

## Griffitt, Allesanda

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**From:** Cotton Shuford, Beverly  
**Sent:** Friday, December 01, 2017 10:06 AM  
**To:** UNT Budget News  
**Subject:** BUDGET NEWS First Friday Announcements Dec. 1st - Cookies & Milk 2:30-3:30 Admin 102

### BUDGET NEWS

- First Friday with the Budget Office December 1<sup>st</sup> ~~2:30PM-3:30PM~~ ~~\*\* BLB-170\*\*~~ **Email only** come by & see us – with the light agenda, changed to:
- **Budget Office Holiday Open House** – if you have questions we can help or just swing by for **cookies & milk** – Admin. #102 **-2:30-3:30 today, December 1st**

First Fridays with the Budget Office is an open forum and Q&A at which the Budget Office will present any changes, enhancements, or other items that may affect users, including annual processes such as roll-overs, budget close, and budgeting. Attendees are encouraged to bring questions. **Who should attend?** Anyone who manages/reconciles budgets. Registration not required.

### ANNOUNCEMENTS

- **Chartstring Change for Recording Gifts – Effective Immediately**
  - For those gifts not requiring a unique fund, please use 303-349000 Schol/Rest-Departmental (for scholarship gifts) or 303-300001 Dep/Rest-Dept Discretionary (for non-scholarship gifts) in lieu of Funds 830035 Unrestricted Gifts or 885000 Departmental Discretionary.
  - The office of Advancement will no longer deposit gifts to chartstrings containing Funds 830035 or 885000.
  - Chartstrings for distributions processed through Financial Reporting, that were previously deposited to Funds 830035 or 885000, will be updated to 303-349000 or 303-300001 as appropriate.
  - Balances currently in Fund 830035 are not required to be moved immediately. Where possible, please spend balances in Fund 830035 prior to spending balances in Funds 349000 or 300001.
  - Reminder: Departments must maintain donor support and reconciliations (as appropriate) for the current balances of gifts carried in Funds 349000, 300001, and 830035.
- **Status reports:**
  - FY 17 Fund Balance roll forwards – entry that adds FY17 funds to FY18 is in final scrub to remove -0-balances, will post by end of next week, on or before Dec. 8<sup>th</sup>
    - Note You may notice: FY17 entries to roll the funds from FY17 have posted (shows a zero balance for FY17 in COGNOS)
  - Electronic routing ABA – in testing, current expected go-live mid-January
  - Service Now implementation for Budget Office – in testing, go-live soon
- **Open Lab for Dec. 15<sup>th</sup> ROOM Change to Willis 136**
- **First Friday for Jan. 5<sup>th</sup> EMAIL only**

Please contact the Budget Office, [Budget.Office@unt.edu](mailto:Budget.Office@unt.edu), for additional questions or concerns.

See the [Budget Office website](#) for Announcements, Training & More!

***Happy Holidays!!!***

*Beverly Cotton Shuford, C.P.A., C.F.E.*

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