

# Board Briefing



Committee: Consent

Date Filed: April 3, 2018

## Title: FY20 Holiday Schedule for the UNT System Administration, UNT, UNTHSC, and UNT Dallas

### Background:

Texas Government Code 662.011 allows the governing body of an institution of higher education to establish the holiday schedule on any days the Board chooses, but the number of holidays may not exceed the total number of days to which other State agencies are entitled.

According to State law, holidays that fall on weekends are not included in the state's allotment. Schedules for UNT System Administration, UNT, UNTHSC, and UNT Dallas are included in the following Board Order.

The Chancellor is authorized to modify the holiday schedule when such a change is deemed to be in public interest.

### FY 2020 Holiday Schedule

It is proposed that the following fifteen (15) days be established as the official Holiday Schedule for all locations for **FY 2020**, contingent on subsequent legislative changes which would require alteration:

Labor Day	Monday	September 2, 2019	1 day
Thanksgiving	Thursday - Friday	November 28 - 29, 2019	2 days
Winter Break	Monday - Friday	December 23 - 27, 2019	5 days
Winter Break	Monday - Wednesday	Dec 30, 2019 - Jan 1, 2020	3 days
MLK, Jr. Day	Monday	January 20, 2020	1 day
Spring Break	Monday	March 16, 2020	1 day
Memorial Day	Monday	May 25, 2020	1 day
Floating Holiday	To be selected by employee		1 day
<b>Total:</b>			<b>15 days</b>

### Financial Analysis/History:

State holidays are a paid employee benefit and are considered in budgets by chief financial officers at each locations.

**Bob Brown**

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UNT Chief Financial Officer

**Gregory R.  
Anderson**

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UNTHSC Chief Financial Officer

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UNTD Chief Financial Officer

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Vice Chancellor for Finance

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**Legal Review:**

This item has been reviewed by General Counsel.

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Vice Chancellor/General Counsel

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**Schedule:**

The FY20 holiday schedule for the UNT System Administration, UNT, UNTHSC, and UNT Dallas will go into effect upon approval by the Board of Regents.

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**Recommendation:**

It is recommended that the Board of Regents authorize and approve the holiday schedule for FY20 as proposed in the attached Board Order.

**Recommended By:**

**Gary Rahlfs**

Vice Chancellor for Finance

**Neal  
Smatresk**

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UNT President

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UNTHSC President

**Bob Mong**

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UNTD President

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Chancellor



## Board Order 2018-28

**Title:** FY20 Holiday Schedule for UNT System Administration, UNT, UNTHSC and UNT Dallas

At an official meeting of the Board of Regents of the University of North Texas System properly posted and held on May 17-18, 2018, pursuant to a motion made by Regent Whitley and seconded by Regent Reid, the Board approved the motion presented below:

**Whereas**, State law allows the governing body of an institution of higher education to establish the holiday schedule for the institution, and

**Whereas**, the holidays may be set on any days that the Board of Regents chooses, but the number of holidays may not exceed the total number of days to which employees of other State agencies are entitled, and

**Whereas**, it has been determined that the other State agencies will observe fifteen (15) holidays during FY 2020.

Now, Therefore, The Board of Regents authorizes and approves the following:

1. The following holiday schedules for UNT, UNT Dallas, UNTHSC and UNT System Administration.

### **FY 2020 Holiday Schedule**

It is proposed that the following fifteen (15) days be established as the official Holiday Schedule for all locations for **FY 2020**, contingent on subsequent legislative changes which would require alteration:

Labor Day	Monday	September 2, 2019	1 day
Thanksgiving	Thursday - Friday	November 28 - 29, 2019	2 days
Winter Break	Monday - Friday	December 23 - 27, 2019	5 days
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Memorial Day	Monday	May 25, 2020	1 day
Floating Holiday	To be selected by employee		1 day
<b>Total:</b>			<b>15 days</b>

2. The Chancellor is authorized to modify the holiday schedule when such a change is deemed to be in the public interest.
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VOTE: 8 ayes    0 nays    0 abstentions

**BOARD ACTION:**

Attested By:

Rosemary R. Haggett

Rosemary R. Haggett, Secretary  
Board of Regents

Approved By:

Brint Ryan

Brint Ryan, Chairman  
Board of Regents