



UNT
EST. 1890



STUDENT FINANCIAL GUIDE For New Students

June 2019



STUDENT
FINANCIAL SERVICES
Division of Finance
& Administration

UNT
EST. 1890

UNIVERSITY OF NORTH TEXAS®

Welcome to the Mean Green Family! We are excited to have you joining us on campus for the upcoming semester. This guide provides a brief explanation of student account charges, flat-rate tuition for undergraduate students, guaranteed fixed-rate tuition for undergraduate students, billing presentment, refunds, important dates and other information.

We care about your success at UNT and want to assist you every step of the way.

Should you have any questions regarding charges and payments, please call 940-565-3225, email sfs@unt.edu, or chat with us through our website at sfs.unt.edu.

FIRST FINANCIAL STEPS AT UNT



Verify your Free Application for Federal Student Aid (FAFSA) or your Texas Application for State Financial Aid (TASFA) has been received by Student Financial Aid and Scholarships (SFAS).

Check the status of your financial aid in [myUNT](https://myunt.unt.edu). Complete any 'To Do List' items on [myUNT](https://myunt.unt.edu) to complete your financial aid file.



View My Award Notification and accept/decline awarded aid.

A financial aid notification is sent to the student once their financial aid package has been awarded. Access [myUNT](https://myunt.unt.edu) to review information about the offered awards and then accept/decline each award. Additional 'To Do List' items may be added and need to be completed depending on the awards you accept.



Mail external scholarship checks and award notification to:

Student Financial Aid and Scholarships

1155 Union Circle #311370

Denton, TX 76203-5017

Have questions about scholarships? Call us at 940-565-2302 or

email scholarships@unt.edu.



Visit myUNT To Do List to complete important student action steps.

Important communications regarding your account, such as financial aid award notifications, missing documentation requests and other reminders are sent through your UNT email account. Missing documentation can delay the awarding and disbursement of your financial aid awards. **Check your UNT email often.**

STUDENT FINANCIAL OBLIGATION

Students must read and confirm the Student Financial Obligation prior to class registration. The student will only be required to agree to the financial terms and conditions of attendance once in their career, unless the terms and conditions are updated. Students can view and clear this hold in [myUNT](#).

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

FERPA is a Federal law that protects the privacy of student education records. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he/she reaches the age of 18 or attends a school beyond the high school level. Students will need to turn in a release form in order for employees to speak with anyone other than the student in detail about the student's account. The form can be found [here](#) and needs to be turned in to the UNT Registrar's Office.

VIEWING BILLS

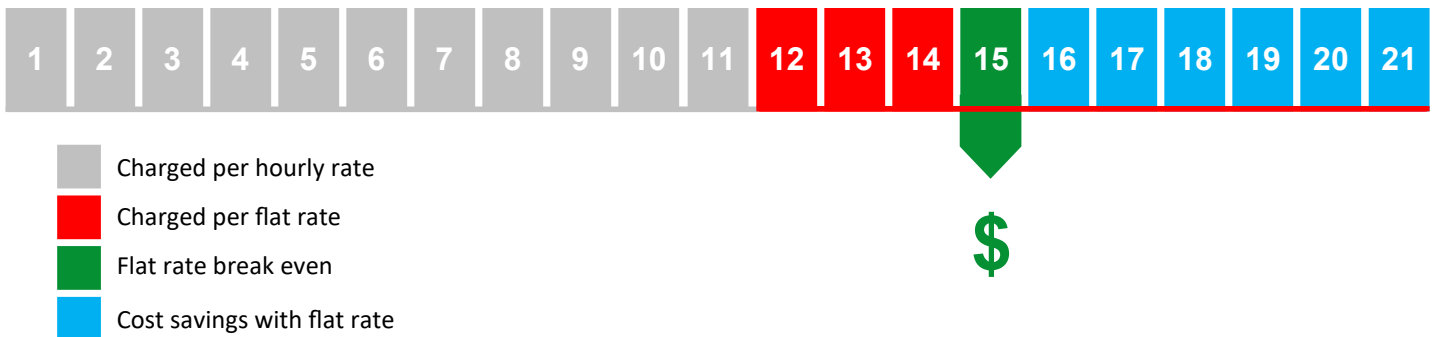
All bills are made available online with 24/7 access. You can view your account balance, pending financial aid awards, and upcoming due dates in your student center at [myUNT](#).

On Campus Housing Charges

Following being assigned to a room, UNT Housing will transfer all charges to a student's [myUNT](#) account for payment. The total charge amount for the semester will be listed in the term summary as "Room and Board Charges". Semester charges are able to be paid in full or split into 3 installment payments over the course of the semester (available for fall and spring semesters). Students are able to review details of their account through their [eHousing](#) account.

FLAT-RATE TUITION

Tuition and mandatory fees are assessed at an hourly rate up to 11 1/2 hours for undergraduate students. The tuition and mandatory fee rates for students enrolled full-time (12+ hours) are assessed at a flat rate for the fall and spring semesters.



Students can save money by enrolling in 15 or more hours each fall or spring semester.

NOTE: Flat-rate tuition excludes state mandated tuition, academic/course fees, and certain other non-mandatory fees.



SAVE & SOAR GUARANTEED TUITION PLAN

Undergraduate, Texas resident students in their **first** semester at UNT can choose to participate in the Save and Soar Tuition Plan. Participants can lock in their board designated tuition and differential tuition for 4 years. They can finish their degree faster and focus on what's next by taking advantage of exclusive tuition savings on summer and winter sessions.

The board designated and differential tuition rates are slightly higher (up to 2% more) than the traditional tuition plan, but will **not** increase for 4 years.

- ◆ Save and Soar Tuition Plan participants will be eligible to receive a discount of \$100 per semester credit hour in board designated tuition for enrollment in the **Winter Session** if they were enrolled in 15 or more semester credit hours the previous Fall semester.
- ◆ They will be eligible to receive a discount of \$100 per semester credit hour in board designated tuition for enrollment in any **Summer Session** if they were enrolled in 15 or more semester credit hours the previous Spring semester.
- ◆ **First time freshmen** living in UNT Housing and enrolled in at least 15 semester credit hours during the spring semester will receive a 40% discount in the housing rates during their **first Summer** semester.
- ◆ Additional information is available online at saveandsoar.unt.edu.

PAYMENTS

All payments must be remitted in U.S. currency.

Online Payments

Payments made by credit card, debit card, eCheck, or international wire are accepted **only** on myUNT. Credit and debit card payments are assessed an additional 2.7% processing fee. Payments made with eCheck are **not** assessed an additional fee. International wire payments must be initiated in the QuikPay payment portal via FlyWire.

Authorized Payers

Students who want to allow someone else to make online payments on their behalf can set up an authorized payer account. This allows parents, guardians, or other people that are paying for the student's account to log in to QuikPay, see the total remaining balance for the semester and make a payment. To set this up, students can follow the steps in myUNT.

UNIVERSITY OF NORTH TEXAS®

In Person Payments

Payments can be made using cash, personal check, or money order at our Cashiering window on the first floor of the Eagle Student Services Center, Monday through Friday, 8:00am—5:00pm.

Payments by Mail

Check payments can be mailed or sent overnight/express to our office. Payments must be received by the due date. Please include the student's full name, UNT ID number and date of birth on the checks to ensure proper credit.

The mailing address is:

University of North Texas
Student Financial Services
1155 Union Circle # 310620
Denton, TX 76203-5017



Third-Party Sponsor Payments

Sponsored students are students whose education at UNT is funded directly by a third party, called a sponsor. Sponsors can be employers, educational institutions, government agencies, foundations, or other institutional sources. Examples of third-party sponsors include the Texas Guaranteed Tuition Plan (formerly Texas Tomorrow Fund) and the Texas Promise Fund. The sponsored student is responsible for obtaining authorization for UNT SFS to bill the sponsor directly for the student's charges each semester. Sponsored students should submit the necessary paperwork to sponsoredbilling@unt.edu. More information about sponsor payments can be found at sfs.unt.edu/payments.

Waivers and Exemptions

UNT participates in several Waiver Programs and Exemptions offered by the State of Texas.

- ◆ Waivers allow certain non-resident students to pay the Texas resident tuition rate. The full list of waivers available for eligible students can be found at sfs.unt.edu/waivers-and-exemptions.
- ◆ Exemptions are a type of financial assistance allowing some Texas residents to attend a public college or university in Texas without paying tuition or, in some cases, tuition and fees. The full list of exemptions that UNT offers can be found at sfs.unt.edu/waivers-and-exemptions.

Student Veteran Services - Benefits

Student Financial Services accepts and processes the applications for the Hazlewood Act. The Hazlewood Act is a State of Texas benefit that provides qualified Veterans, spouses, and dependent children with an education benefit of up to 150 hours of tuition exemption, including most fee charges, at public institutions of higher education in Texas. This act can be used for your undergraduate and graduate course work. This does NOT include living expenses, books, or supply fees.

Eligibility requirements and frequently asked questions can be found at tvc.texas.gov.

Additional information can be found in the Student Veteran Services Benefits Office located in the General Academic Building (GAB) Suite 102, or 940-369-8021, or hazlewood@unt.edu.

INSTALLMENT PLAN

UNT provides the following alternatives for the payment of tuition and fees during the fall and spring semesters:

- ◆ Full payment of tuition and fees upon registration or by the payment deadline; or
- ◆ The installment plan is available with a 10% initial down payment followed by 3 equal monthly payments. For example: Fall installment plan due dates will be Oct. 4th, Nov. 4th, and Dec. 4th. Students must initiate acceptance of the installment plan through [myUNT](#) before the payment deadline each fall or spring semester. **Students with enough anticipated financial aid can use that aid as their down payment by accepting the installment plan offered to them through [myUNT](#).

Fees

- ◆ A \$20 fee is added when the installment plan is processed and is due with the initial 10% down payment.
- ◆ A \$25 late fee will be assessed on payments received after the installment due dates.

Billing Notices

SFS will notify students before each installment plan due date through their UNT email account. Students are able to view charges due within [myUNT](#). Bills are not mailed.

REFUNDS

UNT has partnered with BankMobile to process student refunds for all students. Students that are new to the university will receive a **GREEN** envelope sent to the mailing address listed on your student account after you have registered for at least 6 hours or have a credit balance on your account. The envelope will contain a personal code to log in to the UNT refunding preference website. In order to minimize delays, students should log in to the UNT refunding preference [website](#) and make a refund method selection. Failure to select an option will delay your refund.

- ◆ **Direct Deposit (ACH)** - If you choose this option, you will need to enter your existing bank routing and account numbers. Typically this takes 2-3 days for the money to become available after your refund is processed.
- ◆ **Paper Check** - If you choose this option, a paper check will be mailed to you. It may take up to 10 days for you to receive your funds after your refund is processed.
- ◆ **Vibe Debit Card** - If you choose this option, a debit MasterCard will be mailed to you. You will immediately have access to a virtual debit card that you can use for online transactions until you receive your debit card in the mail. Typically your money will be available in this account the same day your refund is processed.

(Parent PLUS loan refunds will be issued as a paper check and mailed to the address the parent indicated during the application process.)

STUDENT ACCOUNT ACTION STEPS IN myUNT

- Go to [myUNT](#) to access your student account.
You can view your charges, pending financial aid, To Do List items, and due dates.
- Accept the UNT Student Financial Obligation Agreement.
- Register for Classes.
- Choose your tuition plan.
Undergraduate, Texas residents in their **first semester at UNT** can choose between the Save and Soar Guaranteed Tuition Plan and the Traditional Tuition Plan.
- Check your UNT email often.
Important communications regarding your account, such as financial aid award notifications (FAN), missing documentation reminders, payment due date reminders, and refund notifications are sent through your UNT email.
- Authorize parents and any additional users to your student account information.
Fill out and return [FERPA release](#) and/or set up authorized payers for your account.
- Select your refund preference with [BankMobile](#).
- Check [sfs.unt.edu](#) for important information regarding payment deadlines for the upcoming semester.
- Schedule an [appointment](#) with Student Money Management for budgeting and financial coaching sessions.

CONNECT WITH US

Student Financial Services

sfs.unt.edu (live chat)

940-565-3225

sfs@unt.edu

ESSC 105



UNTStudentFinancial



@UNTSFS

Financial Aid & Scholarships

financialaid.unt.edu

940-565-2302

financialaid@unt.edu

scholarships@unt.edu

ESSC 134 & 228

Student Money Management Center

<https://studentaffairs.unt.edu/student-money-management-center>

940-369-7761

money.management@unt.edu

Chestnut Hall



UNTsmmc



@UNT_SMMC

ADDITIONAL RESOURCES

BankMobile Refund Selection: <https://refundselection.com>

Career Center | Chestnut Hall 103 | 940-565-2105 | career.center@unt.edu | studentaffairs.unt.edu/career-center

Services include: Career Connect; Career Fairs; Career Workshops; Eagle Careers Job Bank; Individual Career Advising; Internships; Mock Interviews; Student Employment

Counseling and Testing Services | Chestnut Hall 311 | 940-565-2741 |

counselingandtestingservices@unt.edu | studentaffairs.unt.edu/counseling-and-testing-services

Services include: Animal-Assisted Therapy; Body Image and Eating Awareness Team; Couples, Group and Individual Counseling; Mind-Spa; Testing Services; Therapy Assistance Online (TAO)

Food Pantry | Union 409, Union 366 and Discovery Park C102C | 940-565-2648

GradGuard Tuition Insurance | <https://gradguard.com/tuition-insurance> | info@gradguard.com

Learning Center | Sage Hall 170 | 940-369-7006

Services include: Online Tutoring; Study Skills Lab; Speed Reading; Supplemental Instruction; Volunteer Tutor Program; Learning 101; Connecting for Success; TSI Advising and Testing; Academic Success Program; Academic Resource Library

myUNT: <https://my.unt.edu>

Sponsored Billing/Payments | sponsoredbilling@unt.edu | <https://sfs.unt.edu/payments>

Student Veteran Services - Benefits | General Academic Building (GAB) 102 | 940-369-8021 | Hazlewood@unt.edu

UNT eHousing Student Account: <https://ehousing.unt.edu>