

Prepare Yourself For An Important Career Milestone

Expand your human resource knowledge
and prepare for PHR® or SPHR® Certification

Professional Development Institute/
University of North Texas

PHR®/SPHR®

Exam Preparation

Spring 2020

pdi.org • 940.565.3353



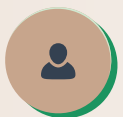
Enroll today in a 9-week program designed to expand your HR knowledge and skills and prepare you for the **Professional in Human Resources (PHR®)** or **Senior Professional in Human Resources (SPHR®)** certification exams.

Thursdays
6 p.m. to 9 p.m.
March 5 - April 30,
2020



"I liked the instructor's ability to bring participants into sessions."

Paul L.



"I did learn a great deal and couldn't have asked for a better circumstance for my first HR related class. It was a tremendous help with regards to my limited knowledge of HR and HR management."

Brian



"I really think that everything you taught me has been very beneficial, and it seems that I am always using information from that class."

Elizabeth

UNT®
EST. 1890

PDI Professional
Development
Institute

Prepare for Certification With This Time-Tested Program

If you plan to enhance your HR skills and knowledge and prepare for the **Professional in Human Resources (PHR®)** or **Senior Professional in Human Resources (SPHR®)** designation, now is the time to enroll in this Exam Preparation course. The curriculum covers the **HRCI® Body of Knowledge** and includes application exercises that develop specific competencies and decision-making skills.



By attending you will develop knowledge and skills that will improve workplace effectiveness. Benefits include:

- Training close to home
- Access to an expert instructor
- Peer networking
- Course fees that may qualify for tuition reimbursement
- Structured classes and course syllabus

You'll learn from workbooks, software, online tools and classroom experience. In addition, you can earn 3.5 continuing education units (CEUs) for completing this course.

The program is segmented into six learning modules that cover those HR topics that are most relevant to today's professional and are tested on the HR Certification Institute® certification exams.

- Strategic Management
- Workforce Planning and Employment
- Human Resource Development
- Total Rewards
- Employee and Labor Relations
- Risk Management

Instructor Christy Close, PHR®, SHRM-CP

Ms. Close has multiple years of experience in HR and ER management, with six years as a Regional Employees Relations Manager across the US and Jamaica. Areas of expertise include facilitating new and tenured management training, guiding organizational change and strategic management, and legal issues. She is the author of **Employee Relations 101**. In addition, Ms. Close has a master's degree in Human Resources Management and Development from University of Salford, and a paralegal degree from the Blackstone School of Law.

For more information about the certification process, contact the HR Certification Institute®
www.hrci.org / 866-898-4724
e-mail:info@hrci.org

The HR Certification Institute® (HRCI®) does not endorse any particular preparation program or offering. We encourage prospective certification holders to use a variety of resources that reflect their learning styles and needs. Purchasing a certification product is NOT required and HRCI does not guarantee that an individual will pass based on the purchase of a certification preparation product.

The red-and-purple HR design, HR CERTIFICATION INSTITUTE, PHR® and SPHR® are all registered trademarks of HR Certification Institute.

Registration Information

Course Schedule / Spring 2020

Thursday nights beginning March 5 and ending April 30 from 6 p.m. to 9 p.m.

Location

UNT's New College at Frisco
2811 Internet Blvd., Frisco, TX

Course Investment: \$1,395.00*

*\$1,295.00 for HR association members, UNT alumni or students

How to Register

Enroll online at pdi.org

Phone: 940.565.3353 • Fax: 940.565.3362 or

Mail the completed registration form to

1155 Union Circle #305101, Denton, TX 76203

SPRING 2020 (04R04-001)

Name _____

Organization _____

Address _____

City _____

State _____

Zip _____

Home phone _____

Business phone _____

E-mail _____

HR association member number (optional) _____

Method of Payment

Check enclosed. (Make checks payable to PDI)

Credit Card

Visa Mastercard Amex Discover

Account # _____

Exp. Date _____

Card Verification Number _____

Cardholder Name _____

Signature _____

For more information, contact

Tami Russell at 940-565-3353 or trussell@pdi.org

The following terms and conditions apply to all registrants, whether pre-paid or invoiced. A participant may receive a full refund by providing to PDI written cancellation 10 or more business days prior to the starting date of the program. No refunds will be granted within 10 business days of the starting date of the program or after the start of the program. Substitutions are accepted at any time up to and including the starting date. PDI may allow you to transfer your registration. If your registration is transferred and you later cancel your registration, only 50% of your registration fee will be refunded. If enrollment is not sufficient to warrant holding the program, PDI reserves the right to cancel. If this occurs, you will receive a full refund. PDI is not responsible for any expenses (such as airline tickets) incurred by registrant due to cancellation.