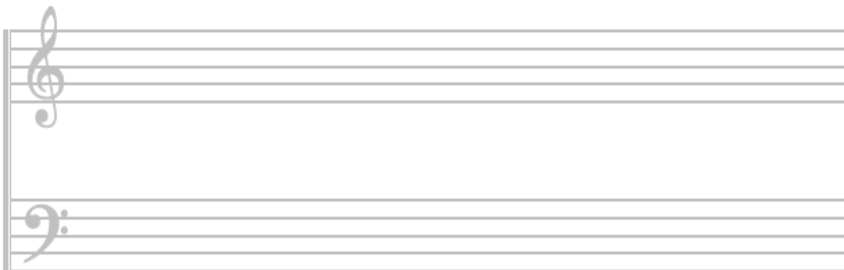
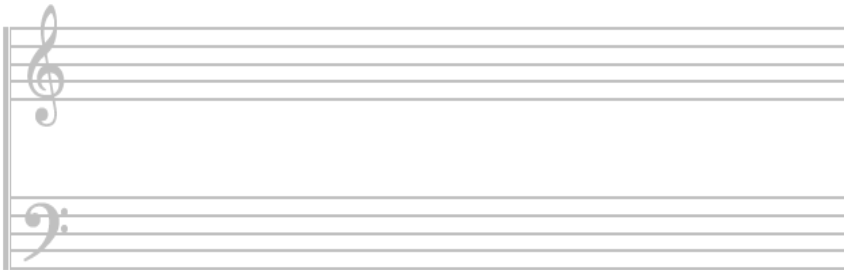
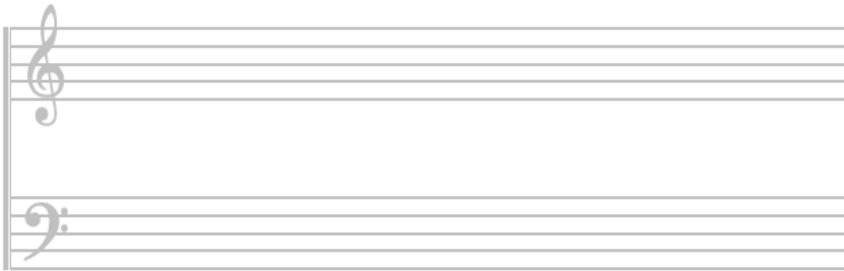


2019-2020

College of Music Registration Guide



Notes



Welcome

Welcome to the College of Music at the University of North Texas. We have put together a very brief registration reference guide to help you in planning your semester courses. Much of the information that you need can be found on the College website at music.unt.edu and the university advising website at advising.unt.edu.

Recommended pages:

Online Degree Audit
mydegreeaudit.unt.edu

Visual Schedule Builder
vsb.unt.edu

Online Catalog
catalog.unt.edu

Semester-By-Semester Plans
music.unt.edu/advising/semesterplans

Secondary Piano Proficiency
piano.music.unt.edu

The Undergraduate Academic Advising Office
music.unt.edu/advising

Facebook: UNT Music Advising

Music Scholarships
music.unt.edu/current-students-scholarships

Practice Rooms & Lockers
practice.music.unt.edu (Available the week before classes begin.)

The College of Music Calendar of Events
music.unt.edu/calendar

Stream concerts and recitals live
recording.music.unt.edu/live

Degrees

UNT offers two types of Undergraduate Music degrees:

Bachelor of Music--BM

- Composition (COMP)
- General Choral & Instrumental Music
w/Teacher Certification (MUTE)
- Jazz Studies (JAZZ)
- Performance (PERF)
- Theory (MUTH)

Bachelor of Arts--BA

- Music Major (MUSI)
- Music Major with emphasis in Music History & Literature (MUHL)

Advising

College of Music Academic Counselors/Advisors:

Carol Pollard, Director	CHIL 211F
Ana White, Sr. Counselor	CHIL 211B
Jessie Niu, Counselor	CHIL 211C
Shaunte Collins, Counselor	CHIL 211E
Grant Carrington, Advisor	CHIL 211GA

When do I see my academic advisor? Anytime you have questions about your study or UNT academic resources, before each semester's registration, to review your degree plan/degree audit, to discuss transfer courses, and the semester before graduation.

What is a Degree Plan/Degree Audit? A degree plan lists the requirements for your degree and the courses you will take to fulfill them. The Online Degree Audit at MyDegreeAudit.unt.edu is a great tool for helping you stay on track for graduation and to prepare for advising appointments.

**Please note: Every effort has been made to provide accurate information in this handbook. However, it should only be used as a guide. For a complete listing of degree requirements, please visit catalog.unt.edu*

College of Music Administration

John Richmond Dean.....	MU247L
Warren Henry Sr. Associate Dean, Academic Affairs.....	MU247D
Jon Nelson Associate Dean, Operations.....	MU247C
Emilita Marin Assistand Dean for Business and Finance.....	MU247A
Raymond Rowell Assistant Dean for Scholarships and External Affairs.....	MU247B
Kirstin Broberg Director of Undergraduate Studies.....	MU1005
Felix Olschofka Director of Graduate Studies.....	MU108
Joel Wiley Director of Admissions.....	CHIL211D
Carol Pollard Director of Undergraduate Advising.....	CHIL 211F
Jessica Napoles Interim Chair, Division of Conducting and Ensembles.....	MU304
John Holt Chair, Division of Instrumental Studies.....	MU129
Steve Harlos Chair, Division of Keyboard Studies.....	MU225
Molly Fillmore Chair, Division of Vocal Studies.....	MU216
Joseph Klein Chair, Division of Composition Studies.....	MU2005
John Murphy Chair, Division of Jazz Studies.....	MU266
Sean Powell Chair, Division of Music Education.....	MU304
Benjamin Brand Chair, Division of History, Theory, Ethnomusicology.....	MU317

College of Music Staff

Michelle Aponte Assistant to the Senior Associate Dean For Academic Affairs.....	MU243
Mafalda Chandler Administrative Coordinator Admissions & Awards.....	CHIL211F
Heather Coffin Administrative Assistant Wind Studies.....	PACX110
Diana Cooley Administrative Assistant Conducting and Ensembles, Keyboard Studies & Vocal Studies.....	MU244
Laura Fuller Concert & Event Scheduling.....	MU247H
Christine Hill Administrative Assistant Instrumental Studies.....	MU131
Jamel Jackson Administrative Assistant Music Ed & Composition.....	MU216
Maria Baylock Assistant to the Dean.....	MU247
Linda Strube Assistant for Concert Programs.....	MU241
Christopher Walker Administrative Assistant Jazz Studies.....	MU284
Alex Yarbro Administrative Assistant Music History, Theory & Ethnomusicology.....	MU242

Please visit music.unt.edu/faculty-and-staff for a full listing of College of Music faculty and staff.

Registration Guide

Credit hours:

- 12:** full-time course load (and minimum for scholarships and financial aid)
- 15-17:** normal course load for a full-time student
- 19:** maximum hours you may take in one long semester

Tips:

1. Do not schedule classes in afternoon time periods when you will probably be taking a music laboratory (between 1-4 p.m.). Also, it is imperative to save your Departmental time slot (see p. 4).
2. Balance course load throughout the week (MWF and TuTh).
3. Cluster classes in successive periods, allowing longer amounts of time for practicing.

All students majoring in music take core music classes in theory, history, private lessons, piano, and performance groups (music laboratories). Each major requires specific additional courses. Therefore, it is important to check your degree plan and see an advisor regularly.

The information on the following pages will assist you when completing an Advising Record Form.

Students complete an Advising Record Form each semester prior to registering when an Advising Code is required.

Complete information on the left side of the form:

- **College:** Music
 - **Degree:** BM or BA (see p. 2)
 - **Major:** List one of the degree codes:
 - COMP Composition
 - JAZZ Jazz Studies (Performance or Arranging)
 - MUND Undetermined (not official major)
 - MUSI Bachelor of Arts in Music
 - MUTE Music Education
 - MUTH Music Theory
 - PERF Performance
 - **Concentration:** Primary Instrument (i.e. voice, tuba, etc.)
- List courses on the right side of the form:

Subject Abbr. = MUMH, MULB, MUJS, etc.
Catalog Number = 1610, 1812, 1470, etc.
Section Number = .001, .002, .500, etc.

Begin listing courses on the right side of your Advising Record in this recommended order:

1. PRIVATE LESSONS MUAM 15## or MUAC 15## 2-4 credits

You will need a class number/code (i.e. #21473) in order to enroll your lesson. The actual day and time for your lesson will be arranged during the first week of the semester.

PLEASE BE AWARE THAT DURING THE FIRST WEEK OF CLASSES IT IS YOUR RESPONSIBILITY TO CONTACT YOUR TEACHER TO ARRANGE A LESSON TIME! PLEASE DO THIS AT YOUR EARLIEST CONVENIENCE TO AVOID EXCLUSION.

1a. DEPARTMENTAL (included as part of your MUAM/MUAC lesson)

*Reserve the weekly departmental (recital) time for your area(s) and avoid scheduling other classes at the same time. This will not appear on your schedule.

- Classical Guitar: Thursdays, 2 pm (Recital Hall, MU 301)
- Composition: Mondays, 11 am (MEIT, MU 1001)
- Euphonium: Tuesdays, Noon -1:30 pm (Voertman Concert Hall)
- French Horn: Fridays, 12-2 pm (IRR, Murchison)
- Jazz Bass: Tuesdays, 1 pm (MU 287)
- Jazz Guitar: Fridays, 2 pm (Kenton Hall, MU 282)
- Jazz Saxophone: Thursdays, Noon (MU 262)
- Jazz Voice: Fridays, 3 pm (Kenton Hall, MU 282)
- Organ: Tuesdays, 7:30 pm (Various)
- Percussion: Fridays, 1 pm (Recital Hall, MU 301)
- Piano: Thursdays, 4 pm (Recital Hall, MU 301)
- Strings: Thursdays, 1 pm (Recital Hall, MU 301)
 - ALSO* Harp - Mondays, 4-5:30 pm (MU290)
 - Viola - Tuesdays, 2-4 pm
- Trombone: Wednesdays, Noon (Voertman Concert Hall)
- Trumpet: Wednesdays, Noon (Recital Hall, MU 301)
- Tuba: Mondays, Noon (Recital Hall, MU 301)
- Voice: Tuesdays, 3 pm (Voertman Concert Hall)
- Woodwinds: Thursdays, Noon (Recital Hall, MU 301)
 - ALSO* Bassoon - Fridays, 1 pm (MU 258)
 - Clarinet - Fridays, 1:00 pm (MU 232)
 - Oboe - Mondays, 7 pm (MU 232) some Fridays, 1 p.m. (MU 132)
 - Saxophone - Mondays, Noon-1:30 pm (Recital Hall, MU 301)

*Some faculty may schedule individual studio classes in addition to those listed above. Check with your applied instructor about his/her schedule.

Just because everyone else is stressed about something doesn't mean you have to be! Don't treat being busy or stressed as a one-upping game, just do what's right for you. Everyone can handle different things, so you do you.

Don't be afraid to ask upperclassmen for help. We've all done these classes before and know how challenging they can be.

Your professors want you to succeed, so talk to them if you are struggling. Whether it is your studio professor or a music core professor, if you are having a problem, talk to them.

It's going to often feel like you're overwhelmed with stuff to do for classes plus needing to practice. Don't forget to take a day off every once in a while and recharge with some friends.

Time management is your buddy. Calendars and planners are good to invest in!

Don't stress yourself out so much that you forget why you're here. Go to some concerts, enjoy the amazing music around you (even if it might mean you mess up the next day in aural skills).

Be PERSISTENT and set goals for each semester! ...Being mindful of how you want your future to look, and what you can do right now to help you get there will get you far. You can do it!

GB(Green Brigade) is a great way to make connections and get to know older people in your section!

Be proactive and be able to articulate why you love music and what it is you love about music so that when everything gets stressful, you are able to persist and enjoy your time here!

More air.

Sight-sing a melody a day to keep Mr. Theory Man at bay.

Instrumental Performance:

- Minimum 121 hours, including 42 advanced
- Chamber Music: **MUCM 3510**-Strings
 Double Bass majors: Take **MUGC 4890** – Orchestral Excerpts in the Freshman year. A total of 4 semesters of excerpts and 2 semesters of string chamber music are required
 Woodwind majors enroll **MUCM 3520**-Woodwind Chamber Music
 Brass majors enroll **MUCM 3530**-Brass Chamber Music
 Percussion majors may use **MUCM 3617**-Percussion Ensembles
 Harp majors may use **MUCM 3630** – Harp Ensemble
 Guitar majors may use **MUCM 3621**- Guitar Ensemble
- Woodwind majors must take MUTH 3420
- Woodwind majors must take MUAG 4360 in summer term
- Stringed instruments (violin, viola, cello, double bass): A minimum of 2 hours chosen from: 1) secondary stringed instrument lessons, 2) orchestral repertoire classes, and/or 3) baroque applied lessons. Preparation of two programs of representative works from classic, romantic and contemporary styles. The equivalent of one-half recital must be given the junior year and a full recital in the senior year.

Piano Performance:

- Minimum 129 minimum hours, including 42 advanced. Free electives will be needed
- MUAG 3260 is offered in Fall only
- MUAG 3270 is offered in Spring only
- Must pass Open Score/Transposition Proficiency Exam
- Must complete two credit hours of an applied secondary instrument
- Presentation of a junior recital; content approved in advance by faculty.
- Attendance at all area departmental recitals is required. Unexcused absences will result in the final applied major course grade being lowered. For additional information, consult the divisional and area handbooks.

Vocal Performance:

- Minimum 134 hours, including 42 advanced
- MUAG 4210 is offered in Spring only
- MUAG 4300 is offered in Fall only
- Prior to the fifth term/semester, the student must have completed diction courses in English, Italian, German and French, and one year of foreign language.
- Presentation of a junior recital (one-half length).
- Presentation of a senior recital that includes a group of Italian, French, German and English songs and an aria from opera or oratorio.

2. LABORATORY (large ensemble) Plan your Music Laboratory **MULB**.

Required each long term.

*Auditions are held the week before classes begin in August.

•CHOIR:

Men's Chorus **MULB 1815.500 (1)**
 Women's Chorus **MULB 1803.500 (1)**
After choir auditions, students may be transferred to another choir.
choral.music.unt.edu/audition-information

•BAND:

Indoor Band Holding Section **MULB 1806.520 (1)**
After auditions students may be moved to another group.
windstudies.music.unt.edu/auditions

Green Brigade/Marching Band **MULB 1812.50# (1)**
Sections vary. For audition (percussion) and August rehearsal schedule, please visit greenbrigade.music.unt.edu/

•ORCHESTRA: **MULB 1805.500 (1)**

All string players enroll Orchestra. Other instrumentalists may enroll Orchestra only after band auditions. orchestra.music.unt.edu/audition

•JAZZ:

Lab Band **MULB 1808.500 (1)**
 Singers **MULB 1820.500 (1)**
After auditions students will be transferred to the appropriate section. If not placed, you will need to drop MULB 1808 or 1820 and register another MULB course. jazz.unt.edu

Guitar Lab **MULB 1817.500 (1)**
Contact Dr. Davy Mooney (940-565-3236) for permission.

•ACCOMPANYING: **MULB 1811.500 (1)**

Save Tuesday 4:00 PM-4:50. For permission, contact Dr. Steven Harlos (MU 225, 940-565-3728)

3. THEORY I & AURAL SKILLS I:

All incoming freshmen enroll level I. See websites below for more information.

MUTH 1400.00# (2)

MUTH 1410.0## (2)

Visit mhte.music.unt.edu/music-theory/incoming-freshman for information on how to prepare for the first day of Theory and Aural Skills Class.

Experienced in theory?

Check out: mhte.music.unt.edu/core-theory-credit-exam-cbe

BM, General, Choral & Instrumental Music aka "Music Education"

4. PIANO/SECONDARY

All music majors, except piano majors and concentrations, must take class piano until the Piano Proficiency Exam is passed.

piano.music.unt.edu/pianoproficiency

Students whose principal instrument is piano must choose a secondary: organ, harpsichord, orchestral/band instrument, voice.

Placement in class piano is by audition or testing.

Piano I is common for most students. **MUAG 1011.5## (1)**

5. ADDITIONAL MUSIC CORE OR MUSIC MAJOR COURSES

Fill in other music courses from your semester-by-semester plan such as:

Music as Communication **MUMH 1610.00# (3)**

(Honors section available in fall semesters)

6. SMALL ENSEMBLES - Some, **but not all**, instruments require registration in a small ensemble:

Horn Choir: **MUEN 2602.501 (1)**

Trombone Choir: **MUEN 2602.502 (1)**

Tuba/Euphonium Choir: **MUEN 2602.503 (1)**

Classical Guitar: **MUCM 3621.500 (1)**

Percussion: **MUAG 1117.502* (1)**

MUCM 3617.5## (1)

**restricted, percussion majors/concentrations only*

7. UNT CORE COURSES (typically 3 credits each)

Add in non-music/university core courses:

(MATH 1580, ENGL 1310, HIST 2610, etc.)

Refer to the sample semester-by-semester plan, Guidebook, degree plan or Online Degree Audit for a full list of university core requirements.

8. TIME CHECK

Double check that none of your courses overlap in time using your trial time schedule or the online Visual Schedule Builder vsb.unt.edu

9. LOG INTO [MY.UNT.EDU](http://my.unt.edu) TO REGISTER

- Select "Student Center"
- Remove any Holds (Student Financial Obligation, Advising Required)
- Select "Enroll/Add/Drop"

10. RUN ONLINE DEGREE AUDIT (After registering)

Make sure courses are fulfilling degree requirements as they should.

MyDegreeAudit.unt.edu

- Minimum 128 credit hours, including 42 advanced
- Minimum grade of C required in all Music and Education courses
- Minimum 2.75 GPA, CGPA and Pedagogy GPA
- Application to College of Education Teacher Education Program (TED) must be submitted upon earning junior standing
- Students must be admitted to TED, pass Piano Proficiency and UDE prior to enrolling MUED 4000-level courses
- Instrumental students wishing to pursue the Elementary Band track must file a petition after completing MUED 3100
- Candidates must pass Concentration Proficiency Exam in the principal instrument or voice
- Keyboard and Guitar students must also pass Secondary Proficiency on secondary instrument or voice
- Students may enroll only their student teaching courses in their final semester for a total of 6 credit hours
- Orchestra track students may need additional electives

Instrumental (Band/Orchestra) Track Methods Courses:

MUAG 1117 - Percussion Class (1)

MUAG 1224 - Voice Class for Music Majors (1)

MUAG 1102/1202- Brass Class (1) (1) *brass students take only one*

MUAG 1121/1221 - Strings Class (1) (1) *string students take only one*

MUAG 1125/1225 - Woodwinds Class (1)(1) *woodwind students take only one*

Choral (Voice/Keyboard/Guitar) Track Diction and Methods Courses:

MUAG 1905 - English Diction for Singers(1)

MUAG 1906 - French Diction (1)

MUAG 1907 - German Diction (1)

MUAG 1909 - Italian Diction (1)

MUAG 1102 - or MUAG 1202 - Brass Class (1)

MUAG 1117 - Percussion Class (1)

MUAG 1121 - or MUAG 1221 - Strings Class (1)

MUAG 1125 - or MUAG 1225 - Woodwinds Class (1)

BM, Music Theory

- Minimum 128 credit hours, 42 advanced
- Candidates must pass Concentration Proficiency Exam in the principal instrument or voice
- Theory major candidates must complete the following with a B average and no grade lower than a C: MUTH 1400, MUTH 1410, MUTH 1500, MUTH 1510, MUTH 2400, MUTH 2410, MUTH 2500, MUTH 2510
- Complete all remaining theory courses with no grade lower than a B: MUTH 3410, MUTH 3420, MUTH 3510, MUTH 4680, MUTH 4370, MUTH 4520, MUTH 4920, MUCP 3090, MUCP 4310
- All music theory majors are expected to attend division events
- Foreign Language:

Note: Only French or German apply; prerequisites for 2040 are 1010 and 1020, respectively or appropriate score on placement exam.

FREN 2040 - Intermediate French (3)

FREN 2050 - Intermediate French (3)

or

GERM 2040 - Intermediate German (3)

GERM 2050 - Intermediate German (3)

BM Jazz Studies

- Minimum 129 credit hours, including 42 advanced
- Candidates must pass the Jazz Concentration Proficiency Exam in their principal instrument or voice
- A minimum grade of B is required in all MUJS courses
- Students majoring in jazz studies must also abide by the policies and procedures set forth in the Jazz Studies Student Handbook

MUJS 1131 - Jazz Performance Fundamentals I (1) (Fall only)
(Percussion concentration students take MUAG 1117 instead;
Jazz guitar concentration students do not take this course)

MUJS 1132 - Jazz Performance Fundamentals II (1) (Spring only)
(Jazz guitar concentration students do not take this course)

Jazz Proficiency testing occurs in August prior to the beginning of the semester. Students interested in earning credit by exam must say so at the time of testing.

Music Core Requirements

Music Theory & Aural Skills I-IV (see p. 5 for placement info):

MUTH 1400 - Theory I (2)

MUTH 1410 - Aural Skills I (2)

MUTH 1500 - Theory II (2)

MUTH 1510 - Aural Skills II (2)

MUTH 2400 - Theory III (2)

MUTH 2410 - Aural Skills III (1)

MUTH 2500 - Theory IV (2)

MUTH 2510 - Aural Skills IV (1)

Music History:

MUMH 1610 - Music as Communication (3)

MUMH 3500 - Music History and Literature to 1750 (3)

MUMH 3510 - Music History and Literature Since 1750 (3)

Private Lessons:

MUAC 15## - Concentration Lessons (2)

MUAC 35## - Advanced Concentration Lessons (2), if needed

MUAM 15## - Performance Lessons (2-3)-Performance majors only

MUAM 35## - Advanced Performance Lessons (3-4)-Performance majors only

Piano/Secondary (see p. 6 for placement info):

MUAG 1013 - Class Piano III

MUAG 1014 - Class Piano IV

MUAS 15## - Secondary Lessons (for those proficient in piano)

Performance Groups (see p. 5):

Enrollment in a music laboratory (MULB) every semester is mandatory for music majors seeking a BM degree.

If you are not placed into your chosen music laboratory by audition, enroll in another music laboratory to get the lab credit for your degree plan requirements (for example, Men's or Women's Chorus).

Other Requirements:

- All non-keyboard majors must enroll in Keyboard Skills classes each long term/semester until Secondary Piano Proficiency is passed
- Keyboard majors must pass Open Score/Transposition Exam and earn 2 credits of secondary lessons
- All music majors must pass the Upper Division Exam (UDE) Jury

Tips

Update your MyUNT address and contact information.

Check your UNT email regularly.

Registration begins in March for Summer and Fall courses; in October for Spring courses.

Be prepared to hire an accompanist (approximately \$20 per 30 min. session).

Save an electronic list of your lesson/jury repertoire.

Lesson codes change each semester and must be obtained from professor.

Ensemble placement auditions occur each August. Some ensembles (but not all) audition in December/January as well.

Music Scholarship recipients must submit 'Thank You' letters each year a music scholarship is received and have strict deadlines.

Consult with an advisor before taking courses at any other institution.

Visit music.unt.edu/roomview to check room availability and schedule your event.

We strongly urge you to insure your personal equipment on a private policy.

The Instrument Repair Shop is located in the Music Annex building. Contact Ann MacMillan (MA 106) or Joel MacMillan (MA 105).

BA, Music

- Minimum 120 credit hours, including 42 advanced
- Successful completion of a music laboratory (MULB) is required six times
- Candidates must pass the Upper Division Exam in applied concentration lessons (MUAC)
- Advanced electives outside of Music can be in any subject other than Music but you must meet prerequisites.

Music History Track:

- Students must submit two writing samples to the music history area in order to be approved for this track. The music history area will assign a professor to serve as mentor to accepted students. Elective credits should be selected in consultation with their mentor (music history faculty).
- German is the recommended foreign language for students intending to pursue musicology at the graduate level.
- Students must complete all music history courses with no grade lower than B.

BM, Composition

- Minimum 129 credit hours, including 42 advanced
- Candidates must pass Concentration Proficiency Exam (Exit Jury) in the principal instrument or voice
- Any music major may begin the undergraduate composition program by enrolling in MUCP 1180 and MUCP 1190 (Beginning Composition I and II), which is to be taken either concurrently with or following successful completion of MUTH 1400 and MUTH 1410 or MUTH 1500 and MUTH 1510
- Continuation in the program is contingent upon meeting the requirements outlined in the composition division policies and procedures: <http://music.unt.edu/comp/students/policies-procedures>
- Permission numbers are required for most (if not all) MUCP courses

