

# UNIVERSITY OF NORTH TEXAS



**Friday, December 2, 2016**

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# AGENDA

- **Prepays, A/P, and JEs, Aaron LeMay**
- **Reporting Focus Group – Report, Allen Clark**
- **General Status Updates, Brenda Cates**

# Reporting Focus Group



## General Status Updates

- All [Announcements](#) (Including Updates, Tips, and Changes) are now posted to the Budget Website.
- Eagle Express Distributions
  - Eagle Express has not posted since conversion. ETA is 1 week from when Budget Office receives data.

# Questions?



For Help With	Contact
IDTs	<ul style="list-style-type: none"> <li>Financial Reporting - x5500 - <a href="#">FinancialReporting</a></li> </ul>
Account Questions	<ul style="list-style-type: none"> <li>Financial Reporting - <a href="#">UNT FINREP</a></li> <li>My FoaPs Account Look Up - my.unt.edu&gt;Reports tab&gt;Financial Reporting section</li> </ul>
ePROs	<ul style="list-style-type: none"> <li>Procurement - x5500 - <a href="mailto:bsc@untsystem.edu">bsc@untsystem.edu</a></li> <li>* The budget office can only assist with error messages that appear next to the budget check line. All other errors must be handled by Purchasing.</li> </ul>
ePARs	<ul style="list-style-type: none"> <li>Payroll - x5500 - <a href="mailto:bsc@untsystem.edu">bsc@untsystem.edu</a></li> </ul>
ePAR Hourly Worker Requests	<ul style="list-style-type: none"> <li>Career Center - x2105</li> </ul>
ABAs	<ul style="list-style-type: none"> <li>Budget Office - x3231</li> </ul>
Budget Errors	<ul style="list-style-type: none"> <li>Budget Office - <b>EMAIL</b> <a href="mailto:Budget.Office@unt.edu">Budget.Office@unt.edu</a></li> </ul>
Chart String – General Questions	<ul style="list-style-type: none"> <li>Budget Office - x3231</li> <li>My FoaPs Department Look Up - my.unt.edu&gt;Reports tab&gt;Financial Reporting section</li> </ul>
Chart String – Request a <u>New</u> Chart String	<ul style="list-style-type: none"> <li>Budget Office - <b>EMAIL</b> <a href="mailto:Budget.Office@unt.edu">Budget.Office@unt.edu</a></li> <li>*Attach the completed <u>9.0</u> ABA form. Please do not complete the new ABA form.</li> </ul>
Chart of Account Resources	<ul style="list-style-type: none"> <li><a href="http://fit.untsystem.edu">fit.untsystem.edu</a>, Look here for <a href="#">function</a> definitions.</li> </ul>