

M-99-15, Reporting Continued Progress Addressing the Year 2000 Problem

April 30, 1999

M-99-15

MEMORANDUM FOR THE HEADS OF SELECTED AGENCIES

FROM: Jacob J. Lew

Director SUBJECT: Reporting Continued Progress Addressing the Year 2000 Problem

As you know, OMB is very interested in monitoring agency progress on Year 2000. Currently, the largest agencies report their progress to OMB on a quarterly basis. As we continue to monitor governmentwide compliance, I would like other selected agencies (See Attachment A) to make progress reports to OMB. OMB had asked several small and independent agencies to report on their progress in February. A summary of those reports was included in OMB's March 18 report to the Congress, "Progress on Year 2000 Conversion." While the reports generally showed that excellent progress has been made during the past year, they also showed that much work remains to be done, including work to assure that mission critical systems will operate smoothly.

Therefore, I ask that all agencies listed in Attachment A continue to emphasize your agency's efforts to address this problem and keep us informed of your progress on a quarterly basis. For your convenience, I have attached a copy of OMB M-99-09, "Revised Reporting Guidance on Year 2000 Efforts", issued on January 26, 1999 (Attachment B). Please provide a report by May 14 and provide quarterly updates thereafter, until notified otherwise.

Reports should be sent to:

Office of Management and Budget

OIRA Docket Library

NEOB 10102

725 17th Street, NW

Washington, DC 20503

Reports may also be faxed to 202-395-5806. Any questions regarding the process of submitting a report may be directed to Ms. Pamela Beverly, telephone 202-395-6881.

Again, thank you for your continued support in this critical effort. Working together, we can minimize the impact of this problem.

Attachments

cc: Agency Chief Information Officers

Attachment A

List of Selected Agencies

Architectural and Transportation Compliance Board
African Development Foundation
Commodities Futures Trading Commission
Consumer Product Safety Commission
Corporation for National and Community Services
Defense Nuclear Facilities Safety Board
District of Columbia Courts
Equal Employment Opportunity Commission
Export/Import Bank of the United States
Farm Credit Administration
Federal Deposit Insurance Corporation
Federal Energy Regulatory Commission
Federal Labor Relations Authority
Federal Reserve System
Federal Retirement Thrift Investment Board
Federal Trade Commission
John F. Kennedy Center for the Performing Arts
Legal Services Corporation
Marine Mammal Commission
Merit Systems Protection Board
National Credit Union Administration
National Gallery of Art
National Capital Planning Commission
National Mediation Board
National Transportation Safety Board
Neighborhood Reinvestment Corporation

Office of the Special Counsel
Office of the U.S. Trade Representative
Overseas Private Investment Corporation
Pension Benefit Guaranty Corporation
Railroad Retirement Board
Securities and Exchange Commission
Selective Service System
Smithsonian Institution
U.S. Holocaust Memorial Council
U.S. Information Agency
U.S. International Trade Commission
U.S. Soldier's and Airmen's Home