

Distance Learning & Instructional Technologies Advisory Committee (DLAC) Meeting

Thursday, April 16, 2015

University of North Texas – Dallas, Dallas, Texas

Minutes

- Call to Order: DLIT Advisory Committee meeting was called to order at 10:05 a. m.
- Attendees: Glenda Balas, Arturo Cole, Katrina Cornish, Syeda Jesmin, Cynthia Johnson, Constance Lacy, Arthur Lumzy, Paula Mason, Jeffrey Manzi, Mark Stanley, Cynthia Suarez
- Absentees: Walter Borges, Jason Faulk, Pamela Harris, Alonda Joseph, Scott Lapinski, Bertha Martinez, Brenda Robertson, Nassim Sohaee, Larry Terry
- Introduction of Disability Services & Compliance Officer, Cynthia Suarez, to the university and committee.
- Previous meeting minutes read and approved.
- Agenda Discussion:
 - Disability Accommodations for Online Students – Additional effort must be put in place to show effort of compliance of accessibility in online courses. DLIT is currently transcribing all youtube videos created and updating UNT Dallas’ ADA statement in Blackboard course shells to comply with accessibility. C. Suarez reported new ADA equipment is being purchased for computer labs and additional resources for distance learning students will be researched.
 - Review of proposed online course policy guidelines was not completed. Recommendation was made to move forward with adoption of new syllabus items with those in attendance. Tasks will be emailed requesting all comments and suggestions to be returned prior to next meeting date.
 - A. Cole introduced the Excellence in Online Teaching awards for upcoming Faculty Orientation – Fall 2015. Guidelines and criteria will be discussed per Provost’s approval of event.
- Next meeting agenda
 - Review UNT Dallas campus SACS-specific distance learning policies
 - Approve and confirm new distance learning syllabi policies
 - “Excellence in Online Teaching” Awards

Meeting adjourned at 12:00 p.m. Next meeting Thursday, May 7, 2015 at 10:00 am.