

DATE: March 26, 2020  
 TO: Potential Respondents  
 FROM: Elaine Robbins – Construction Solicitation Coordinator  
 SUBJECT: Questions #1  
 RFQ769-20-952ER  
 IDIQ – Commissioning (Cx) Services

This document is being issued to answer questions that have been submitted as follows:

1. In light of the new national restrictions, are the submissions going to be electronic now or are hand-delivered hardcopies still expected?

**ANSWER: We are not accepting electronic responses – hard copy must be delivered by either FedEx or UPS is the preferred delivery method to the Business Service Center.**

2. Are there any plans to extend any of the deadlines until the national restrictions are lifted?

**ANSWER: No plan at this time to extend the due date.**

3. Does the University have a HUB target percentage that they would like to meet under this contract?

**ANSWER: A HUB plan is not required with your submission – a HUB plan will be required for each service/project that may be performed under the contract if you are awarded – Professional Services is 23.7% which is what this would be considered to be.**

4. Do you anticipate that retro-commissioning of existing buildings or troubleshooting support for the University would be included in the work of this agreement?

**ANSWER: Yes, it is possible.**

5. Can you identify the range of systems that will be included in any commissioning or other support task issued under this contract (e.g., MEP System, Building Envelope, Data and Communication Systems, Security Systems, etc.)?

**ANSWER: Vast majority would be MEP Systems. Other is possible but would be in conjunction with MEP System.**