



2017 Attendance & Conduct Policy

All PLP (Professional Leadership Program) participants are expected to be fully committed to the program's content, curriculum and professional development activities. PLP is a one year commitment (Fall and Spring), and your attendance and active participation is required throughout the whole year.

All the weekly meetings and the special business events (Business after Hours, CoB Gala, etc.) are mandatory. In the event of an absence from the meeting, you must contact your Student Director in advance of your absence within 24 hours by email, text, or phone. If for any reason you cannot connect with your Student Director, contact the PLP Office. Failure to contact your Student Director or the PLP office will lead to your absence being counted as unexcused absence. You are also considered absent if you are more than 20 minutes late to the Wednesday night meeting.

As a participant, you may have up to two excused absences per semester, subject to approval by your Student Director. An excused absence involves notifying your SD 24 hours in advance of your absence.

If you do not contact your Student Director prior to your absence or prior to 24 hours, your absence will be counted as unexcused. A meeting will be conducted with your Student Director and a Vice President within a week to determine your standing in the program.

Engagement in the weekly sessions is a standard for being a PLP member. You are encouraged to ask questions and meet the speakers, your peers, and other PLP guests in attendance. At all times, you are to uphold a high standard of professionalism in your communications, written or verb, and behavior at any and all PLP events. This standard of professionalism includes, keeping your cell phone off and away from your hands and eyes during the weekly presentations, participating in PLP volunteer events and activities, and always maintaining an exceptional level of respect for all peoples, opinions, and discussions. Our program is a diverse community of leaders and we expect you to be respectful towards each other and our guests at all times.

In summary, you are allowed two excused absences each semester in order to graduate from PLP. If you exceed more than two excused absences per semester, a review will be conducted by your Student Director and the PLP Leadership Team to determine your standing in the program on a case by case basis. If it is concluded that your absences were due to a lack of accountability, professionalism, or commitment to the program, it will result in your dismissal from the PLP.