
Viewing Your Excess Hour Limits

DEFINITIONS

Excess Undergraduate Hours Tuition

Undergraduate students classified as Texas residents and non-resident students paying in-state tuition rates, who initially enrolled fall 1999 and subsequent semesters, with excessive hours will be charged, upon registration, an additional tuition rate per semester credit hour for all enrolled hours.

Please refer to www.unt.edu/tuition for current tuition and fee information.

Excessive Hour definition

Undergraduate students who enrolled initially in the fall 1999 semester or subsequent semesters cannot exceed more than 45 hours of the number of hours required for completion of the degree plan in which they are enrolled. Any hours beyond 45 are considered excessive and will result in additional tuition charges.

Undergraduate students who enrolled initially in the fall 2006 semester or subsequent semesters cannot exceed more than 30 hours of the number of hours required for completion of the degree plan in which they are enrolled. Any hours beyond 30 are considered excessive and will result in additional tuition charges.

Excess hours include all transfer work taken from any Texas public institution plus all UNT hours taken through the semester prior to the registration term. Developmental courses and hours earned by the student at a private institution or out-of-state institution do not count towards excess hours.

Degree plan hours include the total number of hours required for a student to complete his or her degree plan. Questions regarding degree plan hours should be directed to the student's academic advisor.

Please note that the requirements regarding the hours used to calculate a student's eligibility for \$1,000 Tuition Rebate vary significantly from the requirements determining excess hours.

Viewing Your Excess Hours

- To view your excess hour status, Go to the Excess Hours page in the UNT Student Portal.

[Help for understanding Excess Hours](#)

Term: 1068 2006 Fall ID: [REDACTED]

*Degree Hrs	Hours Included	Excess Hrs	Residency: RES Resident
128	195.20	67.20	Acad Level: Senior

Student Type

Student Group	Effective Date	Description
NA		CB Hours Affected-30 hr limit

Program/Plan First 1-3 of 3 Last

Program/Plan	Major	Primary Plan Hrs	Add Req Hrs
Arts and Science	BA Mathematics	128	
Arts and Science	Minor MINOR Business Foundations		
Ugrd INITIAL Teacher Cert.	Tcert CRT Prov Sec Mathematics		

Included Hours

UNT Included Hours: 104.00

Transfer Hours First 1 of 1 Last

Texas Institution	Transfer Hours	Hours Excluded
Dallas County Community College	91.20	0.00

*Requirements regarding the degree hours used to calculate a student's eligibility for the \$1000.00 Tuition Rebate Program vary significantly from the requirements determining excess hours. Additional information found at: [http://essc.unt.edu/registrar/\\$1000rebateinfo.htm](http://essc.unt.edu/registrar/$1000rebateinfo.htm)

- The top level fields of the Excess hour page list the summary hours (degree, included, excess), academic level and residency.

[Help for understanding Excess Hours](#)

Term: 1068 2006 Fall ID: [REDACTED]

*Degree Hrs	Hours Included	Excess Hrs	Residency: RES Resident
128	195.20	67.20	Acad Level: Senior

Student Type

Student Group	Effective Date	Description
NA		CB Hours Affected-30 hr limit

Degree Hours: Total number of hours required for a student to complete his or her degree plan for this term.




Hours Included: Total of all transfer work taken from any Texas public institution plus all UNT hours taken through the semester prior to the term selected.

Excess Hours: Number of included hours in excess of the degree hours.

Academic Level: Student classification as of the beginning of the selected term.

Residency: Residency status for tuition purposes.

3. Student Type is listed directly below Degree Hours and lists the excess hour status a student is subject to under the excess hour limits for the specified term.

Term: 1068 2006 Fall		ID: [REDACTED]	  
*Degree Hrs 128	Hours Included 195.20	Excess Hrs 67.20	Residency: RES Resident Acad Level: Senior
Student Type			
Student Group	Effective Date	Description	
NA		CB Hours Affected-30 hr limit	

The Student Type fields list the Student Group code, effective date and description used to classify a student's current excess hour status for a term:

CBHN (Enrolled prior to Fall 1999): Not subject to Excessive Hours Tuition.

CB45 (Excess Hours – 45 Limit): Student was initially enrolled Fall 1999 through Summer 2006 and is subject to the 45 excess hour limit.

NA (Excess Hours – 30 Limit): Student was initially enrolled Fall 2006 or later and is subject to the 30 excess hour limit.

CBHO (Exceeds Degree Plan Hours): Student currently exceeds degree plan hours and is subject to the rules for excess hour limit.

CBQ (Excess Hours per CB Notice): The student's UNT record does not show excessive hours but the Texas Higher Education Coordinating Board has notified UNT that the student's hours on record are excessive. Student should be advised to fill out the Permission to Release Credit Hours form in the Registrar's Office to allow follow up with the CB to verify the correct hours.

CBU (Excess Hours No CB Notice): Student currently exceeds degree plan hours based on records received at the University of North Texas but the Texas Higher Education Coordinating Board has not indicated that the student has excessive hours based on their record. Student should be advised to fill out the Permission to Release Credit Hours form in the Registrar's Office to allow follow up with the CB to verify the correct hours.

4. Program/Plan is a cumulative list of a student's degree plan information and the hours required to complete the degree plan.

Program/Plan				First	1-3 of 3	Last
Arts and Science	Major	BA	Mathematics	Primary Plan Hrs 128		
Arts and Science	Minor	MINOR	Business Foundations	Add Req Hrs		
Ugrd INITIAL Teacher Cert.	Tcert	CRT	Prov Sec Mathematics			

Included Hours	
UNT Included Hours:	104.00

Transfer Hours			First	1 of 1	Last
Texas Institution	Transfer Hours	Hours Excluded			
Dallas County Community College	91.20	0.00			

*Requirements regarding the degree hours used to calculate a student's eligibility for the \$1000.00 Tuition Rebate Program vary significantly from the requirements determining excess hours. Additional information found at: [http://essc.unt.edu/registrar/\\$1000rebateinfo.htm](http://essc.unt.edu/registrar/$1000rebateinfo.htm)

Career/Program/Plan: Detailed display of all a student's careers, programs and plan. For example, "Arts and Science, Major BA, Mathematics".

Primary Plan Hrs: The hours required to complete the primary major.

Additional Required Hrs: The additional hours beyond those associated with the Primary Plan Hrs that are required for a student to complete a degree plan.

5. Directly below Program/Plan are the Included Hours. Included displays the total registered hours that are included in determining excessive hours.

Included Hours	
UNT Included Hours:	104.00

Transfer Hours			First	1 of 1	Last
Texas Institution	Transfer Hours	Hours Excluded			
Dallas County Community College	91.20	0.00			

*Requirements regarding the degree hours used to calculate a student's eligibility for the \$1000.00 Tuition Rebate Program vary significantly from the requirements determining excess hours. Additional information found at: [http://essc.unt.edu/registrar/\\$1000rebateinfo.htm](http://essc.unt.edu/registrar/$1000rebateinfo.htm)

UNT Included Hours: Total UNT registered hours completed through the prior term. Developmental hours are not included in this calculation.

Transfer Hours: All Texas Public Institutions attended by a student and the total registered hours for each school.

Hours Excluded: Hours taken by transfer that should not be included in the excessive hour calculation are entered in the Hours Excluded field by the Registrar's Office. Hours entered in this field will not be included in the total Hours Included field at the top of the page.

6. \$1,000 Tuition Rebate: A reminder is listed at the bottom of the page regarding the utilization of excess hours for determining eligibility for the \$1,000 Tuition Rebate. Hours used for determining rebate eligibility vary significantly. For detailed information about rebate hours go to: [http://essc.unt.edu/registrar/\\$1000rebateinfo.htm](http://essc.unt.edu/registrar/$1000rebateinfo.htm) .

UNT Included Hours:	104.00
Transfer Hours First ◀ 1 of 1 ▶ Last	
Texas Institution	Transfer Hours Hours Excluded
Dallas County Community College	91.20 0.00

*Requirements regarding the degree hours used to calculate a student's eligibility for the \$1000.00 Tuition Rebate Program vary significantly from the requirements determining excess hours. Additional information found at: [http://essc.unt.edu/registrar/\\$1000rebateinfo.htm](http://essc.unt.edu/registrar/$1000rebateinfo.htm)

7. In instances when students dispute their excess hours it will be necessary to give the Registrar's Office permission to access cumulative hour record on file with the Texas Higher Education Coordinating Board. A release form is available on the next page. If needed please print off this page and submit it to the Registrar Records Office, ESSC 209.

University of North Texas

Permission to Release Credit Hours

The Family Educational Rights and Privacy Act (FERPA) permits the Texas Higher Education Coordinating Board (the State of Texas educational governing entity), with your consent, to disclose to higher education institutions the number of credit hours taken previously. This information is typically used to gather demographic statistics for the purpose of improving educational programs and to determine if students are graduating in a timely manner.

The Texas Higher Education Coordinating Board has my permission to report the number of credit hours that I have taken at other institutions.

Name (printed): _____

EMPLID (Student ID): _____

EUID: _____

Phone: _____

Signature

Date

Return completed form:

Mailing address:

UNT Registrar's Office
1155 Union Circle #311400
Denton, TX 76203-5017

By FAX:

940-891-6824
Attn: UNT Registrar's Office, Records

To our office:

UNT Registrar's Office, Records,
Eagle Student Services Center, Room 209