

UNT | DALLAS

School of Education

Forms Processing – All forms should route to the Program Coordinator or Committee Chair first for review and signing who will then forward to the School of Education Office of the Dean (OTD) administrative assistant (Dal 1 241) or graduate assistant (Dal 1 201P) for logging and my signature.

University School of Education Academic Advisors

For advisement, should see the team members below for the respective areas of need. The advisors for undergraduate students from initial enrollment **up to 60 credit hours** are included below.

Mr. Daron Lee	daron.lee@untDallas.edu
Ms. Chelsie Washington	chelsie.washington@untDallas.edu
Mr. Patrick Morgan	Patrick.Morgan@untDallas.edu
Ms. Angeleena Young	angeleena.young@untDallas.edu

The advisor for students seeking a BS, INDE with initial teacher certification who have **over 60 credit hours** is included below. Mrs. Shannin Garrett Advising@untDallas.edu

School of Education Program Coordinators. We now have faculty program coordinators to support advisement and matriculation. Please see the information below for the respective coordinator.

Early Childhood – Grade 6 and English as a Second Language/Bilingual Admission to Clinical Internship Committee (Student Teaching and Internship)

Dr. Patsy Sosa-Sanchez Patsy.Sosa-Sanchez@untDallas.edu Dal 1 – 261

Early Childhood – Grade 6 and SPED Early Childhood – Grade 12 Admission to Teacher Education Programs (Initial Programs)

Dr. Marco Shappeck Marco.Shappeck@untDallas.edu Dal 1 – 260

English, Language Arts, and Reading Grades 4-8

Dr. Cynthia Rodriguez Cynthia.Rodriguez@untDallas.edu Dal 1 201 L

Math Grades 4-8, Social Studies Grades 4-8, and Science Grades 4-8

Dr. Gwendolyn Johnson Gwendolyn.Johnson@untDallas.edu Dal 1 301 B

Alternative Teacher Certification and Master of Education in Curriculum and Instruction Programs

Dr. Mychelle Smith Mychelle.Smith@untDallas.edu [972-338-1373](tel:972-338-1373)
Dal 1 321

School Principal Certification and Master of Education in Educational Leadership Degree Programs

Dr. Jerry Burkett Jerry.Burkett@untDallas.edu [972.338.1815](tel:972.338.1815)
Dal 1 331

If students need to email the SOE OTD, the email address is soeteam@untDallas.edu. Additionally, we have a formal complaint process and policy too if students have not received assistance at the faculty, coordinator, or assistant dean levels. Students can view the information and see the process for addressing concerns - <https://teach.untDallas.edu/candidate-complaint-policies>. We are here to serve you! Thank you!