

Statement of Work  
Subcommittee on Education

U.S. Immigration and Customs Enforcement  
Advisory Committee on Family Residential Centers

**1. Background:**

The U.S. Immigration and Customs Enforcement (ICE) Advisory Committee on Family Residential Centers (ACFRC) convened for its second meeting on Wednesday, March 16, 2016, and divided into three subcommittees for the purpose of allowing more focused conversations on priority issues in the tasking. The subcommittees' objectives and scope are consistent with the official ACFRC charter.

ACFRC subcommittees may not come to final conclusions and/or take action independently of the chartered Committee and must report their recommendations and advice to the full Committee for deliberation and discussion.

The Subcommittee on Education does not have authority to make decisions on behalf of the full Committee and may not advise or report directly to any Federal Officer or Agency.

In accordance with the Federal Advisory Committee Act (FACA) all subcommittee meeting minutes and work products will be made available to the full Committee Chair.

**2. Objectives and Scope of Activities:**

After engaging in full deliberation and discussion, the Subcommittee on Education will advise the ACFRC of any preliminary recommendations. The objective is to develop recommendations for best practices at family residential centers that will build on ICE's existing efforts in the area of educational services.

During the lifespan of this subcommittee, the focus will be on providing advice and recommendations to achieve detention management efficiencies in the following areas:

- Providing educational services to a juvenile population that will generally be in custody for a short period of time; and
- Providing individualized educational services to a transient juvenile population with little to no English language capabilities and from a variety of socio-economic and educational levels.
- Phasing delivery of services with an expectation that the juvenile will be released and enrolled in a public school located in the United States pending resolution of their immigration proceedings.

**3. Support:**

ICE ACFRC staff is responsible for scheduling, drafting meeting minutes, fielding questions, and handling requests for additional information.

**4. Role of Designated Federal Officer:**

The ICE ACFRC Designated Federal Officer (DFO), ICE Alternate Designated Federal Officer (ADFO), or his/her designee approves or calls ACFRC subcommittee meetings, approves subcommittee agendas, and attends all subcommittee meetings.

**5. Member Composition:**

The subcommittee will be comprised of ACFRC members. If needed, additional non-ACFRC member participants with specific expertise may be sought to assist, subject to the approval of the DFO in consultation with the ACFRC subcommittee Chair and subcommittee Vice Chair.

**Subcommittee on Education Chair:**

BethAnn Berliner

**Subcommittee on Education Vice Chair:**

Anadora Moss

**Subcommittee on Education Members:**

Michelle Brané

**6. Subcommittee Duration:**

The subcommittee statement of work and membership composition will be evaluated upon submission of preliminary subcommittee reports.