University of North Texas at Dallas
Academic Council Minutes
May 29, 2018

Voting Members in Attendance:

Dr. Karen Shumway, *Dean, School of Business*
Dr. John Gasko, *Dean, School of Education*
Dr. Constance Lacy, *Dean, School of Human Services*
Dr. Glenda Balas, *Dean, School of Liberal Arts & Sciences*
Judge (Ret.) Royal Furgeson, *Dean, College of Law*
Dr. Iftekhar Amin, *Faculty Alliance Vice-Chair*
Brenda Robertson, *University Librarian*

Non-Voting Members in Attendance:

Dr. Betty H. Stewart, *Provost and EVP for Academic Affairs*
John Capocci, *University Registrar*
Luis Franco, *University Director of Undergraduate Admissions*
Dr. Melinda Schlager, *Interim Associate Provost*
Dr. Elizabeth Giddens, *Director of University Accreditation and Policy*
Shaniece Miller, *Staff Council Representative*

Other Attendees:

Dr. Theodore Larson, *Lecturer in Computer Information Systems*
Dr. Jerry Burkett, *Assistant Dean, School of Education*
Dr. William Ingram, *Assistant Professor of Hospitality Management*
Desmond Morris, Director of Distance Learning
Katrina Cornish, Academic Scheduling Coordinator

Approval of Minutes:

April 2018 Minutes approved with seven of nine voting. **(closed)**

Old Business

There being no Old Business to discuss, the Council moved on to New Business. **(closed)**

All proposed changes are marked as such:
New items are emboldened and underlined
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Justifications or clarifications are italicized.

New Business:

A. Faculty Academic Workload recommendation (*Dr. Iftekhar Amin, Faculty Alliance Vice-Chair*)

Suggestions for Teaching Load Paradigms

Tenured or Tenure-Track: Tenure Line faculty have two possible options:

a) Teaching/Research Track

b) Teaching/Service Track

Features of the Teaching/Research Track: 3x3 teaching load (60% teaching; 30% research; 10% service). Faculty who select this track must attain excellence in research (e.g., one peer-reviewed publication per year) and teaching, as defined by the university. Faculty on this track must meet expectations in service. Faculty must apply for permission to be on this track on an annual basis. The application will include a description of the research plan, the presumed impact of the research, and intended targets for dissemination/distribution.

Features of the Teaching/Service Track: 4x4 teaching load (80% teaching; 10% research; 10% service). Faculty on this track must attain excellence in teaching and either service or research (and must meet expectations in the third category), depending on the focus/emphasis of the individual faculty member. The 80% allocation toward teaching is mandatory, but the remaining 20% is variable in terms of areas of focus, and can be distributed flexibly from year-to-year, depending on the faculty member's interests (and/or departmental needs) in a given annual timeframe.

Lecturer Line

Features of the Lecturer Line: 4x4 teaching load (80% teaching; 20% service). Lecturers are service leaders on campus in comparison to tenure lines. All Lecturers must attain service and teaching excellence, as defined by the university.

Other Suggestions:

1) In an academic year, each course instructed counts 10% toward faculty workload. This percentage is consistent across job categories.

2) Tenure-track faculty apply for the line they desire, and it is approved by the School Dean (in consultation with program coordinators/chairs).

3) Tenure-line faculty may apply to be moved to different tracks (within their own job category).

4) The School Dean is the ultimate authority in determining workload distribution. However, program coordinators/chairs have the power to make suggestions for each full-time faculty member's yearly workload, based on consultations between the coordinator/chair and each faculty member to determine the faculty member's yearly goals, desires, intentions, etc., in combination with departmental needs and standards of the discipline.

5) Workload accrued from the instruction of science labs will credited through the following formula: 1 classroom contact hour = .66 workload credit hours (UNT-Denton standard).

6) Program Coordinators/Chairs receive one course release for every semester of service (contingent upon Dean's approval).

7) The University, School, and/or Deans reserve the right to vary the paradigms above based on departmental needs and/or extraordinary administrative service to the university, school, or profession.

Motion tabled for further discussion by the Deans; new recommendations will be brought in Fall 2018. **(tabled)**

B. New Course Additions (*School of Business*)

BCIS 3350 Microsoft Tools Certifications
New Course Addition, effective Fall 2018
Department: Business

Additional Information:
This is a potential Business core course addressing perceived student deficiencies in Excel and other tools by upper level instructors.

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*Motion passed, with seven of nine voting. **(closed)***

C. Program Changes (*School of Business*)

New Certification request, effective Spring 2018
Department: Hospitality Management and Logistics and Supply Chain Management

Additional Information:
New title: *Hospitality Logistics and Distribution Certification*
New hours: *15 hours*
New requirements: *HMGT 3320 Hospitality Sales and Marketing*
    HMGT 3330 Beverage Management
    LSCM 3960 Logistics and Supply Chain Management
    LSCM 4530 E-Logistics and Supply Chain Management
    LSCM 4560 Business Transportation Management

New certification being offered that combines two majors- Hospitality and Logistics. This will be for students wanting to work for companies in food and beverage service providers.

*Motion passed, with seven of nine voting. **(closed)***

New Certification request, effective Fall 2017
Department: Hospitality Management

Additional Information:
New title: *Event Management Certification*
New hours: *15 hours*
New requirements: *HMGT 3320 Hospitality Sales and Marketing*
    HMGT 3350 Customer Service Mindset
    HMGT 3370 Fairs, Festivals, and International Events
    HMGT 4120 Event Management

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HMGT 4320 Catering and Convention Services

There is a lot of interest and need in Event Management.

Motion passed, with seven of nine voting. **(closed)**

D. Graduate Course Addition (*School of Business*)

HMGT 5301 Advanced Lodging and Revenue Management
New Graduate Course Addition, effective Spring 2017
Department: Hospitality Management

Additional Information:
This course diversifies MBA elective courses and adds hospitality management courses as an option. This will allow students to learn more about upper management and strategy development in the lodging industry.

Motion passed, with seven of nine voting. **(closed)**

E. Graduate Program Change *(School of Business)*

Master of Business Administration
Program Prerequisite Changes, effective Fall 2018
Department: Business

Additional Information:

New prerequisites: *ACCT 5020 - No credit if already taken ACCT 2010 and ACCT 2020*

ECON 5000 - No credit if already taken ECON 1100 and ECON 1110

FINA 5040 - No credit if already taken FINA 3770

BLAW 5050 - No credit if already taken BLAW 2300

DSCI 5010 - No credit if already taken DSCI 3710

MGMT 5070 - No credit if already taken MGMT 3830

ACCT 5130 - ACCT 5020 or ACCT 2010 and 2020

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ACCT 5110 - Admission to the Accounting MBA concentration.

ECON 5140 - ECON 5000 or ECON 1100 and 1110

FINA 5170 - FINA 5040 or FINA 3770

MKTG 5150 - Admission to the MBA

MGMT 5870 - Admission to the MBA

BUSI 5190 - Pre-requisites: BLAW 5050 or 2300 and DSCI 5010 or 3710; Pre- or Co-requisites: ACCT 5130 or 5110, ECON 5140, FINA 5170, MKTG 5150

ACCT 5200 - Admission to the MBA

ACCT 5150, ACCT 5470, ACCT 5300 - Admission to the Accounting MBA Concentration.

MGMT 5140, MGMT 5120, MGMT 5310, MGMT 5320 - None

MGMT 5300, MGMT 5660, MGMT 5240 – None

*Motion passed, with seven of nine voting. **(closed)***

F. New Course Addition (*School of Education*)

EDUC 1301 (Introduction to the Teaching Profession)
New Course Addition, effective Fall 2018
Department: Teacher Education

Additional Information:
There is currently a 3000-level course called Foundations of Education, but the Teacher Education faculty feel that it needs to be proceeded by a 1000-level introductory course.

*Motion passed, with seven of nine voting. **(closed)***

G. Graduate Course Additions (*School of Education*)

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EDAD 5640 (Leadership for School Law and Finance)
New Course Addition, effective Fall 2018
Department: Educational Leadership

Additional Information:
The program is placing an emphasis on legal and financial framework for Texas public schools in concert with new Principal certification requirements beginning in 2020.

Motion passed, with seven of nine voting. **(closed)**

EDAD 5650 (Professional Development and Supervision)
New Course Addition, effective Fall 2018
Department: Educational Leadership

Additional Information:
The program is placing an emphasis on instructional coaching in concert with new Principal certification requirements beginning in 2019.

Motion passed, with seven of nine voting. **(closed)**

H. Program Changes (*School of Education*)

BS in Interdisciplinary Studies Grades 4-8 Mathematics and ESL
Degree Change, effective Fall 2018
Department: Teacher Education

Additional Information:
Changing degree core requirements and degree plan courses.
Old requirements: Communication core requirement- College Writing II
Language, Philosophy, Culture core requirement-LING 2050
Component Area 2 core requirement - SPAN 1010,

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New requirements:	*Teacher Education requirement- EDBE 44190*
	Communication core requirement -Any course in Foundation Area
	Language, Philosophy, Culture core requirement- Any course in Foundation
	Component Area 2 core requirement -Any course in Foundation
	Teacher Education requirement - EDBE 4480 or EDBE 4490

Old courses:	*MATH 1720 Calculus II*
	MATH 2700 or 2730 Linear Algebra or Multivariable Calculus
	MATH 3680 Applied Statistics
	Natural Science
	Natural Science (Two Life & Physical Science courses will be required as part of the Core; we would like to drop the requirement for two additional science courses.)
	SPAN 1010 Spanish
	LING 3060 Principles of Language Study
	EDSE 4060 Content Area Reading in Secondary Schools
New Courses:	*MATH 4050 Advanced Study of the Secondary Mathematics Curriculum*
	MATH 4060 Foundations of Geometry
	Elective
	Elective
	Elective
	Elective
	Elective
	Elective

This change removes eight courses and adds two courses. Six additional elective courses will be required to keep the total at 120 credit hours. The old degree plan required two electives. With the six additional electives, there will be a total of eight elective courses. Changes will improve alignment between the degree requirements and the Math 4-8 teacher-certification exam and give students more choices.

Motion passed, with seven of nine voting. **(closed)**

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Masters in Educational Leadership
Degree Requirements change, effective Fall 2019
Department: Teacher Education

Additional Information:
Changing degree requirements.
Old requirements to be deleted: EDAD 5610 Communications
EDAD 5690 School Finance
New requirements to be added: EDAD 5650 Professional Development and
Supervision
Elective
Elective

Students will be advised to take EDCI 5012, EDAD 5300, or EDCI XXXX (STEM Leadership course, in development). Changes are being requested to accommodate changed to the Texas Principal Certification exam, the State Principal Competencies, and the new TI/STEM Leadership grant.

Motion passed, with seven of nine voting. **(closed)**

Adjournment.

Respectfully submitted.

Essence Cleveland
Executive Assistant to the Provost & Executive Vice President of Academic Affairs

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