

## SHELTER-IN-PLACE

Shelter means to find personal protection within the building you are in, making minor adjustments to the environment if needed, and staying in that location until it is safe to return outside. Sheltering may be required during many different kinds of situations, including, but not limited to, the following:

- Severe weather conditions (most common)
- Hazardous materials release

Sheltering may be initiated by the following:

- An order from the **UNT Police** or **City of Denton Fire Department**
- A shelter alarm (sometimes termed a Tornado Alarm)
- An Eagle Alert instructing sheltering-in-place
- The City of Denton outdoor warning sirens

## RESPONSE

When ordered to shelter, initiate the following steps:

- Direct all individuals in the assigned area to go to the nearest shelter areas – You can find your shelter area on [emergency.unt.edu/emergency-floor-plans](http://emergency.unt.edu/emergency-floor-plans)
- If the event is related to a ***hazardous materials release***
  - Shut and lock all windows and doors – seal gaps with duct tape or plastic sheeting if possible
  - Turn off all electronic equipment
  - Close all blinds
- If the event is related to a ***tornado warning***
  - Encourage others to take additional cover by shielding their head and neck with arms and putting materials such as furniture and blankets around themselves
  - Listen to NOAA Weather Radio, the local news/radio, or local alerting systems (such as City of Denton CodeRED or UNT Eagle Alert) for current emergency information and instructions

NOTE: If you are in a car or outdoors and cannot get to a building, cover your head and neck with your arms and cover your body with a coat or blanket, if possible. Do not try to outrun a tornado in a vehicle.

- Stay in the shelter area until an Eagle Alert is sent informing you that it is safe to leave your shelter