

BACHELOR OF BUSINESS ADMINISTRATION DEGREE PROGRAM OVERVIEW (120 hrs)

A. University Core Requirements (42 hours)	
1.	English Composition and Rhetoric (6 hrs): (Minimum grade of "C" required) a. ENGL 1310 College Writing I b. TECM 2700 Technical Writing (required for BS/MS Accounting majors) or ENGL 1320 College Writing II
2.	Mathematics (3 hrs): College level math course (MATH 1190* recommended pending placement)
3.	Natural Science (6 hrs): Any two natural science courses (must contain labs)
4.	Visual and Performing Arts (3 hrs): Select one course from the approved list
5.	Humanities (3 hrs): Select one course from the approved list
6.	U. S. History (6 hrs): a. HIST 2610 U.S. History to 1865 b. HIST 2620 U.S. History from 1865
7.	Political Science (6 hrs): a. PSCI 1040 Texas/U.S. Constitutions b. PSCI 1050 U.S. Government
8.	Social and Behavioral Science (3 hrs): Select one course from the approved list (ECON 1110* or ECON 1100* recommended)
9.	Discovery (3 hrs): Select one course from the approved list (BUSI 1340 recommended)
10.	Capstone: (3 hrs) BUSI 4940* recommended for all BBA programs. BUSI 4940 must be taken in graduating semester
B. Pre-Business/Lower Level Business Foundation Courses (24 hours)	
1.	Economics (6 hrs): (Minimum grade of "C" required) a. ECON 1110* Macroeconomics b. ECON 1100* Microeconomics
2.	Communications (3 hrs): COMM 1010* Introduction to Communications or TECM 2700* Technical Writing
3.	Mathematics (3 hrs): (Minimum grade of "C" required) MATH 1190* Business Calculus
4.	Introduction to Computers in Business (3 hrs): (Minimum grade of "C" required) BCIS 2610 Introduction to Computers in Business
5.	Accounting (6 hrs): (Minimum grade of "C" required) a. ACCT 2010 Principles of Accounting I (Financial Accounting). See Note 2 below b. ACCT 2020 Principles of Accounting II (Managerial Accounting). See Note 2 below
6.	Data Analysis with Spreadsheets (3 hrs): (Minimum grade of "C" required). DSCI 2710* Data Analysis with Spreadsheets
7.	Free Electives (0-12 hrs): The number of required free elective hours will vary depending on course selection and/or placement. Students must complete a minimum of 120 hours for the degree.

* Courses that will fulfill university core and pre-business requirements. Courses used to fulfill both University and College requirements will increase number of required free electives.

Note 1: Shaded courses must be completed with a grade of C or better, UNT GPA of 2.7 or higher, and a minimum of 45 semester hours must be completed before enrolling in any upper level business courses and filing for a degree plan. Upper level business courses are those that are numbered 3XXX or 4XXX and have one of the following prefixes: ACCT, BUSI, BCIS, BLAW, FINA, RMIN, MGMT, DSCI, MKTG, LGAV, LSCM, or REAL.

Note 2: All Accounting courses may only be repeated ONCE at UNT (for a total of two times)

C. BBA Upper Level Business Foundation Requirements (24 hours)

- Bachelor of Science Business Foundation requirements differ, see BS handout for specific courses
- These courses must be completed at the 3XXX-4XXX (JR/SR) level
- A minimum grade of “C” is required in all business foundation courses

1. **Business Communications** (3 hrs) : Choose one course from MGMT 3330, MKTG 3010, or BCIS 3615*

2. **Legal and Ethical Environment of Business** (3 hrs): BLAW 3430

3. **Basic Information Systems** (3 hrs): BCIS 3610

4. **Foundations of Marketing Practice** (3 hrs): MKTG 3650

5. **Business Statistics** (3 hrs): DSCI 3710

6. **Finance** (3 hrs): FINA 3770

7. **Organizational Behavior** (3 hrs): MGMT 3720

8. **Business Policy** (3 hrs): BUSI 4940*

- Must be taken graduating semester
- All upper level business foundation courses must be completed with a grade of “C” or higher prior to enrolling in BUSI 4940

D. Professional Field and Supporting Courses (30 hours)

BBA Degrees and BS Degrees (please see back page of this document)

Important Advising Information

Tiered Progression

All students admitted to the College of Business beginning FALL 2013 will be entering under the College of Business Tiered Progression Program.

This program is designed to:

- ✓ Increase awareness and understanding of the courses and the required skills of being a business major
- ✓ Encourage advancement at an acceptable pace to timely graduation
- ✓ Support each student in making informed decisions about a “best fit” major according to their skills, abilities, and goals
- ✓ Increase student satisfaction with ownership of their education

Beginning with the Fall 2013 semester, all students new to UNT’s College of Business will be placed into one of 3 tiers:

Tier One—Pre-business (PBUS); Tier Two—Business Undergraduate (BUND); Tier Three—Declared business major.

Tier One—Pre-business (PBUS) includes 1) all new freshmen; 2) all new transfer students with a transfer gpa between 2.0 and 2.69; and 3) all continuing UNT students changing their major to business with a UNT cgpa between 2.0 and 2.69. PBUS students must be advised each semester and must attend two approved university or college workshops/seminars. In order to progress and be accepted into Tier Two (BUND), students must complete

- At least 3 of the following designated (or equivalent) pre-business prerequisite courses with a grade of C or higher: a college level Math course, ACCT 2010, ACCT 2020, ECON 1100, ECON 1110, DSCI 2710.
- Must attain a 2.7 UNT cumulative gpa.

PBUS students are restricted to 1000/2000 level business courses.

Tier Two—Business Undergraduate (BUND) students include any student with a 2.7 or higher UNT cgpa (or any new transfer student with a 2.7 cumulative transfer gpa at time of transfer) who has completed at least 3 of the designated pre-business courses. In order to progress to Tier Three—Declared Business major— students must have a 2.7 UNT cgpa and have completed (with a grade of C or higher) all of the 9 pre-business prerequisite courses: ENGL 1310 and ENGL 1320, MATH 1190, BCIS 2610, ECON 1100 and 1110, ACCT 2010 and 2020, DSCI 2710 (or equivalents)

BUND students are restricted to 1000/2000 level business courses.

Tier Three—Declared Business students are students who have successfully completed all 9 pre-business prerequisites and have a 2.7 UNT cgpa, they will meet with an Academic Advisor in BLB 110 to request an official degree plan and acceptance into their choice of one of the professional field/majors offered by the College of Business. Declared Business students are permitted to enroll in 3000/4000 level business courses.


Registration Block:

- All business students are designated as **PBUS** (Pre-Business) and/or **BUND** (Business Undergraduate) majors upon enrollment at UNT.
- All PBUS and BUND majors are blocked from enrolling in jr./sr. level business courses until meeting all of the pre-business requirements (See Note 1 on opposite page) and filing for an official degree plan.
- To enroll in jr./sr, level business courses and file for an official degree plan, students must meet with their academic advisor.

College of Business GPA Requirements for Graduation:

- 2.7 UNT Cumulative (all courses at UNT)
- 2.7 in the major (professional and supporting field courses)
- 2.0 Overall (all transfer and UNT courses combined).

Prerequisites: Prerequisites are subject to change. You are responsible for meeting course prerequisites as listed in the most recently published catalog **before** enrolling in any course. If you have not met the prerequisites, you may be **dropped** from the course. Always refer to the current online catalog at www.unt.edu.


Excessive Hours Regulation and Tuition, Repeated Courses, and Limit of Drops: It is important that students monitor their progress regarding timely graduation. For the financial implications and ramifications of enrolling in courses not required for your degree, repeating and dropping courses, see <http://essc.unt.edu/registrar/index.html> 


Official Degree Plan/Audit : The official degree plan/audit is prepared in the College of Business Undergraduate Advising Office. It is the official document that lists all courses completed, courses not completed, and all other requirements for the degree sought. A BUND degree audit is not an official degree plan. Students must meet all of the pre-business requirements (See Note 1 on previous pages), meet with their advisor in order to select their Professional and Supporting Field (major) in business and file for the corresponding official degree plan/audit.

On-Line Degree Audit: Continuing students can run their on-line audit at any time from their Student Center page at my.unt.edu . While not an official document, the online audit is a useful tool for planning and registration purposes. For more information see

http://essc.unt.edu/eis/docs/degree_audit.pdf 

Transferring to UNT? For information on how your courses will transfer to UNT, please visit the Transfer Articulation website and review the

Transfer Guides by Major at <http://essc.unt.edu/registrar/articulation/index.html>.  If you are a current student, and wish to take a course at another institution, you must first receive clearance to do so from your academic advisor.

For full information on all UNT and College of Business policies and requirements see the online catalog at catalog.unt.edu 

College of Business Departments and Contact Information

Accounting <ul style="list-style-type: none">• Accounting• BS/MS Accounting (5 year program)	BLB 215	940.565.3080
Finance, Insurance, Real Estate and Law <ul style="list-style-type: none">• Business Economics• Finance• Real Estate• Real Estate with a Concentration in Residential Property Management• Risk, Insurance, and Financial Services	BLB 215	940.565.3050
Information Technology and Decision Sciences <ul style="list-style-type: none">• Decision Sciences• BS Business Computer Information Systems	BLB 215	940.565.3110
Management <ul style="list-style-type: none">• Entrepreneurship• Operations and Supply Chain Management• Organizational Behavior and Human Resource Management	BLB 215	940.565.3140
Marketing <ul style="list-style-type: none">• Marketing• BS Logistics and Supply Chain Management• BS Aviation Logistics	BLB 215	940.565.3120
Interdepartmental <ul style="list-style-type: none">• General Business		