

Affidavit of Support Sponsor Information



Purpose

Use this Tip Sheet to learn how to get Form I-864/I-864EZ, Affidavit of Support Under Section 213A of the INA, and Form I-864A, Contract Between Sponsor and Household Member, information from SAVE. This tip sheet uses the terms “sponsor” and “sponsors” to refer to sponsors as well as household members, because sponsor deeming and agency reimbursements processes may apply to both.

This information supplements SAVE’s existing guidance about instituting additional verification, to include a new situation in which SAVE will specifically instruct user agencies to request sponsor information through additional verification if they do not receive it as part of the initial response from SAVE.

Background

If a benefit applicant is requesting one or more federal means-tested public benefits (Medicaid, CHIP, TANF, SNAP/Food Stamps, or Supplemental Security Income), your agency may need sponsor information to count (deem) sponsor income and assets as part of determining benefit eligibility. If your agency has provided a federal means-tested public benefit to a sponsored immigrant, then your agency may also need sponsor information to seek reimbursement from the sponsor for the unreimbursed costs of the benefit. You will also need to know the date that the sponsored immigrant was granted their immigrant status (known as the Grant Date).

Step 1: Create a Case

After you enter the benefit applicant’s name, date of birth, and at least one unique immigration identifier (such as their A-Number or Form I-94 number), SAVE will display a list of public benefits for which your agency may use SAVE, and will prompt you to indicate for which public benefits your agency is requesting immigration status information.

If you select one or more federal means-tested benefits, then SAVE will automatically return any Grant Date and Sponsor information. SAVE does this because considering grant date and sponsor information is required when your agency determines eligibility for a federal means-tested public benefit. The lock icon indicates that SAVE will automatically return this information to your agency.

Please select all of the benefits that the applicant is requesting from your agency. You must select at least one.

Food Stamps Medicaid TANF Refugee Assistance

In addition to the applicant’s immigration status, your agency has asked that we provide you with the following information (if available) in order to determine the applicant’s eligibility.

Grant Date Sponsor(s)

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Step 2: Review Response

If the you selected one or more federal means-tested public benefits and the benefit applicant is a Lawful Permanent Resident (LPR) (including a Conditional LPR, also known as a Conditional Permanent Resident) who may be sponsored, then SAVE will provide the name, address, and Social Security Number of each sponsor and household member for the agency to use in performing sponsor deeming and agency reimbursement actions.

Sponsors/Household Members	
Name	SSN
Jane Doe	125-84-7896
Address	
123 Main Street	
Washington D.C., DC 99999	
USA - UNITED STATES	

If there is no sponsor or household member, SAVE will provide a message saying “Not Applicable” in the Sponsors/Household Members field.

Sponsors/Household Members
Not Applicable

In some situations, the initial SAVE response may instruct you to institute additional verification if you need sponsor information.

Sponsors/Household Members
Please Institute Additional Verification if you need sponsor information

In these situations, institute additional verification by selecting “Still not sure? Institute Additional Verification” and then requesting sponsor information in the Special Comments field.

Special Comments
Request sponsor information

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Guidance for Web Services Users

Your agency may use SAVE through a Web Services (system-to-system) connection rather than the internet browser access method reflected in the sample screens in this Tip Sheet. To implement the change described in this updated Tip Sheet, Web Services users should request sponsor information through additional verification for each case in which SAVE provides an initial response that (1) states the benefit applicant is an LPR with a Code of Admission (COA) listed in the chart below, and (2) does not include any sponsor information.

COA Code	Code Description	COA Code	Code Description	COA Code	Code Description	COA Code	Code Description
A31	203(a)(3) MRD AM S/D OF USC	C22	203(a)(2) STEP CHILD OF LPR	C33	203(a)(3) CHILD OF C31	CF1	ALIEN ADMITTED AS FIANCE(E)
A32	203(a)(3) SPOUSE OF A31	C23	203(a)(2) CHILD OF C22	C36	203(a)(3) MRD S/D OF USC	CF2	CHILD OF CF1
A33	203(a)(3) CHILD OF A31	C24	203(a)(2) CH ALIEN RES OVER 21	C37	203(a)(3) SPOUSE OF C36	CPR	CONDITIONAL RESIDENT
A36	203(a)(3) MRD AM S/D OF USC	C25	203(a)(2) CHILD OF C24	C38	203(a)(3) CHILD OF C36	CR1	SPOUSE OF USC, CONDITIONAL
A37	203(a)(3) SPOUSE OF A36	C26	203(a)(2) SPOUSE OF LPR	C41	COND-ENTR MARRIED STEP-CH US C	CR2	STEPCHILD OF USC, CONDITIONAL
A38	203(a)(3) CHILD OF A36	C27	203(a)(2) UNMAR STEP CH OF LPR	C42	COND-ENTR SP ALIEN CLAS C41/46	CR6	SPOUSE OF USC, CONDITIONAL
C20	203(a)(2) CHILD OF C29	C28	203(a)(2) CHILD OF C27	C43	COND-ENTR CH ALIEN CLAS C41/46	CR7	STEPCHILD OF USC, CONDITIONAL
A38	203(a)(3) CHILD OF A36	C29	203(a)(2) UNMRD CH/RES OVER 21	C46	COND-ENTR MARRIED STEP-CH US C	CX1	203(a)(2) SPOUSE OF LPR EXEMPT
C20	203(a)(2) CHILD OF C29	C31	203(a)(3) MRD S/D OF USC	C47	COND-ENTR SP ALIEN CLASS C41/C	CX2	203(a)(2) CHILD OF LPR EXEMPT
C21	203(a)(2) SPOUSE OF LPR	C32	203(a)(3) SPOUSE OF C31	C48	COND-ENTR CH ALIEN CLAS C41/46	CX3	203(a)(2) CHILD OF CX2

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COA Code	Code Description	COA Code	Code Description	COA Code	Code Description	COA Code	Code Description
CX6	203(a)(2) SPOUSE OF LPR EXEMPT	F24	203(a)(2)(B) UNMRD S/D >21 LPR	F38	203(a)(3) CHILD OF F36	FX7	203(a)(2) CHILD OF LPR EXMPT
CX7	203(a)(2) CHILD OF LPR EXEMPT	F25	203(a)(2)(B) CHILD OF F24	F41	203(a)(4) BROTHER/ SISTER USC	FX8	203(a)(2) CHILD OF FX7
CX8	203(a)(2) CHILD OF CX7	F26	203(a)(2) SPOUSE OF LPR	F42	203(a)(4) SPOUSE OF F41	IF1	ALIEN ADMITTED AS FIANCE(E)
F11	203(a)(1) UNMRD S/D OF USC	F27	203(a)(2) CHILD OF LPR	F43	203(a)(4) CHILD OF F41	IF2	CHILD OF IF1
F12	203(a)(1) CHILD OF F11	F28	203(a)(2) CHILD OF F27	F46	203(a)(4) BROTHER/ SISTER USC	IR0	PARENT OF USC
F16	203(a)(1) UNMRD S/D OF USC	F29	203(a)(2)(B) UNMRD S/D >21 LPR	F47	203(a)(4) SPOUSE OF F46	IR1	SPOUSE OF USC
F17	203(a)(1) CHILD OF F16	F31	203(a)(3) MRD S/D OF USC	F48	203(a)(4) CHILD OF F46	IR2	CHILD OF USC
F20	203(a)(2)(B) CHILD OF F29	F32	203(a)(3) SPOUSE OF F31	FX1	203(a)(2) SPOUSE OF LPR EXMPT	IR4	ORPHAN TO BE ADOPTED BY USC
F21	203(a)(2) SPOUSE OF LPR	F33	203(a)(3) CHILD OF F31	FX2	203(a)(2) CHILD OF LPR EXMPT	IR5	PARENT OF USC
F22	203(a)(2) CHILD OF F21	F36	203(a)(3) MRD S/D OF USC	FX3	203(a)(2) CHILD OF FX2	IR6	SPOUSE OF USC
F23	203(a)(2) CHILD OF F22	F37	203(a)(3) SPOUSE OF F36	FX6	203(a)(2) SPOUSE OF LPR EXMPT	IR7	CHILD OF USC

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COA Code	Code Description	COA Code	Code Description	COA Code	Code Description
IR8	ORPHAN ADOPTED ABROAD BY USC	P12	1ST PREF CH OF ALIEN P11/P16	P46	MARRIED SON/DAUGH OF CITZ
IR9	ORPHAN TO BE ADOPTED BY USC	P16	UNMARRIED SON/DAUGH OF CITZ	P47	SPS OF ALIEN CLASS P41 OR P46
IW1	201(b)(2)(A)(i) WIDOW(ER) USC	P17	CHILD OF P11 OR P16 ALIEN	P48	CH OF P41 OR P46 ALIEN
IW2	201(b)(2)(A)(i) CHILD OF IW1	P21	2ND PREF SPOUSE OF ALIEN RES	U	2ND PREF PARENT OF US CITIZEN
IW6	201(b)(2)(A)(i) WIDOW(ER) USC	P22	UNMARRIED CHILD OF ALIEN RES	U-1	2ND PREF: PARENT OF USC
IW7	201(b)(2)(A)(i) CHILD OF IW6	P23	CHILD ALIEN P21,P22,P26 OR P27		
K-3	SP/CH ADJ 1ST PREF IMMIGRANT	P26	SPOUSE OF ALIEN RESIDENT		
K3M	SP/CH ADJ 1ST PREF IMMIGRANT	P27	UNMAR SON/DAUGH OF ALIEN RES		
LPR	LEGAL PERMANENT RESIDENT	P28	CH OF P21,P22,P26,P27 ALIEN		
NA	CH B ABROAD OF PERM RES/NATION	P41	4TH PREF MAR CHILD OF US CITZ		
NA3	CH B ABROAD OF PERM RES/NATION	P42	SPOUSE OF ALIEN CLASS P41 -P46		
P11	1ST PREF UNMAR CHILD US CITZ	P43	CHILD OF ALIEN CLASS P41 - P46		