



**Certificate of Destruction** (Revised 05/2016)

OFFICE OF THE ASSOCIATE VICE PRESIDENT FOR FINANCE AND ADMINISTRATION AND CONTROLLER  
**Property Management**

DISCOVER THE POWER OF IDEAS

I, the undersigned submitter, do hereby certify that the property detailed below has been found to be:

- A hazardous item, as determined by authorized University personnel
- A hard drive which cannot be physically erased

I further certify that proper disposal procedures will be observed. The following disposal procedure has been declared and utilized:

- Disposal via local landfill
- Released to proper vendor or government authority

A. UNT Property #	B. Description	C. Model #	D. Serial #

Department Name	Custodian Account #	Form Submitted by	Date
Submitted by (signature)			Date

Verified by (Signature of Property Management Personnel)	Date
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