

2020 PIPER PROFESSOR AWARD

ELIGIBILITY AND REQUIREMENTS

ELIGIBILITY: **Must be nominated through college/university president's office.** The candidate for the award **must be a full-time instructor.** Administrators who also teach are not eligible to apply.

The Piper Professor Award nomination form is provided in PDF format and requires Adobe Reader. If you do not already have Adobe Reader, you will need to [download the latest version](#) to ensure that you can fill out, save and print the form.

Instructions for Completing the Piper Professor Award form:

- Save the form to your hard drive by doing the following:
- Right-click [Piper Professor Award nomination form](#).
- Select "Save As"
- Select a proper location and save.

Locate the **ppnominationform.pdf** file on your computer and open the form. NOTE: If additional space is needed in a section, insert "See Attachment # ___" in the section and use a word document for this information with the corresponding attachment number.

Required Nomination Materials:

- The completed and signed Piper Professor Award Nomination Form (College fills out part A, nominee fills out part B). The fillable form can be downloaded from the Comptroller's website at: <https://comptroller.texas.gov/programs/education/msp/funding/programs/ppnominationform.php>
 - **Please Note:** The President must be the signatory on Part A, page 3 for submission of the selected nominee's materials to the Piper Foundation. Accordingly, **each nominee packet must include a completed Part A, page 3 *in duplicate* – one page signed by the college administrator providing the information in Part A, and one page completed with the same answers, but left unsigned.**
- In addition to the two-part form, **up to five** letters of recommendation may also be submitted as part of the nomination. These letters may be from members of the nominee's administration, colleagues, and/or from current and former students of the nominee.
- Supplemental materials per the discretion of the nominee and nominating department, though the Piper Foundation advises **these materials should be limited.**

In order to meet the state deadline for receipt of each university's chosen nominee, **all UNT nomination/application packets must be fully completed and turned in to the Faculty Senate office via email in one pdf document to FacultySenateAwards@unt.edu no later than 5:00 pm on Friday, October 25, 2019** in order to be considered by the Faculty Awards Committee for this award. **No deadline exceptions will be made.**