

## **Special Award Conditions for NOAA Marine Debris Program Cooperative Agreements and Grants**

### **Maintain Project Files**

The recipient must maintain project files for all activities taking place under this agreement. These files must contain, at a minimum, project work plans and copies of all federal and state permits/consultations associated with project implementation.

### **Adhere to All Applicable Laws**

The recipient will ensure that implementation of the project will meet all federal laws and regulations by completing any required federal consultations and obtaining all applicable permits and approvals prior to expenditure of federal funds or award match for those activities requiring permits and consultations. Verification of federal permits and environmental compliance related to the project funded under this grant must be available to the NOAA Program Officer or Technical Monitor if requested. The recipient must be cognizant of all conditions and restrictions required by their permits and consultations, and will immediately halt activities and contact their NOAA Technical Monitor if events occur that threaten to violate the conditions or restrictions required by their permits and consultations.

### **Written Safety Plan**

Safety is a critical consideration for marine debris project implementation. The recipient must have a written safety plan for management of employees, contractors, and volunteers working on the project(s) in the field as applicable. The plan should consider safety in and around project sites during and after the project, and take into account potential safety concerns with regard to the current and future use of the sites. The recipient should ensure that a safety briefing is conducted for all project participants immediately prior to their involvement in hands-on activities under this award, and require that any volunteers sign a liability release waiver. Recipients shall be responsible for exercising reasonable care and using best efforts to prevent accidents, injury or damage to all employees, contractors, persons and property, in and around a work site. All safety plans must be made available to NOAA upon request.

### **Acknowledge Contributors**

The recipient must display, where appropriate and practical, publicly visible signs indicating that the project has received funding through the NOAA Marine Debris Program. These signs should also identify other contributing partners. These contributions should also be acknowledged in all communications with the media and the public and in all outreach related to the projects.

### **Verify Receipt of Permits and Consultations**

Verification of permits and regulatory compliance related to this project must be presented to the NOAA Technical Monitor prior to project implementation. Please provide a list of federal, tribal, state, and local permits acquired for this project by email or letter to the NOAA Technical Monitor.

### **Cooperative Agreement**

NOAA Marine Debris Program participation will be crucial to ensuring the development and implementation of the most beneficial project possible. NOAA Marine Debris Program will:

- provide hands-on assistance on technical and permitting issues for the project;
- monitor the progression of the project, including one or more site visits; and
- participate in public events to highlight the marine debris activities.

### **Performance Progress Report Format**

Performance progress reports must be submitted to include the following information: grant number, recipient organization, project start and end dates, reporting period end date, and performance narrative. The narrative should include a description of approved award activities performed to achieve short and long-term goals associated with expenditures being reported on during the time period, status of activities (completed, not-completed, on-going), and an explanation of why targets may not have been met. Other attachments may be included. Interim semi-annual progress reports are due no later than 30 days after the semiannual reporting periods end. Grants Online will notify recipients of awards due dates. SF-425 Federal Financial Reports also must be submitted as a condition of this award on a semi-annual basis. A comprehensive final report covering all activities during the award period is required and must be received by the NOAA Program Officer within 90 days after the end date of this award.

### **Invasive Species Control**

Pursuant to Executive Order # 13112, recipients of NOAA funding cannot implement any actions that are likely to cause or promote the introduction or spread of invasive species, and should provide for restoration of native species and habitat conditions in ecosystems that have been invaded. NOAA recipients are expected to take positive steps to prevent the introduction of invasive species, provide for control of invasive species, and minimize the economic, ecological, and human health impacts that invasive species cause. Where possible and/or practicable, recipients should also respond rapidly to and control populations of invasive species in an environmentally sound manner, promote public education on invasive species, and conduct post-construction monitoring to ensure that impacts on native species did not occur (as applicable). NOAA can provide additional guidance on the detection, control and prevention of invasive species impacts upon request.

### **Sharing Products**

Products related to grant projects such as educational curriculum, reports, etc. will be made available for distribution to the public through the NOAA Marine Debris Program website.

### **Matching Requirement**

Since this award requires the recipient to provide a 1:1 match in project-related costs from non-federal sources, the recipient must maintain in its official accounting records an accounting of the non-federal match amount listed on the SF-424 form.

### **New Award SAC**

This award supports the work described in the recipient's proposal and revisions which are incorporated into the award by reference. Where the terms of the award and proposal differ, the terms of the award shall prevail.