

RISK MANAGEMENT POLICY

FOR

(Organization Name)

ALCOHOL AND DRUGS

State your organization's position on alcohol consumption in relation to events, programs, travel, etc. Keep in mind that The University of North Texas at Dallas is committed to maintaining an environment free from substance abuse by students and employees as well as complying with state and federal laws related to the unlawful possession or distribution of illicit drugs and/or alcohol. Please reference the following: [UNT System Policies](#), [UNT Dallas Alcohol and Substance Abuse Policy](#) and [Alcohol 101 Plus](#).

HAZING

State your organization's position on hazing. See the following references: Series 50101 of the [UNT System Policies](#), Chapter 8 of the [UNT Dallas Policy Manual](#) and [StopHazing.org](#).

ORGANIZATION EVENTS AND MEETINGS

Describe how you will prevent and handle the occurrence of the following possible situations at an event or meeting: offensive comments or language, bad weather, negative publicity for the organization or University, injury, loss, and other potential hazards. Include plans for how your organization will address safe food handling and disability access and accommodations.

RISK MANAGEMENT EDUCATION

Explain how your organization will educate members on your risk management policy and the University regulations expressed at Student Organization Orientation. List the topics you will discuss and method(s) you will use to educate your organization members.

SEXUAL HARASSMENT

State your organization's position on sexual harassment (please see Chapter 5 of the [UNT Dallas Policy Manual](#)). In the event that you or a member of your organization feels that they have been a victim of sexual harassment, please contact the UNT Dallas Police Department at (972) 780- 3000 and the Dean of Students, Dr. Jamaica Chapple, jamaica.chapple@untdallas.edu.

TRAVEL

List guidelines for your organization while traveling. These could include vehicle safety, first aid, weather, emergency contacts, accountability for traveling individuals, group bus vs. individual vehicles, equipment inventory, advisor attendance, and any other topic you deem necessary. Ensure that your organization complies with the [Student Travel Policy](#).

OPTIONAL SECTIONS

Some additional sections you can consider including are: Finances, Personal and Organizational Liability, and Discipline Procedures.

*Please work with your advisor when creating your organization risk management policy.