<u> </u>		L	
valuables, the original I-385 or equivalent, and other documentation.				
The officer closing the detention file makes a notation that the file is				Each file is stamped and dated
complete and ready to be archived.	\boxtimes		Ш	as to when the file was closed and archived.
	<u> </u>	 		and archived.
Staff makes copies and sends documents from the file when properly				
requested by supervisory personnel at the receiving facility or office.				
Appropriate staff has access to the detention files, and other departmental				
requests are accommodated by making a request for the file. Each file is				
properly logged out and in by a representative of the responsible	-			
department.		<u>. </u>		Dana - Evanas
ACCEPTABLE DEFICIENT	AT-RIS	K		REPEAT FINDING
REMARKS:				
The facility is in compliance with the ICE standard on Detention Files. 1	Fight (8) a	ctive file	s and six	(6) archived files were reviewed
and found to be in compliance with the standard.	Digiti (0) u	1011 0 1110	o ana om	(0) 0 2 0 1 1 1 1
and found to be in compliance with the standard.				
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POLICY: ALL FACILITIES HOUSING ICE DETAINEES ARE AUTHORIZED TO IMPOSE DISC	CIPLINE	ON D	ETAINE	EES WHOSE BEHAVIOR IS NOT IN
COMPLIANCE WITH FACILITY RULES AND REGULATIONS.		40 <u>(</u>		
COMPONENTS	Y	N	NA	REMARKS
The facility has a written disciplinary system using progressive levels of reviews and appeals.	\boxtimes			Contained in local policy 3.3.1, Detainee Discipline, dated 2-11-09.
The facility rules state that disciplinary action shall not be capricious or retaliatory.				The information is contained in the Detainee Handbook.
Written rules prohibit staff from imposing or permitting the following sanctions: • corporal punishment • deviations from normal food service				
 clothing deprivation bedding deprivation denial of personal hygiene items loss of correspondence privileges 				This information is contained in the Detainee Handbook.
deprivation of physical exercise				
The rules of conduct, sanctions, and procedures for violations are defined in writing and communicated to all detainees verbally and in writing.				
The following items are conspicuously posted in Spanish and English, and other dominate languages used in the facility: Rights and Responsibilities Prohibited Acts Disciplinary Severity Scale Sanctions				The review team observed the required items are posted in the detainee living units.
When minor rule violations or prohibited acts occur, informal resolutions are encouraged.	\boxtimes			Contained in local policy 3.3.1, Detainee Discipline.
Incident reports and Notice of Charges are promptly forwarded to the designated supervisor.	\boxtimes			
Incident reports are investigated within 24 hours of the incident. The Unit Disciplinary Committee (UDC) or equivalent does not convene before an investigation ends.				Contained in local policy 3.3.1, Detainee Discipline.
An intermediate disciplinary process is used to adjudicate minor infractions.				
 A disciplinary panel (or equivalent in IGSAs) adjudicates infractions. The panel: Conducts hearings on all charges and allegations referred by the UDC; Considers written reports, statements, physical evidence, and oral testimony; Hears pleadings by detainees and staff representatives; Bases its findings on the preponderance of evidence; and Imposes only authorized sanctions 				Contained in Detainee Handbook.
A staff representative is available if requested for a detainee facing a disciplinary hearing.	\boxtimes			Contained in local policy 3.3.1, Detainee Discipline.
The facility permits hearing postponements or continuances when conditions warrant such a continuance. Reasons are documented.	\boxtimes			
The duration of punishment set by the OIC, as recommended by the disciplinary panel, does not exceed established sanctions. The maximum time in disciplinary segregation is limited to 60 days for a single offense.	\boxtimes			
Written procedures govern the handling of confidential-informant information. Standards include criteria for recognizing "substantial evidence"	⊠			
All forms relevant to the incident, investigation, committee/panel reports, etc., are completed, and distributed as required.	\boxtimes			
ACCEPTABLE DEFICIENT AT-RISK			RE	CPEAT FINDING

REMARKS:

The facility policy, detainee handbook, and the ICE National Detainee Handbook provide the detainees with the information regarding the disciplinary process, prohibited acts, and sanctions.

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EMERGENCY (CONTING				
POLICY ALL FACILITIES HOLDING ICE DETAINEES WILL RESPOND TO EMERGEN	ICIES WITH	APREDE	CDCC	ODES ENTED AUTO A CREEN TENT
THE HARMING OF HUMAN LIFE AND THE DESTRUCTION OF PROPERTY. IT IS RE	COMMENL	CENCIES	SPCS AN	T IN TIMES OF EMEDGENCY
VIA MEMORANDUM OF UNDERSTANDING (MOU), WITH FEDERAL, LOCAL AND COMPANYING	Y	N	NA NA	REMARKS
COMPONENTS Policy precludes detainees or detainee groups from exercising control or		- 11	IVA	Contained in policy 3.1.10,
authority over other detainees.				Detained in poncy 3.1.10, Detainee Accountability.
			** *	Detanice Accountability.
Detainees are protected from:			-	
Personal abuse		,		
Corporal punishment				Contained in policy, 3.5.2,
Personal injury			니 .	Rights of Detainees.
Disease				
Property damage		÷ .		
Harassment from other detainees				
Staff is trained to identify signs of detainee unrest.	5 71		F1	During initial training, annual
What type of training and how often?			' Ш	training and specialized
				training.
Staff effectively disseminates information on facility climate, detainee				·
attitudes, and moods to the Officer In Charge (OIC)				
There is a designated person or persons responsible for emergency plans	· 🖂		(m)	The Chief of Security is the
and their implementation. Sufficient time is allotted to the person or group	\boxtimes			responsible party.
for development and implementation of the plans.				11
The plans address the following issues:				The information is contained
• Confidentiality	\boxtimes			the General Plan for Emergency
Accountability (copies and storage locations)				Action Plans.
Annual review procedures and schedule		*.		Action Figures.
• Revisions				
Contingency plans include a comprehensive general section with procedures applicable to most emergency situations.				
The facility has cooperative contingency plans with applicable:		-	<u> </u>	The facility has MOU's with
Local law enforcement agencies			1	the Abilene Police Department
State agencies	\boxtimes		l · □ · ·	and the 19 counties of the West
Federal agencies	K3			Central Texas Council of
• rederat agencies				Governments Region.
All staff receives copies of Hostage Situation Management policy and				This is contained in the local
procedures.				Hostage Plan.
Staff is trained to disregard instructions from hostages, regardless of rank.				This was added to the local
Within 24 hours after release, hostages are screened for medical and				hostage plan on 2-24-09.
psychological effects.				nostage plan on 2-24-07.
Emergency plans include emergency medical treatment for staff and				
detainees during and after an incident.				
Food service maintains at least 3 days' worth of emergency meals for staff			🗇	The facility maintains a 7 day
and detainees.				supply of food.
Written plans identify locations of shut-off valves and switches for all	\boxtimes			Contained in the local
utilities (water, gas, electric).				emergency plans.

EMERGENCY (CONTINGENCY) PLANS POLICY ALL FACILITIES HOLDING ICE DETAINEES WILL RESPOND TO EMERGENCIES WITH A PREDETERMINED STANDARDIZED PLAN TO MINIMIZE								
THE HARMING OF HUMAN LIFE AND THE DESTRUCTION OF PROPERTY. IT IS RECOMMENDED THAT SPCS AND CDFS ENTER INTO AGREEMENT,								
VIA MEMORANDUM OF UNDERSTANDING (MOU), WITH FEDERAL, LOCAL AN	ND STATE AC	GENCIES T	O ASSIS' NA	T IN TIMES OF EMERGENCY. REMARKS				
COMPONENTS	1	11	11/4	KENIAKKS				
Written procedures cover:	• 1							
Work/Food Strike								
Disturbances								
• Escapes				Written procedures for Internal				
Bomb Threats				Search procedures were				
Adverse Weather				developed and implemented				
Internal Searches		• • 1	i	during the review.				
 Facility Evacuation 								
Detainee Transportation System Plan		1	1					
Internal Hostages								
Civil Disturbances								
ACCEPTABLE DEFICIENT	AT-RISK	:	R	EPEAT FINDING				

REMARKS:

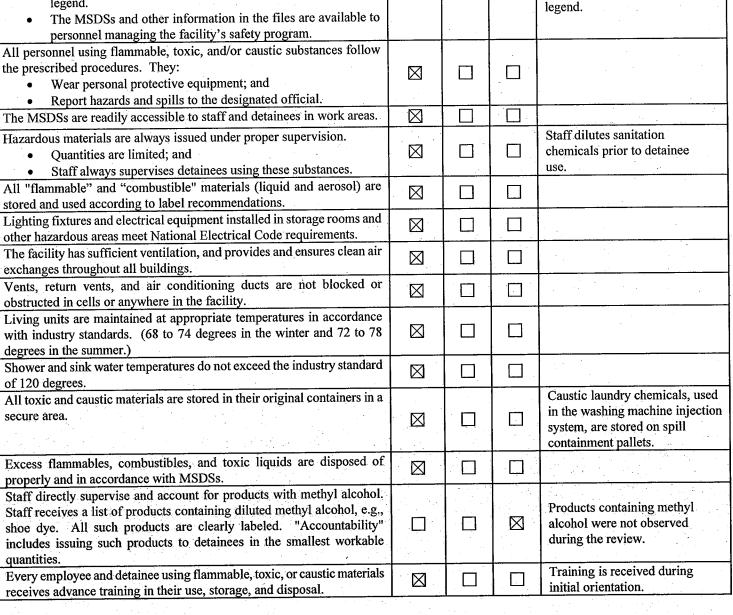
There is general compliance with the ICE standards in this area. However the facility has established MOU's with local law enforcement agencies, but has not established MOU's with any federal agencies.

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ENVIRONMENT	AT HE	AT TH A	ND SAFETY	7
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POLICY: EVERY FACILITY WILL CONTROL FLAMMABLE, TOXIC, AND CAUSTIC MATERIALS THROUGH A HAZARDOUS MATERIALS PROGRAM. THE PROGRAM WILL INCLUDE, AMONG OTHER THINGS, THE IDENTIFICATION AND LABELING OF HAZARDOUS MATERIALS IN ACCORDANCE WITH APPLICABLE STANDARDS (E.G., NATIONAL FIRE PROTECTION ASSOCIATION [NFPA]); IDENTIFICATION OF INCOMPATIBLE MATERIALS, AND SAFE-HANDLING PROCEDURES NA REMARKS **COMPONENTS** The facility has a system for storing, issuing, and maintaining inventories Policy 3.2.5, Control and Use of П M Hazardous Materials. of hazardous materials. Constant inventories are maintained for all flammable, toxic, and caustic X substances used/stored in each section of the facility. The manufacturer's Material Safety Data Sheet (MSDS) file is up-to-date for every hazardous substance used. During the review, the facility The files list all storage areas, and include a plant diagram and \boxtimes developed a plant diagram and legend. legend. The MSDSs and other information in the files are available to personnel managing the facility's safety program. All personnel using flammable, toxic, and/or caustic substances follow the prescribed procedures. They: \Box \boxtimes Wear personal protective equipment; and Report hazards and spills to the designated official. The MSDSs are readily accessible to staff and detainees in work areas. M Staff dilutes sanitation Hazardous materials are always issued under proper supervision. \boxtimes chemicals prior to detainee Quantities are limited; and Staff always supervises detainees using these substances. All "flammable" and "combustible" materials (liquid and aerosol) are X stored and used according to label recommendations. Lighting fixtures and electrical equipment installed in storage rooms and П X П other hazardous areas meet National Electrical Code requirements. The facility has sufficient ventilation, and provides and ensures clean air \bowtie exchanges throughout all buildings. Vents, return vents, and air conditioning ducts are not blocked or \boxtimes obstructed in cells or anywhere in the facility. Living units are maintained at appropriate temperatures in accordance with industry standards. (68 to 74 degrees in the winter and 72 to 78 \boxtimes П П degrees in the summer.) Shower and sink water temperatures do not exceed the industry standard \boxtimes П of 120 degrees. Caustic laundry chemicals, used All toxic and caustic materials are stored in their original containers in a in the washing machine injection secure àrea. П \boxtimes П system, are stored on spill containment pallets. Excess flammables, combustibles, and toxic liquids are disposed of \boxtimes П properly and in accordance with MSDSs. Staff directly supervise and account for products with methyl alcohol. Products containing methyl Staff receives a list of products containing diluted methyl alcohol, e.g., П X alcohol were not observed .



ENVIRONMENTAL HEALTH AND SAFETY

POLICY: EVERY FACILITY WILL CONTROL FLAMMABLE, TOXIC, AND CAUSTIC MATERIALS THROUGH A HAZARDOUS MATERIALS PROGRAM. THE PROGRAM WILL INCLUDE, AMONG OTHER THINGS, THE IDENTIFICATION AND LABELING OF HAZARDOUS MATERIALS IN ACCORDANCE WITH APPLICABLE STANDARDS (E.G., NATIONAL FIRE PROTECTION ASSOCIATION [NFPA]); IDENTIFICATION OF INCOMPATIBLE MATERIALS, AND SAFE-HANDLING PROCEDURES

COMPONENTS	Y	N	NA	REMARKS
The facility complies with the most current edition of applicable codes, standards, and regulations of the National Fire Protection Association and the Occupational Safety and Health Administration (OSHA).				Monthly sprinkler inspections are conducted by the Risk Management Coordinator. However, quarterly inspections
				are not being conducted/documented as required by NFPA 25, Chapter 5 (Table 5.1). Staff who are required to wear a
				self contained breathing apparatus have not been medically cleared as required by OSHA 29CFR 1910.132.
A technically qualified officer conducts the fire and safety inspections.		<u> </u>		
The Safety Office (or officer) maintains files of inspection reports.		<u>. L.l</u>		The plan is conveyed by the
The facility has an approved fire prevention, control, and evacuation plan.				The plan is approved by the Haskell City Fire Marshall.
The plan requires:				
facility; • Public posting of emergency plans with accessible building/room floor plans;				Policy 3.2.2, Fire Prevention Procedures and Equipment, and 3.2.3, Fire Response Plan.
 Exit signs and directional arrows; and An area-specific exit diagram conspicuously posted in the diagrammed area. 				
Fire drills are conducted and documented monthly.				
A sanitation program covers barbering operations.	\boxtimes			
The barber shop has the facilities and equipment necessary to meet sanitation requirements.				
The sanitation standards are conspicuously posted in the barbershop.				
Written procedures regulate the handling and disposal of used needles and other sharp objects.				Policy 3.1.15, establishes handling and disposal procedures for needles and other sharps.
All items representing potential safety or security risks are inventoried and a designated individual checks this inventory weekly.				
Standard cleaning practices include: Using specified equipment; cleansers; disinfectants and detergents. An established schedule of cleaning and follow-up inspections.				
The facility follows standard cleaning procedures.				
Spill kits are readily available.				

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ENVIRONMENTAL HEAL	TH AND	SAFETY					
POLICY: EVERY FACILITY WILL CONTROL FLAMMABLE, TOXIC, AND CAUSTIC MATERIALS THROUGH A HAZARDOUS MATERIALS PROGRAM. THE PROGRAM WILL INCLUDE, AMONG OTHER THINGS, THE IDENTIFICATION AND LABELING OF HAZARDOUS MATERIALS IN ACCORDANCE WITH APPLICABLE STANDARDS (E.G., NATIONAL FIRE PROTECTION ASSOCIATION [NFPA]); IDENTIFICATION OF INCOMPATIBLE MATERIALS, AND							
SAFE-HANDLING PROCEDURES COMPONENTS	Y	N	NA	REMARKS			
A licensed medical waste contractor disposes of infectious/bio-hazardous waste.				The facility has a contract with Stericycle Inc.			
Staff is trained to prevent contact with blood and other body fluids and written procedures are followed.				Staff receives training during initial orientation.			
Do the methods for handling/disposing of refuse meet all regulatory requirements?	\boxtimes						
A licensed/Certified/Trained pest-control professional inspects for rodents, insects, and vermin. • At least monthly. • The pest-control program includes preventative spraying for indigenous insects.				This service is provided by Quality Pest Control.			
Drinking water and wastewater is routinely tested according to a fixed schedule.				The local municipality conducts water and sewage tests.			
Emergency power generators are tested at least every two weeks. Other emergency systems and equipment receive testing at least quarterly. Testing is followed-up with timely corrective actions (repairs and replacements).				The generator is tested weekly.			
ACCEPTABLE DEFICIENT AT-RISK REPEAT FINDING							

REMARKS:

The facility is in general compliance with the ICE standard with the exception of, quarterly fire sprinkler test/inspections are not conducted in accordance with NFPA 25, Chapter 5 (Table 5.1) and staff members who wear self contained breathing apparatus have not been medically cleared as required by OSHA.

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HOLD ROOMS IN DETENTION FACILITIES						
POLICY: HOLD ROOMS WILL BE USED ONLY FOR TEMPORARY DETENTION OF DETAINEES AWAITING REMOVAL, TRANSFER, EOIR HEARINGS, MEDICAL TREATMENT, INTRA-FACILITY MOVEMENT, OR OTHER PROCESSING INTO OR OUT OF THE FACILITY.						
MEDICAL TREATMENT, INTRA-FACILITY MOVEMENT, OR OTHER PROCESSIN	Y	N	NA NA	REMARKS		
The hold rooms are situated within the secure perimeter.				The facility has five (5) hold rooms within the secure perimeter.		
The hold rooms are well ventilated well lighted, and all activating switches are located outside the room.						
The hold rooms contain sufficient seating for the number of detainees held.	\boxtimes					
Bunks, cots, beds, or other related make-shift sleeping apparatus are precluded from use inside hold rooms.						
The walls and ceilings of the hold rooms are tamper and escape proof.	\boxtimes					
Individuals are not held in hold rooms for more than 12 hours.				The warden has signed a directive to all staff stating this requirement.		
Male and females are segregated from each other.				Contained in local policy 4.1.1., Detention-Admission Procedures.		
Detainees under the age of 18 are not held with adult detainees.				Contained in local policy 4.1.1., Detention-Admissions Procedures.		
Detainees are provided with basic personal hygiene items such as water, soap, toilet paper, cups for water, feminine hygiene items, diapers, and wipes.	\boxtimes					
In older facilities, officers are within visual or audible range to allow detainees access to toilet facilities on a regular basis.			\boxtimes	Each holding cell has toilet facilities.		
All detainees are given a pat down search for weapons or contraband before being placed in the room.	\boxtimes					
Officers closely supervise the detention hold rooms using direct supervision (Irregular visual monitoring.). • Hold rooms are irregularly monitored every 15 minutes. • Unusual behavior or complaints are noted.						
When the last detainee has been removed from the hold room, it is given a thorough inspection.	\boxtimes			Contained in local policy 4.1.1., Detention-Admissions Procedures.		
There is a written evacuation plan that includes a designated officer to remove detainees from hold rooms in case of fire and/or building evacuation.	⊠			Evacuation plan and staff responsibilities are contained in the post orders for the Intake Officers.		
An appropriate emergency service is called immediately upon a determination that a medical emergency may exist.				Contained in Intake Post Officers and local procedures.		
ACCEPTABLE DEFICIENT	AT-R	ISK		REPEAT FINDING		

REMARKS:

The facility is in compliance with the ICE standard in regards to Hold Rooms in Detention Facilities.

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KEY AND LOCK CONTROL (SECURITY, ACCOUNTABILITY AND MAINTENANCE)

POLICY IT IS THE POLICY OF THE ICE SERVICE TO MAINTAIN AN EFFICIENT SYSTEM FOR THE USE, ACCOUNTABILITY AND MAINTENANCE OF ALL

COMPONENTS	Y	N	NA	REMARKS
The security officer[s], or equivalent in IGSAs, has attended an approved				The facility has an MOU with
locksmith training program.	\boxtimes			the Malone Safe and Lock
				Company to provide locksmith
				services as needed.
The security officer, or equivalent in IGSAs, has responsibly for all				Lieutenant Nava has the
administrative duties and responsibilities relating to keys, locks etc.	\boxtimes			administrative duties and
			ᆛ	responsibilities relating to locks
				and keys.
The security officer, or equivalent in IGSAs, provides training to			<u> </u>	Training is provided during
employees in key control.				initial in service training and
				during annual training.
The security officer, or equivalent in IGSAs, maintains inventories of all	127			•
keys, locks, and locking devices.	\boxtimes			
The security officer follows a preventive maintenance program and				The security officer follows a
maintains all preventive maintenance documentation.	\boxtimes			monthly preventive maintenance
· · · · · · · · · · · · · · · · · · ·				program.
Facility policies and procedures address the issue of compromised keys	-			Contained in local policy,
and locks.	\boxtimes			3.1.14, Key Control, dated 2-11-
	.			09.
The security officer, or equivalent in IGSAs, develops policy and				
procedures to ensure safe combinations integrity.	\boxtimes			
Only dead bolt or dead lock functions are used in detainee accessible	\square			
areas.				
Only authorized locks (as specified in the Detention Standard) are used in	\boxtimes			
detainee accessible areas.				
Grand master keying systems are prohibited.				
All worn or discarded keys and locks are cut up and properly disposed of.				
Padlocks and/or chains are prohibited from use on cell doors.				
The entrance/exit door locks to detainee living quarters, or areas with an				
occupant load of 50 or more people, conform to:	<u></u>			
Occupational Safety and Environmental Health Manual, Ch. 3;				
National Fire Protection Association Life Safety Code 101.				
The operational keyboard is sufficient to accommodate all the facility key				The operational key board is
rings, including keys in use, and is located in a secure area.		Ιп.	П	maintained in the Control
rings, morading keys in use, and is focuted in a secure area.				Center.
Procedures are in place to ensure that key rings are:				
• Identifiable;			_	Contained in local policy,
The numbers of keys are cited; and		L		3.1.14, Key Control.
Keys cannot be removed.				
Emergency keys are available for all areas of the facility.				Emergency keys are located in
Emergency keys are available for an areas of the facility.				the Control Center.
The facilities use a key accountability system.				The facility uses a photo chit
The identities use a key decountaining system.		l U		system.
Authorization is necessary to issue any restricted key.		П	П	
Individual gun lockers are provided.				
• They are located in an area that permits constant officer			l	The facility has two sets of gun
observation.				lockers, but only uses the gun
 In an area that does not allow detainee or public access. 				lockers located at the rear gate.
In an area that area not allow detained or paorie access.	L	<u> </u>		1

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KEY AND LOCK CONTROL (SECURITY, ACCOUNTABILITY AND MAINTENANCE) POLICY IT IS THE POLICY OF THE ICE SERVICE TO MAINTAIN AN EFFICIENT SYSTEM FOR THE USE, ACCOUNTABILITY AND MAINTENANCE OF ALL KEYS AND LOCKS. REMARKS **COMPONENTS** NA The facility has a key accountability policy and procedures to ensure key Keys are physically counted \boxtimes once each shift. accountability. The keys are physically counted daily. All staff members are trained and held responsible for adhering to proper procedures for the handling of keys. Issued keys are returned immediately in the event an employee Contained in local policy, inadvertently carries a key ring home. \boxtimes 3.1.14, Key Control. When a key or key ring is lost, misplaced, or not accounted for, the shift supervisor is immediately notified. Detainees are not permitted to handle keys assigned to staff. REPEAT FINDING AT-RISK DEFICIENT **ACCEPTABLE**

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The facility is in compliance with the IC	E standard on Key and Lock Control,
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POPULATION	COUNTS							
POLICY: ALL DETENTION FACILITIES SHALL ENSURE AROUND-THE-CLOCK ACCOUNTABILITY FOR ALL DETAINEES. THIS REQUIRES THAT THEY CONDUCT AT LEAST ONE FORMAL COUNT OF THE DETAINEE POPULATION PER SHIFT, WITH ADDITIONAL FORMAL AND INFORMAL COUNTS CONDUCTED AS NECESSARY. V								
COMPONENTS	Y	N	NA	At least one formal count is				
Staff conduct a formal count at least once each shift.				conducted each shift, with no less than counts daily.				
Activities cease or are strictly controlled while a formal count is being conducted.	\boxtimes			Contained in local policy 3.1.10, Detainee Accountability.				
Certain operations cease during formal counts.	\boxtimes							
All movement ceases for the duration of a formal count.		\boxtimes		Detainees were observed to be in the toilet/shower area during the count and were not consistently directed to report to				
				their bunk area for the count as required.				
Formal counts in all units take place simultaneously.								
Detainee participation in counts is prohibited.	\boxtimes			Local policy 3.1.10, Detainee Accountability.				
A face-to-photo count follows each unsuccessful recount.	\boxtimes							
Officers positively identify each detainee before counting him/her as present.	\boxtimes			Local policy requires the officer to see flesh.				
Written procedures cover informal and emergency counts. • They are followed during informal counts and emergencies.	\boxtimes							
The control officer (or other designated position) maintains an out - count record of all detainees temporarily leaving the facility.	\boxtimes			The count records are maintained in the count room.				
This training is documented in each officer's training folder.								
ACCEPTABLE DEFICIENT	AT-R	SK -		REPEAT FINDING				
REMARKS: There is general compliance with the ICE standard in this area. However, detainees were allowed to count in the toilet/shower areas and not consistently directed to return to their bunk area for the official count as required by both local and ICE policy.								

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POST ORDE							
POLICY: ICE PROVIDES OFFICERS ALL NECESSARY GUIDANCE FOR CARRYING OUT THEIR DUTIES. THIS GUIDANCE INCLUDES THE POST ORDERS ESTABLISHED FOR EVERY POST, WHICH ARE REVIEWED AT LEAST ANNUALLY, AND GIVEN TO EACH OFFICER UPON ASSIGNMENT TO THAT POST.							
COMPONENTS	Y	N	NA	REMARKS			
Every fixed post has a set of post orders.	\boxtimes			The facility has established post orders for their 25 fixed posts.			
Each set contains the latest inserts (emergency memoranda, etc.) and revisions.	\boxtimes						
One individual or department is responsible for keeping all post-orders current with revisions that take place between reviews.	\boxtimes			The Chief of Security is the responsible party.			
The IGSA maintains a complete set (central file) of post orders.		1 .		Copies of post orders are			
	\boxtimes			available in the office of the Warden, Assistant Warden, Chief of Security, Shift Supervisor, and on each post.			
The central file is accessible to all staff.	\boxtimes						
The OIC or Contract / IGSA equivalent initiates/authorizes all post-order changes.	\boxtimes			Contained in policy 3.1.2, Post Orders.			
The OIC or Contract / IGSA equivalent has signed and dated the last page of every section.	\boxtimes			The warden had signed and dated the last page of the post orders.			
A review/updating/reissuing of post orders occurs regularly and at a minimum, annually.	\boxtimes						
Procedures keep post orders and logbooks secure from detainees at all times.	\boxtimes			Contained in policy, 3.1.2, Post Orders.			
Every armed-post officer qualifies with the post weapon(s) before assuming post duty.				Correctional staff qualifies on a yearly basis with post weapons and the transport officers qualify on a quarterly basis with post weapons.			
Armed-post post orders provide instructions for escape attempts.	\boxtimes			The required information is contained in the post orders.			
The post orders for housing units track the event schedule.							
Housing-unit post officers record all detainee activity in a log. The post order includes instructions on maintaining the logbook.				Instructions are contained in the post orders.			
ACCEPTABLE DEFICIENT	AT-RIS	K		REPEAT FINDING			
REMARKS: The facility is in compliance with the ICE standard on Post Orders.							

The facility is in compliance with the ICE stand	dard on Post Orders.
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SECURITY INSPECTIONS

POLICY: POST ASSIGNMENTS IN THE FACILITY'S HIGH-RISK AREAS, WHERE SPECIAL SECURITY PROCEDURES MUST BE FOLLOWED, WILL BE RESTRICTED TO EXPERIENCED PERSONNEL WITH A THOROUGH GROUNDING IN FACILITY OPERATIONS. YES No REMARKS COMPONENTS The facility has a comprehensive security inspection policy. The policy specifies: Posts to be inspected; Contained in policy 3.1.16, Required inspection forms; \boxtimes П Security Inspections. Frequency of inspections; Guidelines for checking security features; and Procedures for reporting weak spots, inconsistencies, and other areas needing improvement Every officer is required to conduct a security check of his/her assigned X \Box area. The results are documented. Inspections are documented in Documentation of security inspections is kept on file. П \boxtimes П the Rover's Log Book. Contained in policy 3.1.16, Procedures ensure that recurring problems and a failure to take corrective \boxtimes Security Inspections. action are reported to the appropriate manager. The front entrance officer The front-entrance officer checks the ID of everyone entering or exiting checked the identification of the \boxtimes П П the facility. review team each day. All visitors are officially All visits are officially recorded in a visitor logbook or electronically \boxtimes recorded in a log book. A secure visitor pass system is The facility has a secure visitor pass system. П П \boxtimes used by the facility. \boxtimes Every Control Center officer receives specialized training. Two staff are assigned to the The Control Center is staffed around the clock. \boxtimes control center each shift. M Policy restricts staff access to the Control Center. Contained in policy 3.1.16, Detainees are restricted from access to the Control Center. X Security Inspections. Ø Communications are centralized in the Control Center. All vehicular traffic is Officers monitor all vehicular traffic entering and leaving the facility. П \boxtimes monitored by both the control center and mobile patrol officer. The facility maintains a log of all incoming and departing vehicles to sensitive areas of the facility. Each entry contains: The driver's name; Company represented; The information is recorded on a X П local form by the mobile patrol Vehicle contents; officer. Delivery date and time; Date and time out; Vehicle license number; and Name of employee responsible for the vehicle during the visit Officers thoroughly search each vehicle entering and leaving the facility. X Contained in policy 3.1.16, The facility has a written policy and procedures to prevent the П \boxtimes П Security Inspections. introduction of contraband into the facility or any of its components. Inventories are conducted and Tools being taken into the secure area of the facility are inventoried П maintained by the front entrance \boxtimes before entering and prior to departure. officer. X The SMU entrance has a sally port. Written procedures govern searches of detainee housing units and X personal areas.

SECURITY INSPECTIONS							
POLICY: POST ASSIGNMENTS IN THE FACILITY'S HIGH-RISK AREAS, WHERE SPECIAL SECURITY PROCEDURES MUST BE FOLLOWED, WILL BE RESTRICTED TO EXPERIENCED PERSONNEL WITH A THOROUGH GROUNDING IN FACILITY OPERATIONS.							
COMPONENTS	YES	No	NA	REMARKS			
Housing area searches occur at irregular times.	\boxtimes			Review of the Rover log book confirms this component.			
Every search of the SMU and other housing units is documented.							
Storage and supply rooms, walls, light and plumbing fixtures, accesses, and drains, etc., undergo frequent, irregular searches. These searches are documented.							
Walls, fences, and exits, including exterior windows, are inspected for defects once each shift.		\boxtimes		The fence and exterior inspections are not consistently conducted each shift.			
Daily procedures include: Perimeter alarm system tests; Physical checks of the perimeter fence; and Documenting the results.		\boxtimes		The fence and exterior inspections are not consistently conducted each shift.			
Visitation areas receive frequent, irregular inspections.							
ACCEPTABLE DEFICIENT AT-RISK REPEAT FINDING							
	_			· · · · · · · · · · · · · · · · · · ·			

REMARKS:

Except for those specific components noted above, the facility is in general compliance with intent of the ICE standard on Security Inspections. Facility management should consider policy modification to address those areas of non-compliance indicated above.

AUDITOR'S SIGNATURE / DATE

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SPECIAL MANAGEMENT UNIT (SMU) ADMINISTRATIVE SEGREGATION

POLICY: THE SPECIAL MANAGEMENT UNIT REQUIRED IN EVERY FACILITY ISOLATES CERTAIN DETAINEES FROM THE GENERAL POPULATION. THE SPECIAL MANAGEMENT UNIT WILL CONSIST OF TWO SECTIONS. ONE, ADMINISTRATIVE SEGREGATION, HOUSES DETAINEES ISOLATED FOR THEIR OWN PROTECTION; THE OTHER FOR DETAINEES BEING DISCIPLINED FOR WRONGDOING (SEE THE "SPECIAL MANAGEMENT UNIT [DISCIPLINARY SEGREGATION]" STANDARD).

COMPONENTS	Y	N	NA	REMARKS
The Administrative Segregation unit provides non-punitive protection from the general population and individuals undergoing disciplinary segregation. • Detainees are placed in the SMU (administrative) in accordance with written criteria.				Contained in policies, 3.4.2, Administrative Segregation and 3.4.1, Locked Housing Units Operations.
In exigent circumstances, staff may place a detainee in the SMU (administrative) before a written order has been approved. • A copy of the order given to the detainee within 24 hours.	\boxtimes			Contained in policy 3.4.1., Locked Housing Units.
 The OIC (or equivalent) regularly reviews the status of detainees in administrative detention. A supervisory officer conducts a review within 72 hours of the detainee's placement in the SMU (administrative). 	\boxtimes			Contained in policy 3.4.1., Locked Housing Units.
A supervisory officer conducts another review after the detainee has spent seven days in administrative segregation, and: • Every week thereafter for the first month; and • Every 30 days after the first month. • Does each review include an interview with the detainee? • Is a written record made of the decision and the justification?				Contained in policy 3.4.1., Locked Housing Units.
The detainee is given a copy of the decision and justification for each review. • The detainee is given an opportunity to appeal the reviewer's decision to someone else in the facility.	×			
The OIC (or equivalent) routinely notifies the Field Office Director (or staff officer in charge of IGSAs) any time a detainee's stay in administrative detention exceeds 30 days. • Upon notification that the detainee's administrative segregation has exceeded 60 days, the FD forwards written notice to HQ Field Operations Branch Chief for DRO.				
The OIC or equivalent) reviews the case of every detainee who objects to administrative segregation after 30 days in the SMU. • A written record is made of the decision and the justification. • The detainee receives a copy of this record.	\boxtimes			
The detainee is given the right to appeal to the OIC (or equivalent) the conclusions and recommendations of any review conducted after the detainee have remained in administrative segregation for seven consecutive days.	\boxtimes			
Administratively segregated detainees enjoy the same general privileges as detainees in the general population.				
The SMU is: Well ventilated; Adequately lighted; Appropriately heated; and	⊠			
 Maintained in a sanitary condition. All cells are equipped with beds. Every bed is securely fastened to the floor or wall. 				All beds were secured to the floor.

SPECIAL MANAGEMENT UNIT (SMU) ADMINISTRATIVE SEGREGATION

POLICY: THE SPECIAL MANAGEMENT UNIT REQUIRED IN EVERY FACILITY ISOLATES CERTAIN DETAINEES FROM THE GENERAL POPULATION. THE SPECIAL MANAGEMENT UNIT WILL CONSIST OF TWO SECTIONS. ONE, ADMINISTRATIVE SEGREGATION, HOUSES DETAINEES ISOLATED FOR THEIR OWN PROTECTION; THE OTHER FOR DETAINEES BEING DISCIPLINED FOR WRONGDOING (SEE THE "SPECIAL MANAGEMENT UNIT [DISCIPLINARY SEGREGATION]" STANDARD).

COMPONENTS	Y	Ν	NA	REMARKS
The number of detainees in any cell does not exceed the occupancy				-
limit.	:			All cells in SMU contain a
When occupancy exceeds recommended capacity, do basic	127		<u> </u>	single bunk. Interviews with
living standards decline?	\boxtimes			staff indicated they never exceed
Do criteria for objectively assessing living standards exist?			·	the occupancy rate.
If yes, are the criteria included in the written procedures?				
The segregated detainees have the same opportunities to		· · · · · ·		Detainees receive the same
exchange/launder clothing, bedding, and linen as detainees in the				laundry/exchange opportunities
general population.	\boxtimes			as detainees in general
general population.				population.
Detainees receive three nutritious meals per day, from the general				
population's menu of the day.	K7		_	Detainees receive the same
Do detainees eat only with disposable utensils?	\boxtimes			meals as general population
Is food ever used as punishment?				detainees.
Each detainee maintains a normal level of personal hygiene in the SMU.				
• The detainees have the opportunity to shower and shave at				
least three times a week.			• Ш .	
If not, explain.	• •			
The detainees are provided:	-			
			•	
,	-			
Recreation privileges in accordance with the "Detainee Respective" standards.				
Recreation" standard;				
Non-legal reading material;	\boxtimes			
Religious material;				
The same correspondence privileges as detainees in the general				
population;				
Telephone access similar to that of the general population; and				
Personal legal material.				
A health care professional visits every detainee at least three times a				Unless medical attention is
week.	\boxtimes			needed more frequently,
The shift supervisor visits each detainee daily.	_	_		detainees are visited daily by a
Weekends and holidays.				health care provider.
Procedures comply with the "Visitation" standard.				Social and legal visits are
 The detainee retains visiting privileges; and 				permitted for all detainees in
The visiting room is available during normal visiting hours.			-	locked status.
Visits from clergy are allowed.	\boxtimes			
Detainees have the same law-library access as the general population.				Law library facilities are
 Are they required to use the law library				available on a loan basis from
As a group?	\boxtimes		Ш.	the main law library and the
Are legal materials brought to them?				requested material is brought to
				the detainee.
The SMU maintains a permanent log of detainee-related activity, e.g.,	\boxtimes			
meals served, recreation, visitors etc.				
SPC procedures include completing the SMU Housing Record (I-888)				The facility uses the ICE Form I-
immediately upon a detainee's placement in the SMU.			П	888 and staff initiates the form
Staff completes the form at the end of each shift.				upon the detainee's placement in
• <u>CDFs and IGSA</u> facilities use Form I-888 (or local equivalent).				SMU.

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SPECIAL MANAGEMENT UNIT (SMU) Administrative Segregation

POLICY: THE SPECIAL MANAGEMENT UNIT REQUIRED IN EVERY FACILITY ISOLATES CERTAIN DETAINEES FROM THE GENERAL POPULATION. THE SPECIAL MANAGEMENT UNIT WILL CONSIST OF TWO SECTIONS. ONE, ADMINISTRATIVE SEGREGATION, HOUSES DETAINEES ISOLATED FOR THEIR OWN PROTECTION; THE OTHER FOR DETAINEES BEING DISCIPLINED FOR WRONGDOING (SEE THE "SPECIAL MANAGEMENT UNIT [DISCIPLINARY SEGREGATION]" STANDARD). REMARKS NA **COMPONENTS** Staff record whether the detainee ate, showered, exercised, and took any applicable medication during every shift. Staff logs record all pertinent information, e.g., a medical condition, suicidal/assaultive behavior, etc; \boxtimes The medical officer/health care professional signs each individual's record during each visit; and The housing officer initials the record when all detainee services are completed or at the end of the shift. A new record is created for each week the detainee is in Administrative The facility creates a new I-888 form every three days for each Segregation. X

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The facility is in general compliance with the ICE Standard regarding the placement of detainees in Administrative Segregation. A New I-888 form is created every three days due to the facility shift staffing.

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The weekly records are retained in the SMU until the

detainee's return to the general population.

ACCEPTABLE

detainee until they are released

from SMU.

REPEAT FINDING

SPECIAL MANAGEMENT UNIT DISCIPLINARY SEGREGATION

POLICY: EACH FACILITY WILL ESTABLISH A SPECIAL MANAGEMENT UNIT IN WHICH TO ISOLATE CERTAIN DETAINEES FROM THE GENERAL POPULATION. THE SPECIAL MANAGEMENT UNIT WILL HAVE TWO SECTIONS, ONE FOR DETAINEES IN ADMINISTRATIVE SEGREGATION; THE OTHER FOR DETAINEES REING SEGREGATED FOR DISCIPLINARY REASONS.

OTHER FOR DETAINEES BEING SEGREGATED FOR DISCIPLINARY REASONS.				
COMPONENTS	Y	N	NA	REMARKS
Officers placing detainees in disciplinary segregation follow written procedures.	\boxtimes			Contained in policy 3.4.1, Locked Unit Operation.
The sanctions for violations committed during one incident are limited to 60 days.	\boxtimes			Local policy 3.4.3, Disciplinary Detention.
A completed Disciplinary Segregation Order accompanies the detainee				
into the SMU.		<u> </u>		
• The detainee receives a copy of the order within 24 hours of		ш	الا	
placement in disciplinary segregation.				
Standard procedures include reviewing the cases of individual detainees				
housed in disciplinary detention at set intervals.	\boxtimes			
After each formal review, the detainee receives a written copy of		النا		
the decision and supporting reasons.				
The conditions of confinement in the SMU are proportional to the	\boxtimes			
amount of control necessary to protect detainees and staff.			Ц	
Detainees in disciplinary segregation have fewer privileges than those				Privileges may be further
housed in administrative segregation.			· 🖂	limited based upon the
				detainee's behavior and with the
			-	Warden's approval.
Living conditions in disciplinary SMUs remain the same regardless of				
behavior.			· —	٠.
• If no, does staff prepare written documentation for this action?				
Does the OIC sign to indicate approval.				
Every detainee in disciplinary segregation receives the same humane		lm		
treatment, regardless of offense.				
The quarters used for segregation are:				
Well-ventilated.				All cells in SMU were found to
Adequately lighted.				be in compliance with this
Appropriately heated.				component.
Maintained in a sanitary condition.				
All cells are equipped with beds that are securely fastened to the floor or				All beds are secured to the floor.
wall of the cell.			L.	All beds are secured to the floor.
The number of detainees confined to each cell or room is limited to the				The occupancy rate has not been
number for which the space was designate.		LJ		exceeded per staff interviews.
Does the OIC approve excess occupancy on a temporary basis?				•
When a detainee is segregated without clothing, mattress, blanket, or	57	l		
pillow (in a dry cell setting), a justification is made and the decision is	🛛			
reviewed each shift. Items are returned as soon as it is safe.				
Detainees in the SMU have the same opportunities to exchange clothing,				
bedding, etc., as other detainees.				
Detainees in the SMU receive three nutritious meals per day, selected				Detainees receive the same
from the Food Service's menu of the day.				meals as the general population and food is not used as
Food is not used as punishment.				punishment.
Deting an allowed to maintain a named level of namenal brains	 			punsiment.
Detainees are allowed to maintain a normal level of personal hygiene, including the opportunity to shower and shave at least three times/week.				
including the opportunity to shower and shave at least three times/week.	İ	<u> </u>	<u> </u>	<u> </u>

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SPECIAL MANAGEMENT UNIT DISCIPLINARY SEGREGATION

POLICY: EACH FACILITY WILL ESTABLISH A SPECIAL MANAGEMENT UNIT IN WHICH TO ISOLATE CERTAIN DETAINEES FROM THE GENERAL POPULATION. THE SPECIAL MANAGEMENT UNIT WILL HAVE TWO SECTIONS, ONE FOR DETAINEES IN ADMINISTRATIVE SEGREGATION; THE OTHER FOR DETAINEES BEING SEGREGATED FOR DISCIPLINARY REASONS.

COMPONENTS	Y	N	NA	REMARKS
Detainees receive, unless documented as a threat to security:				
Barbering services;				
Recreation privileges;				Daubaning gamuiaga ara ayailabla
Other-than-legal reading material;	\boxtimes			Barbering services are available by request.
Religious material;			*	by request.
The same correspondence privileges as other detainees; and				
Personal legal material.				
When phone access is limited by number or type of calls, the following				
areas are exempt:				
• Calls about the detainee's immigration case or other legal				Detainee telephone access is not limited while in D/S and the ICE
matters;	\boxtimes		· 🔲	
Calls to consular/embassy officials; and	_			required information is attached
• Calls during family emergencies (as determined by the				to the telephone.
OIC/Warden).				
A health care professional visits every detainee in disciplinary				Unless medical attention is
segregation every week day.				needed more frequently,
The shift supervisor visits each segregated detainee daily	\boxtimes		Ш	detainees are visited daily by a
Weekends and holidays.				health care provider.
SMU detainees are allowed visitors, in accordance with the "Visitation"	∇			
standard.				
SMU detainees receive legal visits, as provided in the "Visitation"				
standard		П	П	Detainees in D/S are afforded
• Legal service providers are notified of security concerns			ابا	non-contact social visitation.
arising before a visit.				
Visits from clergy are allowed.		٠.		
• The clergy member is given the option of visiting/not visiting		21.	*	
the segregated detainee.	⊠ .			
 Violent/uncooperative detainees are denied access to religious 				
services when safety and security would otherwise be affected.				
SMU detainees have law library access.				·
 Violent/uncooperative detainees retain access to the law library 				Law library facilities are
unless adjudicated a security threat in writing.	·			available on a loan basis from
 Legal material brought to individuals in the SMU on a case-by- 				the main law library and the
case basis.				requested material is brought to
• Staff documents every incident of denied access to the law				the detainee.
library.				
All detainee-related activities are documented, e.g. meals served,	\boxtimes			
recreation activities, visitors, etc.		Ш.		
The SPC's, the Special Management Housing Unit Record (I-888or				The facility creates a new I-888
equivalent), is prepared as soon as the detainee is placed in the SMU.				every three days until the
All I-888s are filled out by the end of each shift.				detainee is released from
• The <u>CDF/IGSA</u> facility use Form.				SMU.
I-888 (or equivalent local form).			10 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	

SPECIAL MANAGEMENT UNIT DISCIPLINARY SEGREGATION

POLICY: EACH FACILITY WILL ESTABLISH A SPECIAL MANAGEMENT UNIT IN WHICH TO ISOLATE CERTAIN DETAINEES FROM THE GENERAL POPULATION. THE SPECIAL MANAGEMENT UNIT WILL HAVE TWO SECTIONS, ONE FOR DETAINEES IN ADMINISTRATIVE SEGREGATION; THE OTHER FOR DETAINEES BEING SEGREGATED FOR DISCIPLINARY REASONS.

COMPONENTS	Y	N	NA	REMARKS			
SMU staff record whether the detainee ate, showered, exercised, took medication, etc.							
Details about the detainee logged, e.g., a medical condition, suicidal/violent behavior, etc.		<i>≟</i> '.					
 The health care official sign individual records after each visit. The housing officer initials the record when all detainee services are completed or at the end of the shift. 				All required information is recorded in the I-888 form.			
 A new record is created weekly for each detainee in the SMU. The SMU retains these records until the detainee leaves the SMU. 							
ACCEPTABLE DEFICIENT AT-RISK REPEAT FINDING							

REMARKS:

The facility is in general compliance with the ICE Standard regarding the placement of detainees in Disciplinary Segregation. A New I-888 form is created every three (3) days due to the facility shift staffing.

AUDITOR'S SIGNATURE / DATE		b6,b7c
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TOOL CONTROL	1								
POLICY: IT IS THE POLICY OF ALL FACILITIES THAT ALL EMPLOYEES SHALL BE RES		BLE	FOR CO	MPLYING WITH THE TOOL CONTROL POLICY					
THE MAINTENANCE SUPERVISOR SHALL MAINTAIN A COMPUTER GENERATED (OR TV	PEWI	RITTEN	MASTER INVENTORY LIST OF TOOLS AND					
EQUIPMENT AND THE LOCATION IN WHICH TOOLS ARE STORED. THESE INVENTORIES SHALL BE CURRENT, FILED, AND READILY AVAILABLE FOR									
TOOL INVENTORY AND ACCOUNTABILITY DURING AN AUDIT.	es sit	ALLB	ECUKK	ENT, FILED, AND READILY AVAILABLE FOR					
	T ===	1 (1)	r						
COMPONENTS	Y	N	NA	REMARKS					
There is an individual who is responsible for developing a tool control				The Chief of Security is the					
procedure and an inspection system to insure accountability.				responsible individual as stated in					
		$ \sqcup $	[]	policy 3.1.15, Tool and Hazardous					
			1 -	Material Control.					
Department heads are responsible for implementing this standard in their	-		-	Traction Control.					
departments.									
Tool inventories are required for the:		<u> </u>							
			l						
Maintenance Department;									
 Medial Department; 			-	All tools arount Can Cantannia					
 Food Service Department; 				All tools, except for food service, are					
Electronics Shop;				maintained outside the secure					
Recreation Department; and				perimeter of the facility.					
• Armory.									
The facility has a policy for the regular inventory of all tools.									
			}	·					
• The policy sets minimum time lines for physical inventory and all			П						
necessary documentation.		النا							
 ICE facilities use AMIS bar code labels when required. 									
The facility has a tool classification system. Tools are classified according to:				The facility has classified tools as					
Restricted (dangerous/hazardous); and	K-71		,	Class A and Class B, based upon use					
Non-Restricted (non-hazardous).	\boxtimes	IШ,		and threat to the security of the					
1 Ton Resulted (non-nazardous).		- 1		facility.					
Department heads are responsible for implementing tool-control procedures.	[7]			lacinty.					
	\boxtimes	لساب	Ш_						
The facility has policies and procedures in place to ensure that all tools are	\boxtimes								
marked and readily identifiable.	E-3								
The facility has an approved tool storage system.		7.							
 The system ensures that all stored tools are accountable. 	K7		·						
 Commonly used tools (tools that can be mounted) are stored in 	\boxtimes	Щ							
such a way that missing tool is readily notice.									
Each facility has procedures for the issuance of tools to staff and detainees.	\boxtimes		$\neg \Box$						
The facility has policies and procedures to address the issue of lost tools. The									
policy and procedures include:									
				•					
Verbal and written notification;	\boxtimes								
 Procedures for detainee access; and 									
 Necessary documentation/review for all incidents of lost tools. 									
Broken or worn out tools are surveyed and disposed of in an appropriate and	~								
secure manner.	\boxtimes								
All private or contract repairs and maintenance workers under contract to ICE,		77 : 1							
or other visitors, submit an inventory of all tools prior to admittance into or									
departure from the facility.	\boxtimes		ᆜᅵ						
departure from the facility.									
ACCEPTABLE DEFICIENT AT-	Risk	ζ .		REPEAT FINDING					
REMARKS:	-								
The facility was found in compliance with the ICE standard regarding Tool Co	ontrol	. It s	hould	be noted the facility stores a majority of					
the tools outside the secure perimeter and detainees have limited access to tool	ls wif	hin ti	ne facil	ity Detainees are only allowed to use					
tools in the food service department.	77 IL	riii ti	io iacii	ing. Detaineds are only allowed to use					
Done in the root per rice department.									
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AUDITION'S STONATURE / DATE									
AUDITOR'S SIGNATURE / DATE									

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TRANSPORTATION LAND TRANSPORTATION

POLICY: THE IMMIGRATION AND NATURALIZATION SERVICE WILL TAKE ALL NECESSARY PRECAUTIONS TO PROTECT THE LIVES, SAFETY, AND WELFARE OF OUR OFFICERS, THE GENERAL PUBLIC, AND THOSE IN ICE CUSTODY DURING THE TRANSPORTATION OF DETAINEES. STANDARDS HAVE BEEN ESTABLISHED FOR PROFESSIONAL TRANSPORTATION UNDER THE SUPERVISION OF EXPERIENCED AND TRAINED DETENTION ENFORCEMENT OFFICERS OR AUTHORIZED CONTRACT PERSONNEL. STANDARD NA: CHECK THIS BOX IF ALL ICE TRANSPORTATION IS HANDLED ONLY BY THE ICE FIELD OFFICE OR SUB-OFFICE IN CONTROL OF THE DETAINEE CASE. NA REMARKS **COMPONENTS** Transporting officers comply with applicable local, state, and federal motor Only select and authorized facility X vehicle laws and regulations. Records support this finding of compliance. staff are approved and authorized to be part of the transport cadre. Every transporting officer required to drive a commercial size bus has a valid X Commercial Driver's License (CDL) issued by the state of employment. All vehicle operator records are Supervisors maintain records for each vehicle operator. \boxtimes maintained by the HR manager. Transport staff completes the Driver's Officers use a checklist during every vehicle inspection. Vehicle Inspection Report as required Officers report deficiencies affecting operability; and 冈 by the D.O.T., Federal motor carrier Deficiencies are corrected before the vehicle goes back into service. safety regulations. Transporting officers: Limit driving time to 10 hours in any 15 hour period; Drive only after eight consecutive off-duty hours; Do not receive transportation assignments after having been on duty, Staff completes a Driver's Daily Log in any capacity, for 15 hours; \boxtimes \Box (24 hours) for each transport, which \Box Drive a 50-hour maximum in a given work week; a 70-hour contains this information. maximum during eight consecutive days; During emergency conditions (including bad weather), officers may drive as long as necessary and safe to reach a safe area-exceeding the Two officers with valid CDLs required in any bus transporting detainees. When buses travel in tandem with detainees, there are two qualified \boxtimes officers per vehicle. An unaccompanied driver may transport an empty vehicle. Before the start of each detail, the vehicle is thoroughly searched. X Positive identification of all detainees being transported is confirmed. Facility staff confirms the M identification of the detainee prior to transport. All detainees are searched immediately prior to boarding the vehicle by staff X controlling the bus or vehicle. The facility ensures that the number of detainees transported does not exceed \boxtimes the vehicles manufacturer's occupancy level. X Protective vests are provided to all transporting officers. The vehicle crew conducts a visual count once all passengers are on board and seated. \boxtimes Additional visual counts are made whenever the vehicle makes a scheduled or unscheduled stop. Policies and procedures are in place addressing the use of restraining 冈 equipment on transportation vehicles. Officers ensure that no one contacts the detainees. \boxtimes Confirmed by staff interviews. One officer remains in the vehicle at all times when detainees are Meals are provided during long distance transfers. Meals are provided as necessary. \boxtimes The meals meet the minimum dietary standards, as identified by dieticians utilized by ICE.

TRANSPORTATION LAND TRANSPORTATION

WELFARE OF OUR OFFICERS, THE GENERAL PUBLIC, AND THOSE IN ICE CUSTODY I HAVE BEEN ESTABLISHED FOR PROFESSIONAL TRANSPORTATION UNDER THE SENFORCEMENT OFFICERS OR AUTHORIZED CONTRACT PERSONNEL. STANDARD NA: CHECK THIS BOX IF ALL ICE TRANSPORTATION IS HAND.	SUPEI	RVISI0	ON OF	EXPERIENCED AND TRAINED DETENTION
CONTROL OF THE DETAINEE CASE. COMPONENTS	Y	N	NA	REMARKS
The vehicle crew inspects all Food Service pickups before accepting delivery		1	1112	
(food wrapping, portions, quality, quantity, thermos-transport containers, etc.).				
Before accepting the meals, the vehicle crew raises and resolves				
questions, concerns, or discrepancies with the Food Service		∐		
representative;				
Basins, latrines, and drinking-water containers/dispensers are cleaned and an initial area fixed schedule.				
and sanitized on a fixed schedule. Vehicles have:		-	· ·	The vehicles are equipped with two-
				way radios, cell phones and
Two-way radios;Cellular telephones; and	N 7		r	emergency equipment, which is
• Equipment boxes stocked in accordance with the Use of Force	\boxtimes	Li	Ш	limited to extra restraint equipment, as
Standard.				well as lethal and non-lethal
				equipment.
The vehicles are clean and sanitary at all times.		\sqcup		
Personal property of a detainee transferring to another facility is:			. •	The facility staff confirms all detainee
• Inventoried;	\boxtimes			property is inventoried, inspected, and
• Inspected; and				accompanies the detainee.
 Accompanies the detainee. The following contingencies are included in the written procedures for vehicle 	<u> </u>			
crews:				·
Attack		1		
• Escape		1:		mi m com an
Hostage-taking			· ·	The Transport Officers' Post Orders address these written contingency
Detainee sickness				procedures. The following plans were
Detainee death		$ \Box$		implemented during the review:
Vehicle fire		1 '		Attack
• Riot				Vehicle Fire
Traffic accident	1			Natural Disasters
Mechanical problems				
Natural disastersSevere weather				
Passenger list includes women or minors	1			
	Dro	<u> </u>		REPEAT FINDING
ACCEPTABLE DEFICIENT AT	-RIS	K		REPEAT FINDING
REMARKS:				
The facility is in general compliance with the ICE standard on Transportation	and	Lanc	l Trans	portation. The facility recently began
maintaining the driver's qualification files according to the LI Keller & Asso	ciate	s, CI	OL file	qualification standard.
A characteristics and the characteristics are the characteristics and the characteristics are the characteristics and the characteristics are the characteristics and the characteristics are characteristics and the characteristics are characteristics.		٠		
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AUDITOR'S SIGNATURE / DATE b6,b7c				

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POLICY: THE U.S. DEPARTMENT OF HOMELAND SECURITY AUTHORIZES THE USE OF FORCE ONLY AS A LAST ALTERNATIVE AFTER ALL OTHER REASONABLE EFFORTS TO RESOLVE A SITUATION HAVE FAILED. ONLY THAT AMOUNT OF FORCE NECESSARY TO GAIN CONTROL OF THE DETAINEE, TO PROTECT AND ENSURE THE SAFETY OF DETAINEES, STAFF AND OTHERS, TO PREVENT SERIOUS PROPERTY DAMAGE AND TO ENSURE INSTITUTION SECURITY AND GOOD ORDER MAY BE USED. PHYSICAL RESTRAINTS NECESSARY TO GAIN CONTROL OF A DETAINEE WHO APPEARS TO BE DANGEROUS MAY BE EMPLOYED WHEN THE DETAINEE:

COMPONENTS	YES	No	NA	REMARKS
Written policy authorizes staff to respond in an immediate-use-of-force situation without a supervisor's presence or direction.				Contained in policy 3.1.8, Use of Force and Restraints.
When the detainee is in an area that is or can be isolated (e.g., a locked cell, a range), posing no direct threat to the detainee or others, officers must try to resolve the situation without resorting to force.	\boxtimes			
Written policy asserts that calculated rather than immediate use of force is feasible in most cases.				
The facility subscribes to the prescribed Confrontation Avoidance Procedures. • Ranking detention official, health professional, and others confer before every calculated use of force.				Information is outlined in the Forced Cell Move facility training program.
When a detainee must be forcibly moved and/or restrained, and there is time for a calculated use of force, staff uses the Use-of-Force Team Technique. • Under staff supervision.	×			
Staff members are trained in the performance of the Use-of-Force Team Technique.	\boxtimes			
All use-of-force incidents are documented and reviewed.	\boxtimes			Staff documents all use of force and completes the required local forms for administrative review.
Staff: Do not use force as punishment; Attempt to gain the detainee's voluntary cooperation before				
resorting to force; • Use only as much force as necessary to control the detainee; and				Contained in policy 3.1.8.
 Use restraints only when other non-confrontational means, including verbal persuasion, have failed or are impractical. 				
Medication may only be used for restraint purposes when authorized by the Medical Authority as medically necessary.				
Use-of-Force Team follows written procedures that attempt to prevent injury and exposure to communicable disease(s).				Use of force equipment is available for staff use.
Standard procedures associated with using four-point restraints include: • Soft restraints (e.g., vinyl);				
 Dressing the detainee appropriately for the temperature; A bed, mattress, and blanket/sheet; Checking the detainee at least every 15 minutes; Logging each check; Turning the bed-restrained detainee often enough to prevent soreness or stiffness; Medical evaluation of the restrained detainee twice per eight-hour shift; and When qualified medical staff is not immediately available, staff position the detainee "face-up." 				The facility does not place detainees in four-point restraints. The local policy does not address or authorize this procedure

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POLICY: THE U.S. DEPARTMENT OF HOMELAND SECURITY AUTHORIZES THE USE OF FORCE ONLY AS A LAST ALTERNATIVE AFTER ALL OTHER REASONABLE EFFORTS TO RESOLVE A SITUATION HAVE FAILED. ONLY THAT AMOUNT OF FORCE NECESSARY TO GAIN CONTROL OF THE DETAINEE, TO PROTECT AND ENSURE THE SAFETY OF DETAINEES, STAFF AND OTHERS, TO PREVENT SERIOUS PROPERTY DAMAGE AND TO ENSURE INSTITUTION SECURITY AND GOOD ORDER MAY BE USED. PHYSICAL RESTRAINTS NECESSARY TO GAIN CONTROL OF A DETAINEE WHO APPEARS TO BE DANGEROUS MAY BE EMPLOYED WHEN THE DETAINEE:

COMPONENTS	YES	No	NA	REMARKS	
The shift supervisor monitors the detainee's position/condition every two hours. • He/she allows the detainee to use the rest room at these times under safeguards.				Local policy states detainees in restraints will be placed on fifteen (15) minute watch by a correctional officer.	
All detainee checks are logged.					
In immediate-use-of-force situations, staff contacts medical staff once the detainee is under control.	\boxtimes				
 When the OIC authorizes use of non-lethal weapons: Medical staff is consulted before staff use pepper spray/non-lethal weapons. Medical staff reviews the detainee's medical file before use of a non-lethal weapon is authorized. 	\boxtimes			Under normal incidents and as soon as possible after the immediate use of force.	
Special precautions are taken when restraining pregnant detainees. • Medical personnel are consulted	\boxtimes				
Protective gear is worn when restraining detainees with open cuts or wounds.				Protective gear is available for staff use.	
Staff documents every use of force and/or non-routine application of restraints.	\boxtimes				
It is standard practice to review any use of force and the non-routine application of restraints.	\boxtimes			Contained in policy 3.1.8.	
All officers receive training in self-defense, confrontation-avoidance techniques, and the use of force to control detainees. • Specialized training is given and Officers are certified in all devices they use.			· 🔲		
<u>In SPCs</u> , is the Use of Force form is used? In other facilities (IGSAs / CDFs) is this form or its equivalent used?	\boxtimes				
ACCEPTABLE DEFICIENT AT-RISK REPEAT FINDING					

REMARKS:

The facility is in general compliance with the ICE standard on Use of Force. The facility does not have procedures for the placement of a detainee in four-point restraints and does not authorize the use of this procedure on detainees.

	· .// :	
February 26, 2009 AUDITOR'S SIGNATURE / DATE	Ja	b6,b7c

STAFF DETAINEE COM	MUNICA	TIONS		
POLICY: PROCEDURES MUST BE IN PLACE TO ALLOW FOR FORMAL AND INIAND ICE DETAINEE AND TO PERMIT DETAINEES TO MAKE WRITTEN REQUESTRAME.		and the first of the second		
COMPONENTS	Y	N	NA	REMARKS
The ICE Field Office Director ensures that weekly announced and unannounced visits occur at the IGSA.				The facility has two (2) fulltime ICE field officers assigned.
Detention and Deportation Staff conduct scheduled weekly visits with detainees held in the IGSA.				
Scheduled visits are posted in ICE detainee areas.				Schedules are not posted, because ICE Field Officers are assigned fulltime to attend to detainee needs.
Visiting staff observe and note current climate and conditions of confinement at each IGSA.	×			
ICE information request Forms are available at the IGSA for use by ICE detainees.	\boxtimes			
The IGSA treats detainee correspondence to ICE staff as Special Correspondence.				
ICE staff responds to a detainee request from an IGSA within 72 hours.				
ICE detainees are notified in writing upon admission to the facility of their right to correspond with ICE staff regarding their case or conditions of confinement.				The Dallas ICE Field Office address is listed in the facility's Detainees Handbook.
ACCEPTABLE DEFICIENT	AT-RISI	ζ.		REPEAT FINDING
REMARKS:		· · · · · ·	-	
During this review all detainee units were inspected. Bulletin boards we facility has two fulltime ICE field officers assigned to detainee needs.	ere found to	be in co	mpliance	with the ICE standard. The
Tuto 26 2000 A				

ь6,ь7с <u>February 26, 2009</u>	b6,b7c
AUDITOR'S SIGNATURE / DATE	

DETAINEE TRANSFER STANDARD

POLICY: ICE WILL MAKE ALL NECESSARY NOTIFICATIONS WHEN A DETAINEE IS TRANSFERRED. IF A DETAINEE IS BEING TRANSFERRED VIA THE JUSTICE PRISONER ALIEN TRANSPORTATION SYSTEM (JPATS), ICE WILL ADHERE TO JPATS PROTOCOLS. IN DECIDING WHETHER TO TRANSFER A DETAINEE, ICE WILL TAKE INTO CONSIDERATION WHETHER THE DETAINEE IS REPRESENTED BEFORE THE IMMIGRATION COURT. IN SUCH CASES, THE FIELD OFFICE DIRECTOR WILL CONSIDER THE DETAINEE'S STAGE WITHIN THE REMOVAL PROCESS, WHETHER THE DETAINEE'S ATTORNEY IS LOCATED WITHIN REASONABLE DRIVING DISTANCE OF THE FACILITY, AND WHERE THE IMMIGRATION COURT PROCEEDINGS ARE TAKING PLACE.

COMPONENTS	Y	N	NA	REMARKS
When a detainee is represented by legal counsel or a legal representative,		٠٠.		The attorney of record is
and a G-28 has been filed, the representative of record is notified by the				maintained in the A-file. When
detainee's Deportation Officer.	\boxtimes			an attorney comes to visit a
• The notification is recorded in the detainee's file; and		· 🖳 .		detainee, the facility contacts the
• When the A File is not available, notification is noted within				ICE Field office to verify the
DACS	*		5.82	attorney prior to the visit.
Notification includes the reason for the transfer and the location of the	\boxtimes			Notification is conducted by the
new facility.			<u> </u>	Dallas Field Office.
The deportation officer is allowed discretion regarding the timing of the				The Rolling Plains Detention
notification when extenuating circumstances are involved.				Center provides all the
				transportation. They do not
	\boxtimes			notify the detainee of their new
				location. The Dallas Field
				Office completes the notification
The attender and database are notified that it is their areas it in the				process.
The attorney and detainee are notified that it is their responsibility to notify family members regarding a transfer.				During this review, the facility handbook was changed to state
noutly family members regarding a transfer.				that it is the detainee's
		. 🔲		responsibility to notify their
				family after being transferred to
				another facility.
Facility policy mandates that:				
• Times and transfer plans are never discussed with the detainee		-	* .	
prior to transfer;				Policy 4.7.1, Release and
• The detainee is not notified of the transfer until immediately	\boxtimes			Transfer Policy, section (a)
prior to departing the facility; and	. .			complies with this standard.
• The detainee is not permitted to make any phone calls or have				_
contact with any detainee in the general population.				
The detainee is provided with a completed Detainee Transfer Notification				During the review, procedures
Form.				were changed to ensure the
	\boxtimes			detainee would receive a
				completed Detainee Notification
				Form when they are placed on
	-			the bus for transfer.
Form G-391 or equivalent authorizing the removal of a detainee from a				The ICE Field Office uses the I-
facility is used.		Ц		203 to remove a detainee from
T- 1: 11 1			•	the facility.
For medical transfers: • The Detainee Immigration Health Service (or IGSA) (DIHS)				
Medical Director or designee approves the transfer;				During the review, the facility's
 Medical Director of designee approves the transfer, Medical transfers are coordinated through the local ICE office; 	\boxtimes	_		policy was changed to comply
• Medical transfers are coordinated through the local ICE office; and				with this standard.
 A medical transfer summary is completed and accompanies the 				with this stantant.
detainee.				
avianio.	l	<u> </u>	L	l

	TRANSFER	

POLICY: ICE WILL MAKE ALL NECESSARY NOTIFICATIONS WHEN A DETAINS JUSTICE PRISONER ALIEN TRANSPORTATION SYSTEM (JPATS), ICE WIL TRANSFER A DETAINEE, ICE WILL TAKE INTO CONSIDERATION WHETHER THE SUCH CASES, THE FIELD OFFICE DIRECTOR WILL CONSIDER THE DETAINEE'S ATTORNEY IS LOCATED WITHIN REASONABLE DRIVING DISTANCE OF THE FATAKING PLACE.	L ADHERE E DETAINEE STAGE WITH CILITY, ANI	TO JPAT IS REPRE HIN THE R O WHERE	S PROTO SENTED B EMOVAL THE IMMI	OCOLS. IN DECIDING WHETHER TO EFORE THE IMMIGRATION COURT. IN PROCESS, WHETHER THE DETAINEE'S GRATION COURT PROCEEDINGS ARE
COMPONENTS	Y	N	NA	REMARKS
Detainees in ICE facilities having DIHS staff and medical care are transferred with a completed transfer summary sheet in a sealed envelope with the detainee's name and A-number, and the envelope is marked Medical Confidential.			\boxtimes	This facility does not have DIHS staff assigned.
For medical transfers, transporting officers receive instructions regarding medical issues.				
Detainee's funds, valuables, and property are returned and transferred with the detainee to his/her new location.	\boxtimes			Detainees sign for their funds and property, which is then placed on the bus or van.
Transfer and documentary procedures outlined in Section C and D are followed.	\boxtimes			
Meals are provided when transfers occur during normally schedule meal times.	\boxtimes			
An A File or work folder accompanies the detainee when transferred to a different field office or sub-office.	\boxtimes			
Files are forwarded to the receiving office via overnight mail no later than one business day following the transfer.				
ACCEPTABLE DEFICIENT	AT-RISI	K		REPEAT FINDING
REMARKS:				
The facility is in compliance with the ICE Detainee Transfer Standard. Office is outstanding. b6.b7c February 26, 2009 AUDITOR'S SIGNATURE / DATE b6.b7c	The comm	unication	ı betweer	this facility and the Dallas Field

ICE Detention Standards Compliance Review

ROLLING PLAINS REGIONAL DETENTION CENTER

February 24-26, 2009

REPORT DATE -February 28, 2009



Contract Number: ODT-6-D-0001 Order Number: HSCEOP-07-F-01016

> xecutive Vice President Creative Corrections 6415 Calder, Suite B Beaumont, TX 77706

U.S. Immigration and Customs Enforcement
Detention Standards Compliance Unit
500 12th St. SW
Washington, DC 20536



February 28, 2009

MEMORANDUM FOR: James T. Hayes, Jr.

Director

Office of Detention and Removal Operations

FROM:

Reviewer-In-Charge

b6,b7c

SUBJECT:

Rolling Plains Regional Detention Center

Annual Detention Review

Creative Corrections conducted the Annual Detention Review (ADR) of the Rolling Plains
Regional Detention Center, Haskell, Texas, on February 24-26, 2009. As noted on the attached documents, the team of Subject Matter Experts (SME) included

Services;

Environmental Health and Safety;

Administration.

A final closeout was conducted on Thursday, February 26, 2009, with the below listed staff, at which time all aspects of the review were discussed.

b6,l	b7c	Warden			
ŀ	b6,b7c	ICE, SDD	O, Dallas Fie	eld Office	
	b6	ICE, COT	R, Dallas IC	E Office	
		Regional	Medical Dir	ector, Emer	ald Company
	b6	HR Man	ger		
be	6	, Business Man	ger		
	Ę	acility Manger			
b6	I	Health Services	Manger		
	,	Medical Secret	ary		
	b6	Health S	Services		
.*	b6,b7c	Lieuten	ant		
	b6	Cook Super	rvisor		
b6,b		Captain			
b	6	, Risk Manag	ement		
b6,b	o7c	Nakamoto Gro	up, Complia	nce Officer	
b6,b7	c <u>I</u>	ieutenant			
b6,b	7c	Lieutenant			
t		Administrativ	e Secretary		

b6	Programs Manager
	, Property Specialist
b6	Librarian
L C	ICE Case Manager
b6	, ICE Case Manager
	, ICE Case Manager
	, Commissary Assistant
b6	Maintenance Technician
	Mailroom Supervisor
b6,b7c	Lieutenant

Additionally, a telephonic summary briefing was provided to the Dallas Field Office Director and Assistant Field Office Directors.

Type of Review:

This review is a scheduled Detention Standard Review to determine general compliance with established ICE National Detention Standards for facilities housing detainees over 72 hours.

Review Summary:

The facility is currently accredited by the American Correctional Association and the Texas Jail Commission.

Standards Compliance:

The following statistical information outlined provides a direct comparison of the 2008 ADR and the ADR conducted for 2009.

<u>February 26-28, 2008, Review</u>		<u>February 24-26, 2009</u>	February 24-26, 2009, Review			
Compliant	38	Compliant	37			
Deficient	0	Deficient	. 0			
At-Risk	0	At-Risk	0			
Non-Applicable	0	Non-Applicable	1			

Recommended Rating and Justification

It is the Reviewer-in-Charge (RIC) recommendation that the facility receive a rating of "Good". It is also recommended a Plan of Action not be required.

RIC Assurance Statement

All findings of this review have been documented on the Detention Review Worksheet attached and are supported by the written documentation contained in the review file.

A. Type of Facility Reviewed	E. Accreditatio	n Certificat	es	
☐ ICE Service Processing Center	List all State or N	ational Accr	editation[s] recei	ved:
☐ ICE Contract Detention Facility	ACA January 200	8, Texas Jai	l Commission No	ovember 2008
ICE Intergovernmental Service Agreement			o accreditation[s	
B. Current Inspection				
Type of Inspection	F. Problems / C	Complaints	(Copies must be	attached)
Field Office HQ Inspection	The Facility is un			
Date[s] of Facility Review	Court Order		Class Action Or	
February 24-26, 2009	The Facility has S			
C. Previous/Most Recent Facility Review	Major Litigati		Life/Safety Issue	
Date[s] of Last Facility Review	Check if Non		Bito Butoty 155ut	7.3
February 26-28, 2008	Zy Check if I toli	<u>. </u>		
Previous Rating	I. Facility Hist	O POT	$A_{ij} = \{ 1, 2, 3, \dots, n \}$	
	Date Built	or y		
Superior Good Acceptable Deficient At-Risk	February 2002			
D. Name and Location of Facility	Date Last Remod	alad an I Ina	n dad	
Name	N/A	eied of Opgi	aded	
Rolling Plains Regional Detention Center	Date New Constr	notion / Dad	A 1.1- 1	
Address (Street and Name)	N/A	uction / Bea	space Added	
118 County Road 206/Post Office Box 877	Future Constructi	on Dlonnad	·	· · · · · · · · · · · · · · · · · · ·
City, State and Zip Code			- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	
Haskell, Texas 79521	Yes No			2.1.1
County	Current Bedspace	Number:	edspace (# New I	
Haskell County	555	Number:	N/A Date	
Name and Title of Chief Executive Officer	F 00 1 170 994			
(Warden/OIC/Superintendent	J. Total Facilit			
b6,b7c Warden	Total Facility Inta	ike for previo	ous 12 months	
Telephone # (Include Area Code)	11,064	<u> </u>	- 10	
940 b6,b7c	Total ICE Manda	ys for Previo	us 12 months	- "
Field Office / Sub-Office (List Office with oversight	181,948			
responsibilities)				
Dallas Field Office	K. Classification			
Distance from Field Office		L-	1 L-2	L-3
210 miles	Adult Male			
E. Creative Corrections Review Team	Adult Female			
he,b7c Reviewer-in-Charge/Security				
	L. Facility Cap	acity		
SME, Environmental Health and Safety		Rated	Operational	Emergency
	Adult Male	507	***	
SME, Food Service	Adult Female	48	***	
	☐ Facility hold:	s Juveniles (Offenders 16 and	d older as
SME, Medical	Adults			
SME, Administration	M. Average Dai	ly Populatio	n –	
F. CDF/IGSA Information Only		IC	E USMS	Other
Contract Number Date of Contract or IGSA	Adult Male	49		
ACD-2H-1007 1-4-07	Adult Female	37		
Basic Rates per Man-Day	·			
\$57.67	N. Facility Staff	fing Level		
Other Charges: (If None, Indicate N/A)	Security:		Support:	
Plus guard service	b2High		31	
Estimated Man-days Per Year			H-2	
188,636				
				1

Significant Incident Summary Worksheet

For ICE to complete its review of your facility, the following information <u>must be completed</u> prior to the scheduled review dates. The information on this form should contain data for the past twelve months in the boxes provided. The information on this form is used in conjunction with the ICE Detention Standards in assessing your Detention Operations against the needs of the ICE and its detained population. This form should be filled out by the facility prior to the start of any inspection. Failure to complete this section will result in a delay in processing this report and the possible reduction or removal of ICE' detainees at your facility.

Incidents	Description	Jan – Mar	Apr – Jun	Jul – Sept	Oct – Dec
Assault:	Types (Sexual ² , Physical, etc.)	0	0	0	0
Offenders on Offenders ¹	With Weapon	0	0	0	0
	Without Weapon	0	0	0	0
Assault:	Types (Sexual Physical, etc.)	0	0	0	0
Detainee on Staff	With Weapon	0	0	0	. 0
N 1 CD 116	Without Weapon	0	0	0	0
Number of Forced Moves, incl. Forced Cell moves ³	-	0	0	0	0
Disturbances ⁴		0	0	0	0
Number of Times Chemical Agents Used		0	0.	0	0
Number of Times Special Reaction Team Deployed/Used		0	0	0	0
# Times Four/Five Point	Number/Reason (M=Medical, V=Violent Behavior, O=Other)	0	0	0	0
Restraints applied/used	Type (C=Chair, B=Bed, BB=Board, O=Other)	0	0	0	0
Offender / Detainee Medical Referrals as a result of injuries sustained.		4	5	5	0
Escapes	Attempted	0	0	0	0
	Actual	. 0	0	0	0
Grievances:	# Received	29	27	47	53
	# Resolved in favor of Offender/Detainee	0	0	0	0
Deaths	Reason (V=Violent, I=Illness, S=Suicide, A=Attempted Suicide, O=Other)	1=0	0	0	0
	Number	1	0	0	0
Psychiatric / Medical Referrals	# Medical Cases referred for Outside Care	6.	7	12	9
	# Psychiatric Cases referred for Outside Care	4	1	2	4

Any attempted physical contact or physical contact that involves two or more offenders

Routine transportation of detainees/offenders is not considered "forced"

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Oral, anal or vaginal penetration or attempted penetration involving at least 2 parties, whether it is consenting or non-consenting

Any incident that involves four or more detainees/offenders, includes gang fights, organized multiple hunger strikes, work stoppages, hostage situations, major fires, or other large scale incidents.

. Acceptable 2. Deficient 3. At Risk 4. Repeat Finding 5. Not Applicable				
egal Access Standards	1	2.	3.	4.
Access to Legal Materials				
Group Presentations on Legal Rights				
Visitation				
Telephone Access	\boxtimes			
etainee Services				
Admission and Release			П	
Classification System		一	Ħ	
Correspondence and Other Mail		計	Ħ	
Detainee Handbook		厅	一	
Food Service		一	Ħ	
0. Funds and Personal Property		Ħ	Ħ	
1. Detainee Grievance Procedures		İΠ	Ħ	
2. Issuance and Exchange of Clothing, Bedding, and Towels		╁╤	一	
3. Marriage Requests		ऻऻ	Ħ	
4. Non-Medical Emergency Escorted Trip		一	H	
5. Recreation		Ħ	一	
6. Religious Practices		ΤĦ	H	
7. Voluntary Work Program		IT	Ħ	
ealth Services				
8. Hunger Strikes			П	
9. Medical Care		Ħ	Ħ	
O. Suicide Prevention and Intervention				
1. Terminal Illness, Advanced Directives and Death				
ecurity and Control				
2. Contraband		ПП		
3. Detention Files			П	
4. Disciplinary Policy		텎	П	
5. Emergency Plans			ITT	
6. Environmental Health and Safety				
7. Hold Rooms in Detention Facilities				
8. Key and Lock Control		П		
Population Counts		百	П	
). Post Orders		同		
1. Security Inspections				
2. Special Management Units (Administrative Segregation)				
3. Special Management Units (Disciplinary Segregation)				
6. Tool Control		ΙĦ		
5. Transportation (Land management)	卤	Ħ	T	
6. Use of Force	菌	H	Ħ	
n Oscol Police		+=-		
7. Staff / Detainee Communication (Added August 2003)				

All findings (Deficient and At-Risk) require written comment describing the finding and what is necessary to meet compliance.

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RIC Review Assurance Statement

By signing below, the Reviewer-In-Charge (RIC) certifies that all findings of noncompliance with policy or inadequate controls contained in the Inspection Report are supported by evidence that is sufficient and reliable. Furthermore, findings of noteworthy accomplishments are supported by sufficient and reliable evidence. Within the scope of the review, the facility is operating in accordance with applicable law and policy, and property and resources are efficiently used and adequately safeguarded, except for the deficiencies noted in the report.

Reviewer-In-Charge: (Print Name)	Signature	
b6,b7c	In.	
Title & Duty Location	Date 66,67c	
Reviewer In Charge	February 28, 2009	
Team Members		
Print Name, Title, & Duty Location 5 SME, Food Service	Print Name, Title, & Duty Location SME, Environmental Health and Safety	
Print Name, Title, & Duty Location 56 SME, Medical	Print Name, Title, & Duty Location SME, Administration	
Recommended Rating: Superior Good Acceptable Deficient At-Risk		

Comments:

Facility Capacity: Facility operational capacity of male/females detainees change frequently based upon the population demands of ICE and the county.

Death: On March 14, 2008, a 60 year old, male, Cuban collapsed while in the pill line. CPR was initiated and EMS responded. The detainee was transported to the local hospital emergency room. The detainee did not respond to any treatment provided and was pronounced dead on arrival. Diagnosis: Myocardial Infarction.

Autopsy was performed and the cause of death is: Hypertensive and Atherosclerotic cardiovascular disease with severe three vessel coronary artery stenosis. Further opinion states that Smoking and Hypercholesterolemia contributed to this detainee's death. The manner of death was Natural.

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HEADQUARTERS EXECUTIVE REVIEW **Review Authority** The signature below constitutes review of this report and acceptance by the Review Authority. OIC/CEO will have 30 days from receipt of this report to respond to all findings and recommendations. HQDRO EXECUTIVE REVIEW: (Please Print Name) Signature Title Date Acting Chief, Detention Standards Compliance Unit Superior Final Rating: ⊠ Good Acceptable **Deficient** At-Risk No Rating Comments: The Review Authority concurs with the Good rating. No further action is required and this review is closed.

U.S. Department of Homeland Security 500 12th Street, SW Washington, DC 20536



MAR 3 0 2009

MEMORANDUM FOR:

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Field Office Director

Dallas Field Office

FROM:

Chief

Detention Standards Compliance Unit

SUBJECT:

Rolling Plains Regional Detention Center Annual Review

The annual review of Rolling Plains Regional Detention Center conducted February 24-26, 2009, in Haskell, Texas, has been received. A final rating of <u>Good</u> has been assigned. No further action is required and this review is closed.

The rating was based on the Reviewer-In-Charge (RIC) Summary Memorandum and supporting documentation. The Field Office Director must now initiate the following actions in accordance with the Detention Management Control Program (DMCP):

- 1) The Field Office Director, Detention and Removal Operations, shall notify the facility **within** five business days of receipt of this memorandum. Notification shall include copies of the Form G-324A, *Detention Facility Review Form*, the G-324A Worksheet, RIC Summary Memorandum, and a copy of this memorandum.
- 2) The next annual review will be scheduled on or before February 24, 2010.

Should you or your staff have any questions regarding this matter, please contact Deportation Officer, at (202) b6,b7c

b6,b7c

cc: Official File

ICE: HQDRO/BMathis/2-3503; 03/10/2009

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