

## Affiliation Agreement

This Affiliation Agreement, effective \_\_\_\_\_ ("Effective Date") is between the University of North Texas at Dallas ("UNTD"), a Texas institution of higher education and \_\_\_\_\_ ("Organization") a \_\_\_\_\_. UNTD and Organization shall be referred to collectively as the "parties". The parties are entering into this agreement to establish a supervised Choose an item. Experience for UNTD students to gain experiential learning at Organizations facility (ies).

### A. Responsibilities of UNTD:

1. UNTD shall have total responsibility for planning and determining the adequacy of the educational experience of the students participating in the Choose an item.as to theoretical training, basic skills, professional ethics, attitude and behavior. For each participating student, UNTD will provide Organization only those students who have satisfactorily completed the UNTD program requirements.
2. A UNTD representative will be appointed to serve as liaison for the Choose an item. and will be available for conferences and consultation as needed during the course of the Choose an ("UNTD Academic Course Professor")
3. UNTD will provide and maintain final evaluation of students' academic status and grade of record, if any.
4. UNTD will enforce any rules governing students that are mutually agreed upon.
5. UNTD may remove a student from the Choose an item.at any time, in its sole discretion, including if it determines that removal is in the best interest of the student or UNTD.

### B. Responsibilities of Participating Student(s):

1. The student is responsible for providing his/her own transportation.
2. The student will adhere to the appropriate standards of dress and behavior as required by the Organization.
3. The student is at all times responsible for his/her actions. It shall be the responsibility of each student to fulfill Organization requirements at his or her own expense. Organization may terminate a student's Choose an item. placement for failure to meet these requirements.
4. The student should immediately report any sexual harassment or violence or other situation that may impact their safety to UNTD's Assistant Director of Community Standards at (972)-338-1814.

### C. Responsibilities of the Organization

1. The Organization agrees to serve as an Choose an item. site for UNTD students.
2. The Organization shall assign a qualified individual responsible for the supervision of each student ("Organization Field Instructor"). The individual shall be available to confer with the UNTD Academic Course Professor.
3. Students participating in the Choose an item.shall perform assignments and participate in programs related to educational course objectives at the discretion of their Organization Field Instructor. However, students participating in the Choose an item.are trainees, not employees, and are not to replace Organization staff. It is understood that the Organization

and the professionals providing services on behalf of the Organization shall retain ultimate responsibility for Organization services.

4. The Organization shall not request or require a student to drive a vehicle as part of the internship experience. This includes, but is not limited to: (1) transporting people, (2) delivering materials and/or supplies, and (3) any other activities that are similar in character.
5. The Organization shall submit all ~~Choose an item.~~related paperwork and student evaluations to the UNTD Academic Course Professor upon request.
6. The Organization will notify UNTD students of any background check and liability insurance requirements, as applicable.
7. The Organization will enforce any rules governing students that are mutually agreed upon by UNTD and the Organization.
8. The Organization will take necessary measures to protect student safety (e.g., training in Organization's policy and procedures, and providing information on handling emergencies).
9. The Organization shall immediately inform UNTD's Assistant Director of Community Standards of any complaints of sexual harassment or violence reported by a student to any Organization official or volunteer by phone at (972)-338-1814.

**D. General Provisions:**

1. The parties shall mutually agree upon and arrange the course of instruction, the periods of assignment for each student and the number of students eligible to participate concurrently. The parties shall jointly agree on the specific objectives to be accomplished during the course of the ~~Choose an item.~~.
2. The parties shall arrange and provide any necessary orientation to staff and students concerning the Organization's and UNTD's policies, rules and regulations.
3. The parties are aware of and will abide by the Family Education Rights and Privacy Act (FERPA). The parties shall not disclose or redisclose personally identifiable information of any student except as allowed by FERPA and will limit the use of student information to what is reasonable and necessary for legitimate educational purposes covered by this agreement.
4. The parties shall not discriminate on any basis protected by applicable law, including age, race, religion, creed, sex, national origin, handicap or veteran's status.
5. This agreement is not intended to create, nor should it be construed to create, any relationship between the parties other than that of independent contractors contracting with each other solely for the purpose of effecting the provisions of this Agreement. Neither of the parties hereto, nor any of their respective employees, students or volunteers shall be construed to be the agent, employee or representative of the other. Any and all joint venture, joint enterprise, or partnership status is expressly denied and the parties expressly state they have not formed either expressly or impliedly a joint venture, joint enterprise or partnership.
6. This agreement shall be construed and enforced under and in accordance with the laws of the State of Texas.
7. This Agreement shall begin on the Effective Date and shall continue for a term of 1 year from such date, and thereafter will automatically renew from year to year unless sooner terminated. Either party has the right to terminate this Agreement upon thirty (30) days

written notice to the other party provided that students shall be permitted to finish their current Choose an item..

**Organization:**

**UNIVERSITY OF NORTH TEXAS AT DALLAS**

**By:**

**By:**

**Printed Name:**

**Provost**

**Date:**

**Date:**