



## Gift Agreement Form

I/we, \_\_\_\_\_, affirm that I/we own the property described on this paper or attached inventory, and unconditionally give, donate and bestow to the University of North Texas Libraries the following items:

\_\_\_\_\_  
\_\_\_\_\_

Estimated value of gift\* (by donor): \$ \_\_\_\_\_

I/we understand that the Libraries will add to their collections only those items that are needed to support the teaching, research, and service programs of UNT. I/we understand that in signing this donation form, we transfer all copyright that we might own for the materials to the University of North Texas.

I/we understand the Libraries are not permitted by the IRS to give an estimate of the value of gifts. I/we further understand donors are responsible for meeting the requirements of the IRS for any contributions claimed.

I/we would like a letter acknowledging the donation.

Yes  No

I/we do intend to claim this donation as a tax deduction.\*

Yes  No

Signed \_\_\_\_\_

Date \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Return to:

Morgan Davis Gieringer  
Head of Special Collections  
University of North Texas Libraries  
1155 Union Circle #305190  
Denton, TX 76203-5017  
940.369.8657  
[morgan.gieringer@unt.edu](mailto:morgan.gieringer@unt.edu)

\* If you are claiming a value of \$5,000 or over, then you must also provide an appraisal from a qualified appraiser who meets IRS guidelines. The Libraries cannot provide a list of individual items in donations; if you would like a list, please include it with your donation.

\* If you are claiming a tax deduction of \$500 or over, you must also include a completed IRS form 8323 with this gift form.  
<https://www.irs.gov/pub/irs-pdf/f8283.pdf>

For office use only: _____ (egv)
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