OFFICE OF THE REGISTRAR
UNT
1155 Union Circle #311400
Denton, TX 76203-5017
940-565-2111
940-565-3878 fax

Preferred Name Change Request

The designated Preferred Name will appear on most Student Center pages except in detailed menus such as Holds and My Financial Aid. The Student's Primary (Legal) Name will remain unchanged in all other university related systems.

Student ID: _____ Date of Birth: _____

Legal Name: _____
First Middle Last

Preferred Name: _____
First Middle Last

Email Address: _____ Telephone: _____

The University recognizes that as a community, many of its members use names other than their legal names to identify themselves. Students who wish to change their legal name can obtain the needed form on the Forms page of the Registrar's web site. If you have any questions, please call 940-565-2369, email us at registrar@unt.edu, or visit the Office of the Registrar, located in the Eagle Student Services Center, room 209.

By signing below, you certify that you are the student listed above.

_____ _____
Signature Date