

Pre-Award Resources

Proposals requesting funding from an external sponsor must go through the Office of Grants and Contracts Administration (OGCA), the office on campus with legal authority, delegated by the President, to submit proposals on behalf of the Institution. External sponsors include both governmental (federal and/or state) and private organizations (not-for-profits and industry). OGCA is the university unit responsible for review and submission of grant and contract proposals to federal agencies and other sponsors.

► Finding Funding and Getting Started

- Pivot: <http://pivot.cos.com/helpdesk>

► Proposal Preparation and Cayuse SP

- Request a Grants and Contracts Specialist form: <https://research.unt.edu/faculty-resources/oqca>
- Cayuse SP (login): <https://sso.unt.edu/idp/Authn/UserPassword>

► Budgeting and Budget Justification

- Budget Template: <https://research.unt.edu/faculty-resources/oqca>
- F&A (Indirect Cost) Rate Agreement: https://research.unt.edu/sites/default/files/F%26A_Rate_Agreement_06-19-2015.pdf

► Proposal Submission

- “Best Business Practices” memos: <https://research.unt.edu/faculty-resources/office-grants-contracts-administration/office-research-and-economic-development>

Office of Grants & Contracts Administration

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Meet the Team: <http://research.unt.edu/people>