



CONSTITUTION

VISION

The Composers Forum at the University of North Texas is a student organization devoted to:

- 1) Representing the Composer student body on-and-off campus
- 2) Bringing new student works to the public's attention
- 3) The early professional development of its Composer members

Composers Forum will be a diverse organization and will foster the spirit of creative innovation/collaboration between composers, performers, and artists of various disciplines throughout and beyond the UNT community.

MISSION

The Composers Forum (CF) strives to represent its membership faithfully and in their best interests. The organization will focus on increasing the visibility of new student works within UNT and extending to regional/state colleges/universities and facilitating professional development opportunities for its members.

The organization coordinates performances of new works by UNT student composers and supports a culture of shared learning. CF celebrates compositional diversity including, but not limited to, instrumental and vocal music, electro-acoustic music, film, and intermedia.

PREAMBLE

The Composers Forum at UNT exists to promote performance and workshop opportunities, to broaden awareness of student composers' music, and to support interaction between members, faculty, and the community.

Article I: Nature of Membership

1.1 The membership of the Composers Forum at UNT will be comprised of full-time and part-time students without regard to academic field, though all students enrolled in any registered Composition course within the College of Music shall be considered the

general voting membership.

1.2 The executive committee has the right to name honorary members to the Composers Forum, which are subject to the approval, by acclamation, of the general membership.

1.3 The executive committee and the board members have the right to terminate a membership.

Article 2: Officers

2.1 The Composers Forum officers must consist of at least four persons, and at most eleven, for the academic year.

2.2 The Executive Committee will consist of a President, two Vice-Presidents, a Treasurer (as needed), and a Records Officer (as needed).

2.3 The board members will consist of up to eleven persons.

2.4 Executive Committee positions must be filled by composition majors or minors without regard to degree plan.

2.5 The Presidential duties will include, but shall not be limited to, presiding over and running all assemblies of the board (he/she will be expected to call and provide an agenda for every meeting), interfacing with the Composers Forum's academic advisor, and coordinating all activities of the organization. The President is the official representative of the Composers Forum; he/she will act as liaison to the Eagle's Nest Inter-Organizational Council as well as the University community as a whole.

2.6 Undergraduate and graduate student members will each be represented by a Vice-President. The Vice-Presidential duties shall include, but shall not be limited to, assisting the President in coordinating activities, and, in the event of the President's absence, the Vice-Presidents should assume the President's duties; e.g., coordinating CF Music Now events, running meetings.

2.7 The Treasurer's duties (if needed) shall include, but shall not be limited to, keeping a record of the financial transactions made by the Composers Forum while maintaining an accurate and current account of CF funds. The Treasurer will also be responsible for dispensing of funds in accordance with goals and programs established by the organization.

2.8 The Records Officer's duties (if needed) shall include, but shall not be limited to, maintaining accurate and current information of the organization and its membership, assisting the President and Vice-Presidents with coordination of activities, providing copies of appropriate e-mail forwards during meetings, and monitoring time and attendance during meetings in an effort to ensure productivity.

2.9 The Board for the next academic year shall be determined first by self-nomination

then approval by the President and Vice-Presidents the month prior to the end of the academic year. If more than two members self-nominate for the same position, a run-off election will be held by the general membership by secret ballot. ALL board members must be in good standing with the university and the Division of Composition Studies.

2.10 Nominations for the Executive Committee positions must be made after new Board members are appointed, but a month before the end of the academic year.

2.11 A member of the Executive Committee shall hold his/her position until the beginning of the next fall semester or until that member should leave the Composers Forum.

2.12 In the event that a member of the Executive Committee should not, for any reason, be able to complete his/her term, a unanimous vote of the remaining Board members will fill the vacancy.

2.13 Transitions from one President to the next should entail a shadowing period during which the upcoming president will develop necessary skills to fulfill the Presidential role. This transitional period, although not required, is highly recommended. This period should begin as soon as the next President is appointed.

2.14 The Undergraduate and Graduate Vice-Presidents also serve as the representatives on the Dean's Student Advisory Council.

2.15 If determined to be needed, the President may form any number of subcommittees to the Board, comprised of at least one Executive Committee member and any number of other Board members and general members. These subcommittees will be responsible for coordinating specific capacities of the organization, such as Stage Crew for events and Press, and will report to the full Board as called upon at meetings.

A: The president may wish to appoint any board member to be the head of any subcommittee with the board's approval.

B: Each subcommittee must abide by a handbook for that subcommittee. With the invention of a new subcommittee the subcommittee members and board at large must approve of the written handbook. Changes and amendments to these handbooks can be made at the board's discretion.

Article 3: Meetings

3.1 The Composers Forum Board should meet at least once per semester, and will decide upon the frequency of board meetings.

3.2. A notice of at least 2 weeks will be given prior to all meetings. The meetings are to be organized and controlled by officers and active members.

3.3. MusicNow sessions are conducted to encourage Composer Forum students to engage in active learning and increase awareness of the field of composition, and act as

official meetings.

3.4. A minimum of one Music Now session per semester will be directed by Composers Forum members with the approval of faculty.

Article 4: Concerts and Events

4.1 All Composers Forum members are expected to participate in concerts of their works throughout the year.

4.2 The execution of the Spectrum concerts will be directed by Composers Forum officers in conjunction with composition faculty. Duties include, but are not limited to, the flyer creation and distribution, coordination of program notes, rehearsals, and stage crew.

4.3 The officers will also encourage Composers Forum members to host and assist with special events such as SEAMUS, LaTex, and other Composition related events.

4.4 Composers Forum members and Board are actively encouraged to interact and create interdisciplinary events and community events, internal and external to UNT.

Article 5: Not-for-profit Statement

5.1 This is a not-for-profit organization.

Article 6: Financial Obligations

6.1 A majority of voting members of the Composers Forum Board may determine reasonable fundraising measures to be presented before the general membership and/or public.

6.2 The members of the Executive Committee shall be responsible for payment in full of all debts accumulated by the organization not covered by funds on deposit.

6.3 Any member of the Composers Forum Board, its general membership, or the organization's advisor may request an audit of the Composer Forum's financial transactions. The Board will report its financial standing at least once per semester to the general membership.

Article 7: Statement of Non-discrimination

7.1 This organization shall not discriminate on the basis of age, color, ethnicity, gender, national origin, disability or handicap, race, religion, sexual orientation, Vietnam Era veteran status. This policy will include, but is not limited to, recruiting, membership, organization activities or opportunities to hold office.

Article 8: Statement of Non-Hazing

8.1 This organization will not engage in hazing, participate in hazing, or commit any act

that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any fellow student or person attending the institution.

Article 9: Statement of Compliance with Campus Regulations

9.1 This organization shall comply with all University and campus policies and regulations and local, state, and federal laws.

Article 10: Amendments

10.1 Amendments may be made to the constitution of the Composers Forum at UNT with the approval of two-thirds of the votes submitted among the general membership.

