



OFFICE OF THE REGISTRAR

Invitation to Commencement for VISA Request

Students with international guests may request a formal invitation to their commencement ceremony.

The invitation will state the student's name, when their ceremony is, and that all invited family and friends are welcome. This letter is intended only as helpful supplemental information. We cannot guarantee how U.S. consulates will approach each individual situation. Consular officials from the U.S. Department of State have stated that an invitation letter from the school is not required to process a visa application.

For more information on inviting international guests, including a suggested documentation and letter format, please visit <https://international.unt.edu/content/invite-family-visit>.

Requirements to have an invitation letter:

1. The graduation application must be advisor approved.
2. The letter is only for the commencement the student has applied to graduate.
3. We do NOT provide invitation letters for prior semester graduates. The only exception are summer graduates who are invited to the fall ceremony.

Student's name _____
(please print)

Student's ID _____

Student's handwritten signature _____

Today's Date _____

If you have any questions, please call 940-565-4625, email us at registrar@unt.edu, or visit the Office of the Registrar, located in the Eagle Student Services Center, room 209.

Please submit your request to our office in person, or by mail, email, or fax:

University of North Texas
Office of the Registrar
Attention: Graduation
1155 Union Circle #311400
Denton, TX 76203-5017

Email: registrar@unt.edu

Fax: 940-565-3878