



UNITED STATES OF AMERICA
FEDERAL LABOR RELATIONS AUTHORITY
WASHINGTON, D.C. 20424

MEMORANDUM

TO: All Members of the Public

FROM: Noah Peters
Solicitor

DATE: March 23, 2020

RE: Freedom of Information Act Processing

Due to the novel Coronavirus pandemic, the Federal Labor Relations Authority (“FLRA”) asks that members of the public submit all Freedom of Information Act (“FOIA”) requests electronically either through the FOIAonline system available at: <https://foiaonline.gov/foiaonline/action/public/home> or email those requests to solmail@flra.gov. If you have any FOIA-related questions, you can also contact solmail@flra.gov.

During this time, the FLRA may be limited or delayed in responding to requests 1) that seek copies of physical documents in its files; 2) are submitted to the FLRA via conventional mail; or 3) that require a response to be sent via conventional mail.

The FLRA asks that individuals do not deliver FOIA requests by FedEx, courier or hand during this time. In addition, the FLRA offices will be closed to visitors who seek to examine or copy documents in-person or use computer terminals or library resources that are physically located at FLRA offices.

Thank you for your assistance and patience during this time.