

Policies of the University of North Texas at Dallas	Chapter 7
7.020 Tuition and Fee Billing	Student Affairs, Education and Funding

Policy Statement. The University of North Texas System Board of Regents sets tuition and fees for the University of North Texas at Dallas (UNT). Tuition and fee information is published in accordance with [Regents Rule 07.111](#) in the UNTD catalog. All tuition and fees are subject to change by action of the Texas Legislature and/or the Board of Regents.

Students are responsible for payment of tuition and fees due to UNTD including those resulting from post audits and corrections.

Application of Policy. Students.

Definitions.

1. **Census Date.** Census Date means the date in an academic term on which an institution of higher education is required to certify a student's enrollment to the Texas Higher Education Coordinating Board. The Census Date varies by term.
2. **Past Term Balance.** "Past term balance" means a balance incurred prior to the current term.
3. **Student.** "Student" means a person who is enrolled at UNTD in one or more courses offered for academic credit, or a person who is not currently enrolled in courses but has a continuing academic relationship with UNTD.

Procedures and Responsibilities.

- I. **Tuition and Fees Billing & Payment.**
 1. Students are assessed tuition and fees based on the location and programs in which they are enrolled and the degrees being pursued.
 2. Registration is not complete until a student has paid tuition and fees in full or has enrolled in an installment plan. Students who have not completed registration by the applicable early, regular, or late registration deadlines will be removed from enrollment by the Registrar or designee. These students may re-register according to the published registration schedule.
 3. The Student Financial Services (SFS) Director or designee is responsible for billing students and collecting payments. Tuition and fee bills are available online within the Student's UNTD account.

4. The SFS Director or designee is responsible for billing students for additional tuition or fee amounts resulting from post audits and corrections. Students are responsible for payment of these post audit amounts.
5. Students with delinquent payments will be assessed a late payment fee by the SFS Director or designee. Students with past term balances will be blocked from receiving an official transcript.
6. The Texas Higher Education Coordinating Board describes certain circumstances that may exempt students from payment of tuition and/or certain fees. The qualifications for exemptions/waivers are outlined in UNT Dallas Policy 7.025 Exemptions and Waivers from Tuition and Fees.
7. A student fee advisory committee is established at the University in accordance with [TEC §54.5031](#) (Texas Education Code)The student fee committee shall make recommendations to the President related to the student fee budget and may appear before the Board of Regents to address differences in its recommendations and the President’s recommendations.

Responsible Party: Registrar or designee, SFS Director or designee, Students

II. Tuition. UNTD charges three different types of tuition.

1. Statutory Tuition

Statutory Tuition is authorized under [TEC §54.051](#) for undergraduate students and is a mandatory amount set by the state.

2. Board Authorized Tuition

Board Authorized Tuition is authorized under [TEC §54.008](#) for graduate programs and the rate is set by the Board of Regents. [TEC §54.008](#) authorizes institutions to set tuition at rates at least twice that of undergraduate tuition.

3. Designated Tuition

Designated Tuition is authorized under [TEC §54.0513](#) for undergraduate and graduate students and is set by the Board of Regents. It is the amount the Board of Regents considers necessary for the effective operation of the institution. Rates vary between undergraduate and graduate students.

III. Mandatory Fees. Mandatory fees are assessed for university-related services available to students.

IV. Instructional Fees. Instructional fees vary by course and fall into two fee categories, academic fees and laboratory fees.

1. Academic Fees

Academic Fees are authorized under [TEC chapter 54](#). They are assessed at the college/school level based on the estimated costs of goods and services related to instruction at the college/school level.

2. Laboratory Fees

Laboratory fees are authorized under [TEC §54.501](#). They are only applicable to courses which require students to register for a laboratory section. Laboratory fees are collected to cover the cost of materials and supplies used by students in the laboratory.

V. General Property Deposit

1. General Property Deposit

The General Property Deposit is authorized under [TEC §54.502](#). It is a fixed deposit collected from each enrolled student at the time of first registering at UNTD. UNTD may invest the funds received as general deposits in accordance with [TEC §54.5021](#) and [TEC §54.5022](#). Upon a student's withdrawal or graduation, the deposit may be applied towards any outstanding financial obligation owed by the student; or must be refunded to the student within a reasonable amount of time, not to exceed 180 days. A deposit which remains without call for refund for a period of four years from the date of the student's last attendance shall be forfeited as specified under [TEC §54.5021](#). The fee is waived for students taking all of their courses off campus.

References and Cross-references.

[Regents Rule 07.111, Policy on Tuition and Fees](#)

[Texas Education Code, Chapter 54](#)

[Texas Higher Education Coordinating Board: Tuition Overview](#)

Approved: 6/1/17

Effective: 6/1/17

Revised: