



Fall 2019
**Professional
Development**
Graduate Workshops

Table of Contents

Graduate School Success

Now I'm in Grad School, What's Next?.....	3
Eagle Thesis and Dissertation Boot Camps.....	7

Career and Personal Development

Creating Your Winning CV, Resume and Cover Letter	3
Making the Most of Conferences and Career Fairs	6
Finding Happy!	8
Keys to a Healthy Work-Life Balance	9
Communicating Through Conflict with Faculty and Advisors	13
Acing the Interview	16
Resumes and CVs	16
Salary Negotiation	21
Change Your Awe-titude!	22

Research Support

Confidence and Power in Statistics I	7
Confidence and Power in Statistics II	12
Finding Research Funding	15
R Primer	17

Three Minute Thesis (3MT®)

3MT® Prep Workshop	13
Three Minute Thesis Preliminary Competition	14
Three Minute Thesis Final Competition	21

Writing Support

Academic Writing Style	4
Academic Writing For International Students	5
Writing a Literature Review	8
Preparing Materials for the Academic Job Market	17

Fall 2019 Professional Development Graduate Workshops

Library Resources

What the Library Can Do for You	4
Introduction to RefWorks	5
Introduction to RefWorks	12
Introduction to RefWorks	20
Introduction to Mendeley	6
LaTeX and Overleaf for Beginners	9
How to Write the Dissertation/Thesis Proposal in the Humanities	10
How to Write the Dissertation/Thesis Proposal in the Social Sciences	10
How to Write the Dissertation/Thesis Proposal in the Sciences	18
How to Write the Dissertation/Thesis Proposal in Engineering	18
Smart Literature Searching for the Humanities	11
Smart Literature Searching for the Social Sciences	11
Smart Literature Searching for the Sciences	19
Smart Literature Searching for Engineering	19
Building an Online Academic Profile	14
Using Web Archives	15
LaTeX for Beginners	20

Fall 2019

Professional Development

Graduate Workshops

Now I'm in Grad School, What's Next?

Do you worry about your future plans? Should you? This workshop will address how to develop a strategic plan for your career trajectory to best take advantage of the opportunities available to you while in graduate school. Dr. Victor Prybutok, Vice Provost for Graduate Education and Dean of the Toulouse Graduate School, will examine the concept of planned happenstance to better prepare students to leverage themselves to be competitive in the post-graduate market, regardless of whether you plan on entering industry, following an academic path or applying for a post-doctorate position. Topics of discussion will include networking, mentorship relationships, internships, summer opportunities, graduate grant application opportunities and curriculum vitae (resume) development.

Presented by: Dr. Victor Prybutok, *Vice Provost for Graduate Education and Dean of the Toulouse Graduate School*; Toulouse Graduate School

Event Date: Thursday, August 30th

Event Time: 3:00 to 5:00 pm

Event Location: Willis 250H

PREP Stage: Planning, Resilience, Engagement and Professionalism (early)

Creating Your Winning CV, Resume, and Cover Letter

In the competitive job market, you have to present your professional experience, accomplishments, expertise, and qualities in the most persuasive manner so that your CV or résumé stands out from the sea of applicants. This workshop is designed to help you to develop a CV, résumé, or cover letter that gets noticed and opens the door for a job interview. You will receive important insights about what a search committee looks for and how to write your way into an interview. **Bring your current resume or employment/education information** and WRITE your CV or resume with the guidance of a Career Coach! We will provide examples and assistance in this working session! You will leave with a working document that fits your unique situation and is a critical tool to help you reach YOUR career goals.

Presented by: Amy Hicks, MBA, *Career Coach*; UNT Career Center

Event Date: Tuesday, September 3, 2019

Event Time: 3:30 to 4:40 pm

Event Location: Willis 250H

PREP Stage: Planning (*middle and late*), Engagement (*middle and late*), Professionalism (*late*)

Fall 2019 Professional Development Graduate Workshops

Academic Writing Style

In this workshop, we will discuss academic writing style: writing in an academic voice, unpacking complex ideas clearly, avoiding wordiness, signposting, using effective transitions, and correctly integrating paraphrases and quotations.

Presented by: UNT Writing Center

Event Date: Thursday, September 5th

Event Time: 3:00 to 5:00 pm

Event Location: Willis 250H

PREP Stage: Planning (*early, middle*), Resilience (*early*), Professionalism (*early*)

What the Library Can Do for You

You pay a student fee to use the library, so we want you to get your money's worth. This workshop will give you an overview of library services that help you identify and obtain research materials – book holds, renewals, interlibrary loan, subject librarians. You'll also discover the wealth of research materials we offer – books, journals, databases, music, and more. We'll tailor this workshop to the disciplines of the attendees.

Presented by: Erin O'Toole, *Science Reference Librarian*, and Dr. John Martin, *Scholarly Communication Librarian*; UNT Libraries

Event Date: Tuesday, September 10th

Event Time: 10:00 am to 11:30 am

Event Location: Willis 136

PREP Stage: Planning, Resilience, Engagement (*early*)

Fall 2019 Professional Development Graduate Workshops

Academic Writing for International Students

In this workshop, we will discuss academic writing style: writing in an academic voice, unpacking complex ideas clearly, avoiding wordiness, signposting, using effective transitions, and correctly integrating paraphrases and quotations.

Presented by: UNT Writing Center

Event Date: Thursday, September 12th

Event Time: 3:00 to 5:00 pm

Event Location: Willis 250H

PREP Stage: Planning (*early, middle*), Resilience (*early*), Professionalism (*early*)

Introduction to RefWorks

Make writing your dissertation or thesis a more pleasant process with RefWorks, a cloud application that makes it easy for you to collect, organize and make bibliographies from references you find in your research. Anyone affiliated with UNT can establish an account free of charge. At this hands-on workshop, we'll cover these basic functions of the newest version of RefWorks and move onto the advanced features of capturing documents and using Write-N-Cite as time allows. Bring your laptop or use a library desktop.

Presented by: Erin O'Toole, *Science Reference Librarian*; UNT Libraries

Event Date: Thursday, September 18th

Event Time: 12:30 pm to 2:00 pm

Event Location: Willis 136

PREP Stage: Planning and Resilience (*early, middle and late*)

Fall 2019 Professional Development Graduate Workshops

Making the Most of Conferences and Career Fairs

Learn about how to maximize your time at a career fair. With academic conferences and several upcoming employment fairs on the horizon here at UNT, now is the perfect opportunity to gain insight into how to present yourself, how to engage employers, and how to leave a positive impression. This workshop will also provide valuable tips on how to prepare and network at conferences.

Presented by: Amy Hicks, MBA, *Career Coach*; UNT Career Center

Event Date: Wednesday, September 11, 2019

Event Time: 1:00-2:30pm

Event Location: Willis 250H

PREP Stage: Engagement (*early, middle and late*), Professionalism (*early, middle and late*)

Introduction to Mendeley

This is a hands-on workshop to learn the basic functions of Mendeley, a free reference manager and research community. You'll learn how to store your references and articles and create bibliographies in the style of your choice. We'll also cover how to install Mendeley Cite-O-Matic in Word, which lets you insert in-text citations into papers as you write them, and then produce a matching bibliography. Mendeley is a product independent of UNT, so you can keep your account indefinitely. Bring your laptop or use a library desktop.

Presented by: Erin O'Toole, *Science Reference Librarian*; Willis Library

Event Date: Thursday, September 26th

Event Time: 10:30 am to 12:00 pm

Event Location: Willis 136

PREP Stage: Planning (*early, middle and late*), Resilience (*early, middle and late*), Professionalism (*early, middle and late*)

Fall 2019 Professional Development Graduate Workshops

Confidence and Power in Statistics I

Statistical inference is a key component of modern regular natural, behavioral, and social science. Many graduate students feel afraid and overwhelmed at this prospect, but it is possible to build from what you already know to even the most advanced statistical analyses. This first workshop of a two-part series will help you to connect what you already know to the skills and abilities of a highly competent doctoral student. Topics in this workshop include: mean, median, and mode; range, variance, and deviation; population parameters and sample statistics; descriptive and inferential statistics; and the sampling distribution. You will leave the workshop with confidence in your statistical knowledge and the power to use it!

Presented by: Jay Raadt, Genea Stewart, Lee Bedford, and Mehri Mirzaeirafe; UNT Office of Research Consulting (ORC)

Event Date: Thursday, September 26th

Event Time: 2:00 to 3:30 pm

Event Location: Willis 250H

PREP Stage: Planning and Resilience (*early, middle, and late*)

Eagle Thesis & Dissertation Boot Camps

The Eagle Thesis & Dissertation Boot Camps are designed to provide an environment and support for intense, focused writing time, as well as structure and motivation to overcome typical roadblocks in the dissertation process. It is an interruption-free, stress-free, no-excuses-just-do-it writing time for Master's and Ph.D. students.

Event Dates: Wednesday, August 28th to Friday, August 30th
Wednesday, September 18th to Friday, September 20th
Saturday, October 19th to Monday, October 21st
Wednesday, November 20th to Friday, November 22nd

Event Time: 8:30 am to 3:00 pm; *additional time 3:00 pm to 6:00 pm*

Event Location: Willis 250H

PREP Stage: Planning (*middle and late*), Resilience (*late*) Engagement (*late*), Professionalism (*early, middle and late*)

Fall 2019 Professional Development Graduate Workshops

Finding Happy!

Cutting edge research in the field of Positive Psychology indicates that happier people live longer, get sick less often, cope better with life stress, make more money, and are more productive. Join the Director of Counseling and Testing Services Dr. Tamara Knapp-Grosz to learn some simple strategies to harness the power of happiness in your own life!

Presented by: Dr. Tamara Knapp-Grosz, *Senior Director, Counseling and Testing Services*; UNT Counseling and Testing Services

Event Date: Wednesday, October 2nd

Event Time: 2:30 to 4:00 pm

Event Location: Willis 443

PREP Stage: Planning (*early, middle and late*) Resilience (*early*), Engagement (*early*)

Writing a Literature Review: Foundation for Your Research

The literature review or review of literature is an important component of most thesis, dissertations, and academic articles. In this workshop you will learn what a literature review is and where it fits into your research writing. You will also get tips on how to write a literature review that effectively summarizes and synthesizes other researchers' contributions to your topic.

Presented by: UNT Writing Center

Event Date: Tuesday, October 8th

Event Time: 3:00 to 4:30 pm

Event Location: Willis 250H

PREP Stage: Planning (*early, middle*), Resilience (*early*), and Professionalism (*early*)

Fall 2019 Professional Development Graduate Workshops

LaTeX and Overleaf for Beginners

New to LaTeX? Heard about Overleaf and trying to understand the fuss? If you want to learn more about the LaTeX typesetting system used for technical or scientific documents (or any other kind of publication) and Overleaf, an online, collaborative editor for LaTeX documents, join us for this workshop on the basics of both. Attendees should register for a free Overleaf account prior to the workshop.

Presented by: Kevin Hawkins, *Asst. Dean, Scholarly Comm. & Interim Head, LRSS*; UNT Libraries

Event Date: Wednesday, October 9th

Event Time: 3:30 to 5:00 pm

Event Location: Willis 136

PREP Stage: Planning (*early, middle, and late*), Professionalism (*early, middle, and late*)

Keys to a Healthy Work-Life Balance

Maintaining a proper and healthy state of mind is vital for graduate school success. With an array of due dates, group projects, class meetings, and personal lives to balance, there tends to be precious little time for unwinding or disengaging. This workshop seeks to encourage participants to carve out space in their busy lives for relaxation and mental focus. Whether it's casual or competitive exercise, a quick trip to the playground with your child, or a night off for a ballgame or movie night, it's critical to make time for the outside world. Sometimes, all it takes is your favorite song blasting through your earbuds to regain your focus. Learn about finding that harmony and then gain tips for making it part of your everyday routine.

Presented by: Dan Cummings, *LCSW, Assistant Director of Training*; UNT Counseling and Testing Services, and Amy Hicks, *MBA, Career Coach*; UNT Career Center

Event Date: Thursday, October 10th

Event Time: 3:30 to 5:00 pm

Event Location: Willis 250H

PREP Stage: Resilience (*early, middle and late*)

Fall 2019 Professional Development Graduate Workshops

How to Write the Dissertation/Thesis Proposal in the Humanities

Not sure how to get started on your dissertation or thesis proposal? A humanities professor will give you an overview of how to prepare for and write your proposal. Graduate students in the first two years of their programs will benefit most from the workshop. Please bring your own laptop or check one out at the library. **Note:** *this workshop does not have writing exercises.*

Presented by: Dr. Ian Finseth, *Professor, English*, and Dr. John Martin, *Scholarly Communication Librarian*; UNT Libraries

Event Date: Saturday, October 12th

Event Time: 9:00 to 10:30 am

Event Location: Willis 429

PREP Stage: Planning (*early, middle, and late*), Professionalism (*early, middle, and late*)

How to Write the Dissertation/Thesis Proposal in the Social Sciences

Not sure how to get started on your dissertation or thesis proposal? A social sciences professor will give you an overview of how to prepare for and write your proposal. Graduate students in the first two years of their programs will benefit most from the workshop. Please bring your own laptop or check one out at the library. **Note:** *this workshop does not have writing exercises.*

Presented by: UNT Libraries

Event Date: Saturday, October 12th

Event Time: 9:00 to 10:30 am

Event Location: Willis 340

PREP Stage: Planning (*early, middle, and late*), Professionalism (*early, middle, and late*)

Fall 2019 Professional Development Graduate Workshops

Smart Literature Searching for the Humanities

Whether you need to write a research paper for a course or start your dissertation/thesis proposal, this workshop is for you! A humanities subject librarian will introduce you to the most important literature resources in your discipline and teach you how to effectively search the resources for the most relevant literature on your topic. Please bring your own laptop or check one out at the library.

Presented by: Rebecca Barham, *Art, Dance & Theatre Reference Librarian*; UNT Libraries

Event Date: Saturday, October 12th

Event Time: 10:45 am to 12:15 pm

Event Location: Willis 429

PREP Stage: Planning (*early, middle, and late*), Professionalism (*early, middle, and late*)

Smart Literature Searching for the Social Sciences

Not sure how to get started on your dissertation or thesis proposal? A social science professor will give you an overview of how to prepare for and write your proposal. Graduate students in the first two years of their programs will benefit most from the workshop. Please bring your own laptop or check one out at the library.

Presented by: Jo Monahan, *Teaching and Learning Librarian*; UNT Libraries

Event Date: Saturday, October 12th

Event Time: 10:45 am to 12:15 pm

Event Location: Willis 340

PREP Stage: Planning (*early, middle, and late*), Professionalism (*early, middle, and late*)

Fall 2019 Professional Development Graduate Workshops

Introduction to RefWorks

Make writing your dissertation or thesis a more pleasant process with RefWorks, a cloud application that makes it easy for you to collect, organize and make bibliographies from references you find in your research. Anyone affiliated with UNT can establish an account free of charge. At this hands-on workshop, we'll cover these basic functions of the newest version of RefWorks and move onto the advanced features of capturing documents and using Write-N-Cite as time allows. Bring your laptop or use a library desktop.

Presented by: Erin O'Toole, *Science Reference Librarian*; Willis Library

Event Date: Saturday, October 12th

Event Time: 1:15 to 2:45 pm

Event Location: Willis Library, Room 136

PREP Stage: Planning and Resilience (*early, middle and late*)

Confidence and Power in Statistics II

Feeling competent in statistics is an important part of a healthy experience in graduate school. This second workshop of a two-part series will continue to build you up and help you to feel ready for success in statistics. Topics include: philosophy of research methodology; statistical models; sample size, power, confidence, and effect size; hypothesis testing; independent samples t-test; and the general linear model. You will leave knowing that confidence and power are basic parts of statistical inference, so you will have no doubts about your confidence and power!

Presented by: Jay Raadt, Genea Stewart, Lee Bedford, and Mehri Mirzaeirafe; UNT Office of Research Consulting (ORC)

Event Date: Thursday, October 17th

Event Time: 2:00 to 3:30 pm

Event Location: Willis 340

PREP Stage: Planning and Resilience (*early, middle and late*)

Fall 2019 Professional Development Graduate Workshops

Communicating Through Conflict with Faculty and Advisors

Communicating with individuals in power can be stressful. If conflict or miscommunication arises it is often extremely difficult to know how to resolve this conflict or communicate your perspective effectively. It can be harder still to communicate your perspective with assertiveness instead of aggression. This workshop seeks to provide strategies to communicate with faculty, advisors, and others in positions of power effectively, while remaining assertive in advocating for your needs and understanding the resources at your disposal.

Presented by: Dan Cummings, LCSW, *Assistant Director of Training*; UNT Counseling and Testing Services

Event Date: Thursday, October 17th

Event Time: 3:00 pm to 5:00 pm

Event Location: Willis 250H

PREP Stage: Resilience (*early, middle and late*), Engagement (*early, middle, and late*)

3MT Prep Workshop

Come and learn all you need to know in order to compete in the 3MT. In this workshop, Dr. Oppong will review the rules and eligibility requirements for the 3MT Competition and provide student with helpful hints and tips to prepare a 3-minute oration of their research.

Presented by: Dr. Joseph Oppong, *Professor, Geography; Academic Associate Dean*, Toulouse Graduate School

Event Date: Monday, October 7th

Event Time: 3:00 to 5:00 pm

Event Location: Willis 250H

PREP Stage: Resilience (*late*), Engagement (*late*), and Professionalism (*middle and late*)

Fall 2019 Professional Development Graduate Workshops

Building an Online Academic Profile

Have you heard about ORCID, Research Gate, Academia.edu, or the numerous other networking and academic profile websites and wondered how to successfully use them to promote your research and professional experience? Building your academic profile online can help demonstrate your expertise, research interests, and enhance discoverability of your work. In this workshop, learn more about emerging tools, setting up accounts, maintaining your online profile, and increasing the impact of your research.

Presented by: Dr. John Martin, *Scholarly Communication Librarian*; UNT Libraries

Event Date: Wednesday, October 16th

Event Time: 1:00 to 2:00 pm

Event Location: Willis 340

PREP Stage: Planning (*early, middle*) Engagement (*early, middle*) Professionalism (*early*)

3MT Preliminaries

Event Dates: October 18th, 23rd, and 25th

Event Time: 3:00 to 5:00 pm

Event Location: Willis 250H

PREP Stage: Resilience (*late*) Engagement (*late*) Professionalism (*middle and late*)

Fall 2019 Professional Development Graduate Workshops

Finding Research Funding

This is a hands-on workshop to learn how to use two subscription grant prospecting tools provided at UNT. Pivot is a powerful tool for finding research funding opportunities, researcher profiles, and publishing opportunities. Foundation Grants to Individuals Online is a resource for those looking for educational, arts, cultural, research, and professional support and contains profiles for foundations, public charities, and corporate funders. Come learn how to harness the power of both resources to find funding for projects, thesis and dissertation research, professional development, and more.

Presented by: Jennifer Rowe, *Social Sciences & Community Engagement Librarian*; UNT Libraries

Event Date: Wednesday, October 23rd

Event Time: 2:00 to 3:30 pm

Event Location: Willis 136

PREP Stage: Engagement (*middle*), Planning (*early and middle*)

Using Web Archives

Does the web play an important role in your research? Have you ever discovered the URL to the exact resource you need for your research just to find that it is long gone from the web? If you answered yes to either of these questions, web archives could be useful in your research. This workshop will present different opportunities to use web archives in your scholarly work. Web archives offer the possibility of interacting with the past web, recovering resources that are no longer on the live web, and helping users understand the context of your scholarship. We will discuss strategies for using the Wayback Machine at the Internet Archive, ways to identify topical web archives that might fit your research, and finally how to cite and reference web archives in your writing.

Presented by: Mark Phillips, *Associate Dean for Digital Libraries*; UNT Libraries

Event Date: Thursday, October 24th

Event Time: 1:30 to 3:00 pm

Event Location: Willis 340

PREP Stage: Engagement (*middle*), Planning (*early and middle*)

Fall 2019 Professional Development Graduate Workshops

Acing the Interview

Congrats! Your resume and job application were recognized as a success. However, in order to land that job, you must embark on the interview process. It's time to calm your nerves and focus on how to make a great impression. Learn how to properly present yourself, recognize and answer difficult and common questions, and what to wear. The interview is your time to shine and make things happen!

Presented by: Amy Hicks, MBA, *Career Coach*; UNT Career Center

Event Date: Thursday, October 24th

Event Time: 1:30 pm to 2:30 pm

Event Location: Willis 250H

PREP Stage: Planning (*late*), Professionalism (*early, middle and late*)

Resumes and CVs

In the competitive job market, you have to present your professional experience, accomplishments, expertise, and qualities in the most persuasive manner so that your CV or résumé stands out from the sea of applicants. This workshop is designed to help you to develop a CV, résumé, or cover letter that gets noticed and opens the door for a job interview. You will receive important insights about what a search committee looks for and how to write your way into an interview. **Bring your current resume or employment/education information** and WRITE your CV or resume with the guidance of a Career Coach! We will provide examples and assistance in this working session! You will leave with a working document that fits your unique situation and is a critical tool to help you reach YOUR career goals.

Presented by: UNT Career Center

Event Date: Friday, November 1st

Event Time: 3:30 to 4:30 pm

Event Location: Willis 250H

PREP Stage: Planning (*late*), Professionalism (*early, middle and late*)

Fall 2019 Professional Development Graduate Workshops

Preparing Materials for the Academic Job Market

It is never too early to start preparing your written materials if you plan to apply for faculty jobs or other academic positions. In this workshop, we introduce the most common genres requested by search committees, such as job letters, statements of teaching philosophy, and research statements. We will review samples and discuss how you can make your own documents successful.

Presented by: UNT Writing Center

Event Date: Monday, October 28th

Event Time: 3:00 to 4:30 pm

Event Location: Willis 250H

PREP Stage: Planning (*early, middle*), Resilience (*early*), and Professionalism (*early*)

R Primer

The R statistical software environment is a free tool for data science, data analysis, and data visualization. The purpose of this workshop is to give a hands-on guided introduction to R, including data manipulation, statistical models, graphical procedures, packages for R, and resources to learn more. Download R and R studio before coming to maximize your time. You will leave with the knowledge you need to be a competent R user.

Presented by: Jay Raadt, Genea Stewart, Lee Bedford, and Mehri Mirzaeirafe; UNT Office of Research Consulting (ORC)

Event Date: Thursday, October 31st

Event Time: 2:00 to 3:30 pm

Event Location: Willis 250H

PREP Stage: Planning and Resilience (*early, middle and late*)

Fall 2019 Professional Development Graduate Workshops

How to Write the Dissertation/Thesis Proposal in the Sciences

Not sure how to get started on your dissertation or thesis proposal? Faculty members will give you an overview of how to prepare for and write your proposal. Graduate students in the first two years of their programs will benefit most from the workshop. Please bring your own laptop or check one out at the library. **Note:** *this workshop does not have writing exercises.*

Presented by: UNT Libraries

Event Date: Saturday, November 2nd

Event Time: 9:00 to 10:30 am

Event Location: Willis 340

PREP Stage: Planning (*early, middle, and late*), Professionalism (*early, middle, and late*)

How to Write the Dissertation/Thesis Proposal in Engineering

Not sure how to get started on your dissertation or thesis proposal? Faculty members will give you an overview of how to prepare for and write your proposal. Graduate students in the first two years of their programs will benefit most from the workshop. Please bring your own laptop or check one out at the library. **Note:** *this workshop does not have writing exercises.*

Presented by: UNT Libraries

Event Date: Saturday, November 2nd

Event Time: 9:00 to 10:30 am

Event Location: Willis 429

PREP Stage: Planning (*early, middle, and late*), Professionalism (*early, middle, and late*)

Fall 2019 Professional Development Graduate Workshops

Smart Literature Searching for the Sciences

Whether you need to write a research paper for a course or start your dissertation/thesis proposal, this workshop is for you! A science reference librarian will introduce you to the most important literature resources in your discipline and teach you how to effectively search the resources for the most relevant literature on your topic. Please bring your own laptop or check one out at the library.

Presented by: Erin O'Toole, *Science Reference Librarian*; UNT Libraries

Event Date: Saturday, November 2nd

Event Time: 10:45 am to 12:15 pm

Event Location: Willis 340

PREP Stage: Planning and Resilience (*early, middle and late*)

Smart Literature Searching for Engineering

Whether you need to write a research paper for a course or start your dissertation/thesis proposal, this workshop is for you! A science reference librarian will introduce you to the most important literature resources in your discipline and teach you how to effectively search the resources for the most relevant literature on your topic. Please bring your own laptop or check one out at the library.

Presented by: Diane Robson, *Games and Education Librarian*; UNT Libraries

Event Date: Saturday, November 2nd

Event Time: 10:45 am to 12:15 pm

Event Location: Willis 429

PREP Stage: Planning and Resilience (*early, middle and late*)

Fall 2019 Professional Development Graduate Workshops

Introduction to RefWorks

Make writing your dissertation or thesis a more pleasant process with RefWorks, a cloud application that makes it easy for you to collect, organize and make bibliographies from references you find in your research. Anyone affiliated with UNT can establish an account free of charge. At this hands-on workshop, we'll cover these basic functions of the newest version of RefWorks and move onto the advanced features of capturing documents and using Write-N-Cite as time allows. Bring your laptop or use a library desktop.

Presented by: Erin O'Toole, *Science Reference Librarian*; UNT Libraries

Event Date: Saturday, November 2nd

Event Time: 1:15 to 2:45 pm

Event Location: Willis Library, Room 340

PREP Stage: Planning and Resilience (*early, middle and late*)

LaTeX for Beginners

New to LaTeX? If you want to learn more about this typesetting system used for technical or scientific documents (or any other kind of publication), join us for a workshop on the basics of LaTeX. We'll cover how to structure a document, format equations, use discipline-specific packages, insert and format bibliographies with Refworks, as well as how to use external resources for more intermediate or advanced questions. At the end of this workshop, attendees will leave with a working LaTeX document of their own creation. This workshop will use Overleaf, an online, collaborative LaTeX editor and attendees should register for a free account prior to the workshop. Attendees are encouraged to bring their own laptops, but laptops will be made available.

Presented by: Kevin Hawkins, *Asst. Dean, Scholarly Comm. & Interim Head, LRSS*; UNT Libraries

Event Date: Saturday, November 2nd

Event Time: 1:15 to 2:45 pm

Event Location: Willis Library, Room 429

PREP Stage: Planning (*early, middle, and late*), Professionalism (*early, middle, and late*)

Fall 2019 Professional Development Graduate Workshops

Salary Negotiation

Learn about common negotiating tactics that can help you be in control of your proper worth. Discuss and explore web and print resources that maintain accurate descriptions of company pay and benefits. Avoid selling yourself short and learn to negotiate a fair and balanced salary and benefits package.

Presented by: Amy Hicks, MBA, *Career Coach*; UNT Career Center

Event Date: Tuesday, November 5th

Event Time: 3:30 to 4:30 pm

Event Location: Willis 250H

PREP Stage: Professionalism (*middle and late*)

Three Minute Thesis 3MT[®] Final Competition

An 80,000-word thesis would take 9 hours to present. Their time limit.... 3 minutes. From numerous preliminary contestants, all PhD and DMA students, finalists have emerged to compete for top honors. They will present their thesis research methods, findings, and its significance in non-technical language. The audience is asked to vote on who they thought gave the most convincing presentation. A finalist can be the winner or runner-up and still receive the People's Choice award.

Event Date: Saturday, November 9th

Event Time: 10:00 am to 12:00 pm

Event Location: TBA

PREP Stage: Resilience (*late*), Engagement (*late*), Professionalism (*middle and late*)

Fall 2019 Professional Development Graduate Workshops

Change Your Awe-titude!

In an ever increasingly challenging and disconnected world it can sometimes seem like everything is going wrong in both the world and in our own lives. This workshop, facilitated by the Director of Counseling and Testing Services Tamara Knapp-Grosz, Ph.D., will focus on new research that demonstrates how incorporating the experience of awe into our lives on a daily basis helps us to not only connect to others but has a restorative process that can be used to combat life stress and improve overall well-being!

Presented by: Dr. Tamara Knapp-Grosz, *Senior Director Counseling and Testing Services*; UNT Counseling and Testing Services

Event Date: Wednesday, November 6th

Event Time: 2:00 to 3:30 pm

Event Location: Willis 443

PREP Stage: Planning (*early, middle and late*), Resilience (*early*), Engagement (*early*)