Appendix A – ERR Example for Separation

The separation business example is intended to depict a realistic employee scenario to demonstrate the type of information to provide at separation, the relationships between data elements, and how repeating fields can be used. The example only reflects a subset of the retirement data elements that may be provided when an employee separates from the federal government, as applicable to the scenario.

In the example, the employee was hired at the Department of Energy on September 4, 2006 as a Roofing Specialist. This was the employee's first appointment in the federal government. Less than a year after working at Energy, the employee was injured in an on-the-job accident and went on leave without pay (LWOP) as a result of the injury. While on LWOP, the employee was approved for and received Office of Workers' Compensation Program (OWCP) benefits for the entire eight month LWOP period. After eight months, the employee was rehabilitated and returned to duty. Upon his return, the Agency neglected to deduct FEHB premiums from the employee's salary, which resulted in the employee incurring a debt. After returning to the Agency, the employee resigned on March 13, 2009.

The example is provided in Excel and XML.

The Excel version can be found using the following link:
         http://www.opm.gov/feddata/grdr/Separation_Example_v5.0.xls

The XML version can be found using the following link:
         http://www.opm.gov/feddata/grdr/Separation_Example_v5.0.xml