

RIFETA BADIC

CREATIVITY | ALTRUISM | PASSION



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EDUCATION:

Master of Science in Education Degree

May 2016

University of Wisconsin-Whitewater
Higher Education Leadership, Professional Development

Bachelor of Arts Degree

December 2014

University of Wisconsin – Whitewater
Communication with an emphasis in Public Relations
Political Science Minor

EMPLOYMENT:

Assistant Director of Activities & Organizations

Sep. 2018 – Present

University of North Texas at Dallas
Office of Student Affairs

- Planned new student welcome programs to assist first time and transfer students in the transition to attending UNT Dallas.
- Advised 5 fraternity/sorority chapters and the United Greek Council.
- Coordinated personal and professional development workshops on subjects such as officer transition, budgeting, and conflict resolution to encourage self-governance behaviors within student organizations
- Facilitated campus events, service projects, workshops, seminars, and meetings for student organizations, members of fraternities and sororities, and student leaders.
- Served on Event Safety & Operations Committee.
- Collaborated with community organizations to establish #UNTDServes service and philanthropy projects.
- Created digital and print media for multiple offices within Student Affairs including career services, counseling and wellness, student organizations, campus activities, etc.

Coordinator of Activities & Organizations

Jan. 2017 – Aug. 2018

University of North Texas at Dallas
Office of Student Affairs

- Coordinated and facilitated campus events, service projects, workshops, seminars, and meetings for student organizations, members of fraternities and sororities, and student leaders.
- Encouraged and assisted students with the development of a United Greek Council for fraternities and sororities.
- Collaborated with other departments on campus to host a student leadership retreat, risk management workshops, and personal development programming.
- Planned and coordinated the first new student welcome program specific to first year and transfer students.
- Served on the Assessment Committee for the University's Accreditation.
- Created digital and print media, promotional materials, and other graphics.

Vice President of Programming

July 2017 – Present

Gamma Alpha Omega Sorority, Inc.

- Coordinated and finalized a collaborate relationship with Big Brothers Big Sisters of America.
- Created and facilitated signature programs for collegiate and alumnae chapters.
- Supervised committee to plan national conventions.

Director of Marketing

July 2016 – Present

Gamma Alpha Omega Sorority, Inc.

- Facilitated and improved training materials for collegiate and alumnae presentations to promote brand sustainability, marketing strategies, and professional communication.
- Supervised social media accounts and managed posting on platforms such as Facebook, Twitter, Instagram, and Pinterest.
- Designed and distributed the national magazine, press releases, and memorandums to over 1000 members.
- Created digital and print media materials for social media, conventions, events, and meetings.
- Strengthened brand standards on digital and print media and monitored its use across 20 collegiate chapters.
- Collaborated with the National Executive Board and National Administration.

Academic Advisor

June 2016 – Present

Student Enrollment and Services - Academic Advising

Collin College

- Analyzed degree audits, test scores, and transfer guides to ensure students were taking appropriate classes and on the correct course to graduation or following a university's transfer guide.
- Supplied support services and resources to assist students with unsatisfactory academic performance.
- Assisted in developing and implementing new programs for academic advising.

Graduate Coordinator

Jan. 2016 – May 2016

Sophomores & Transfers Exploring Programs and Services Network

Office of Multicultural Affairs & Student Success

University of Wisconsin-Whitewater

- Facilitated the sophomore and transfer program that supported over 300 multicultural students, in collaboration with an undergraduate student and the Multicultural Affairs & Student Success Office.
- Reformed existing program to boost its sustainability and increased programming to facilitate meaningful and smooth transitions to campus.
- Aided students applying for their Associate's Degree which included reviewing their checklists, student records, and applications.
- Created an environment that facilitates student success and engagement.
- Generated promotional materials such as brochures, flyers, etc. for the program
- Supervised Undergraduate Coordinator and office staffing.

- Coordinated and developed events and programming to assist with transition.
- Initiated and maintained communication as well as increased collaboration with students, faculty, staff, students, and administration.

Graduate Assistant – Greek Community

Jan. 2015 – May 2016

Career & Leadership Development Office
University of Wisconsin-Whitewater

- Empowered over 600 students and 21 national, international, and local organizations through transformational, coaching leadership and advising.
- Consulted and advised Order of Omega Greek Honor Society and its executive board.
- Indirectly supported and supervised the Involvement Intern – Greeks ensuring a quality delivery of service to students.
- Contributed to social media postings and wrote press releases to local media.
- Generated, budgeted, and implemented events, meetings, presentations, and other programming.
- Evaluated perceptions of fraternity and sorority life on campus and identified areas of growth for future programming and research.

ACADEMIC POSITIONS:

Adjunct Faculty, Communication & Technology

Aug. 2017 – Present

School of Liberal Arts & Sciences
University of North Texas at Dallas

- COMM 3330: Creative Concepts, Fall 2017
- COMM 2410: Web Design, Spring 2018
- COMM 3330: Creative Concepts, Fall 2018

COMMUNITY OUTREACH EXPERIENCE:

Event Supervisor

April 2015 - April 2016

Make-A-Difference Day

Career & Leadership Development, UW-Whitewater

- Directed volunteers to their assigned tasks and projects.
- Supervised 50 volunteers between 3-4 project sites.
- Ensured timely and safe travel to and from project sites.

Team Captain

Sept. 2013 – Oct. 2015

Muscle Walk, Muscular Dystrophy Association

- Coordinated volunteers to raise money for and attend bi-annual walk.

Team Captain

Sept. 2013 – Oct. 2015

AIDS Walk, AIDS Resource Center of Wisconsin

- Coordinated volunteers to raise money for and attend the annual walk.

Coordinator of Mentoring Program

Sept. 2011 – Dec. 2014

Gamma J.E.W.E.L.S.

Delavan-Darien High School, Delavan, WI

- Coordinated social and academic workshops for 20 high school girls of diverse backgrounds.
- Created program plan, brochures, and presentations.

PROFESSIONAL AFFILIATIONS:

- NASPA – Student Affairs Administrators in Higher Education (2016 – 2017)
- Gamma Alpha Omega Sorority, Inc. (2011 – present)

PRESENTATIONS:

- Alcohol Awareness Seminar – Spring 2016 – Delta Chi Fraternity
- GREEK for a Cause! – Fall 2015 – Greek Leadership Conference
- Recruitment & Retention – Fall 2015 – Connection Student Council
- Graduate Student Success – Fall 2015 – Wisconsin Academic Advising Association Conference

HONORS AND AWARDS:

- Gamma Alpha Omega Sorority, Inc. Emerald Award (2015)
- Greek Hall of Fame (Spring 2014)
- Order of Omega Greek Honor Society (Spring 2012 - present)
- Golden Key Honor Society (Spring 2012 - present)

REFERENCES:

Available upon request.