

Reinstatement Request

This form is used to apply for a reinstatement. Reinstatement is one way to regain valid F-1 status after a status violation. Please discuss your case with an Immigration Advisor in the International Student and Scholar Services office.

Biographical Data		
Family Name:	First and Middle Name:	Birth Date:
Email:		UNT Student ID:
U.S. Local Address: _____ _____		Permanent Foreign Address: _____ _____
City: _____		City: _____
State: _____ Zip Code: _____		Province: _____
Phone Number: _____		Postal Code: _____
Country of Citizenship:		Country: _____
Immigration Status:		Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
Current Degree Level:	Current Major:	Expected Graduation (Semester/Year):
Passport Expiration:	Visa Expiration:	Do you have F-2 Dependents? <input type="checkbox"/> Yes <input type="checkbox"/> No

Reinstatement Details
<p>To apply for reinstatement, you must provide the following items:</p> <p><input type="checkbox"/> Completed I-539 Form (ISSS has copies or you can download at www.uscis.gov.)</p> <p><input type="checkbox"/> Original signed I-20 (This new I-20 will be issued after we receive this reinstatement request form.) Original I-94 Card or electronic record from http://www.cbp.gov.</p> <p><input type="checkbox"/> Two checks or Money Orders for \$370 (I-539 fee) & \$85 (Biometrics fee) made out to <i>Department of Homeland Security</i>.</p> <p><input type="checkbox"/> Financial Documents, including sponsor statement, if applicable. (If using bank statements, provide 3 months of statements.)</p> <p><input type="checkbox"/> Copy of immigration documents: <input type="checkbox"/> Passport <input type="checkbox"/> Visa <input type="checkbox"/> Other pertinent documents (see advisor)</p> <p><input type="checkbox"/> Official Transcripts. (For UNT students, see Registrar. For IELI Students, see IELI Main office.)</p> <p><input type="checkbox"/> DSO (Immigration Advisor) Letter. ISSS will write this letter unless otherwise indicated.</p> <p><input type="checkbox"/> Written statement which includes the following information (if it is true)</p> <ul style="list-style-type: none"> - The reason why you are asking for reinstatement. - That the violation in status resulted from circumstances beyond your control, or that failure to be reinstated would result in extreme hardship to you. - That you are currently pursuing, or intending to pursue, a full course of study at UNT. - That you have not engaged in unauthorized employment. - That you are not deportable on any ground other than failure to maintain status. <p><input type="checkbox"/> G-1145 (ISSS has copies or you can download at www.uscis.gov.)</p>

Mailing Address

For U.S. Postal Service (USPS):
USCIS
P.O. Box 660166
Dallas, TX 75266

For FedEx, UPS, and DHL deliveries:
USCIS
ATTN: I-539
2501 S. State Highway 121 Business
Suite 400, Lewisville, TX 75067

Reinstatement to F-1 Status

How might I lose my F-1 status?

Your F-1 status is terminated after a status violation. You might lose your F-1 status in several ways. For example:

- By failing to extend your F-1 student program before your I-20 expires.
- By failing to notify immigration of your change of degree level before the deadline. You must request this change of level at the ISSS office inside of 15 days after it occurs.
- By failing to maintain full-time academic registration without a documented reason acceptable to immigration.
- By failing to complete all procedures for approval of concurrent enrollment by the 12th class day. This includes proof of registration at the second school.
- By working in violation of F-1 status, e.g. more than 20 hours per week while registered for study, by working off-campus without authorization, or working while registered for less than a full-time load without authorization. Employment violations can only be corrected by travel. See an advisor.
- If you are a transfer student from another U.S. school, by failing to apply to International Student and Scholar Services to complete the transfer notification within 15 days of classes beginning.

What are the consequences of being out of status?

Students who are out of status are not eligible for any of the benefits of F-1 status, including permission to work or eligibility for practical training. You do not have a legal status to stay in the U.S., which can cause a host of risks and issues for you.

How can I get back into valid F-1 status?

There are two ways to regain valid F-1 status:

- 1) You can obtain a new I-20 (with a new SEVIS number), leave the U.S. and re-enter as a new F-1 student. You will be considered a new student immigration-wise.
- 2) If you have lost status as a result of any of the reasons listed above EXCEPT by working in violation of F-1 status, you may apply for reinstatement within the U.S. You must apply within 5 months of the infraction. When you are reinstated, you must be in a valid status situation. For example, you must be a full-time student. If you lost status as a result of working in violation of F-1 status, please consult an advisor.

When can I apply for reinstatement?

- The application must be submitted within 5 months of the infraction.
- You must be in a valid status situation (for example, full-time enrolled) when reinstated. USCIS cannot reinstate you to an out of status situation.

How do I apply for reinstatement within the U.S. if I have not worked in violation of my F-1 status?

- Meet with an advisor if you have any questions.
- Submit application form and all required documents to ISSS.
- Sign I-20 after ISSS notification.
- ISSS will notify you when USCIS has responded.

How long does immigration take to adjudicate a reinstatement application?

There is no set time. We estimate 4-6 months.

Am I allowed to register at UNT while immigration considers my application?

Yes. And, in many cases, you MUST register. Speak with an International Advisor if you have any questions.

Am I allowed to work while immigration considers my application?

No.

Am I allowed to work again after immigration approves my reinstatement?

You will be eligible to work on campus immediately after USCIS approves your reinstatement. If you were a full-time student for 9 consecutive months before you fell out of status, you will also be eligible to apply for practical training immediately after USCIS approves your reinstatement.

Once you have talked with an immigration advisor about your situation and filled out the information on page 1, read, complete and submit the attached “Reinstatement Statement of Understanding” form along with this

I have fully completed the above information and understand the regulations regarding this process:

If I have any questions, I will consult with an ISSS Advisor.

Signature	Date:
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“Reinstatement to F-1 Status” form.

Reinstatement Statement of Understanding

This form is only for use by those students who have already spoken with an immigration advisor in the International Student and Scholar Services (ISSS) office about applying for reinstatement. Please read the following information and fill out the fields below.

I, (Print Student Name) _____, have consulted with the ISSS office at The University of North Texas in regards to my immigration status.

I understand the following:

1. I have been informed of the options for regaining my student immigration status through either filing a reinstatement application with the United States Citizenship and Immigration Services (USCIS) or re-entry with a new I-20 (new SEVIS ID). I have chosen to file a reinstatement and am aware of the process for applying for reinstatement.
2. I understand that reinstatement to student status is not guaranteed. ISSS will help to file my reinstatement application but it is ultimately my decision to file for reinstatement. I understand that USCIS will decide whether reinstatement of my student status is warranted.
3. I understand that if USCIS requests information on my application, I must provide the requested documentation as quickly as possible (normally within 30 days) to USCIS. If I do not provide this information, then my reinstatement application will be denied.
4. I will check my UNT email for updates from ISSS regarding my application and check my USCIS ELIS account for notifications from USCIS regarding my application.
5. I understand that if my reinstatement request is denied, then I will be given a date by which I must leave the U.S. Failure to leave by this date will result in serious immigration consequences (most likely deportation). I also understand that my visa will be automatically cancelled and in the future, I may only apply for a new visa in my home country.

Signature: _____ Date: _____

UNT Student ID: _____