

# June 2018

## Payroll Deadlines for ePAR

| Transaction Type           | Pay Period  | Final Approval Deadline | Pay Date  |
|----------------------------|-------------|-------------------------|-----------|
| Semi-Monthly Salaried      | 6/1 - 6/15  | Monday, June 4, 2018    | 6/15/2018 |
| Semi-Monthly Supplemental* | 6/1 - 6/15  | Friday, June 15, 2018   | 6/22/2018 |
| Monthly Supplemental*      | 5/1 - 5/31  | Friday, June 15, 2018   | 6/22/2018 |
| Monthly Salaried           | 6/1 - 6/30  | Friday, June 15, 2018   | 7/2/2018  |
| Task Payments              | 6/1 - 6/30  | Friday, June 15, 2018   | 7/2/2018  |
| Stipend Payments           | 6/1 - 6/30  | Friday, June 15, 2018   | 7/2/2018  |
| Semi-Monthly Salaried      | 6/16 - 6/30 | Friday, June 15, 2018   | 7/2/2018  |
| Hourly (ePAR)              | 5/16 - 5/31 | Monday, June 4, 2018    | 6/15/2018 |
| Hourly (ePAR)              | 6/1 - 6/15  | Friday, June 15, 2018   | 7/2/2018  |
| Secondary Payroll*         | 6/1 - 6/30  | Friday, June 22, 2018   | 7/2/2018  |
| Supplemental*              | 6/1 - 6/30  | Monday, July 2, 2018    | 7/10/2018 |

**NOTE: Excludes Hourly (ePAR), see Time and Labor Deadlines Below.**

## Hourly Deadlines for Time and Labor

| Payroll           | Pay Period  | Final Approval Deadline  | Pay Date  |
|-------------------|-------------|--------------------------|-----------|
| Regular Hourly    | 5/1 - 5/15  | Friday, May 18, 2018     | 6/1/2018  |
| Secondary Hourly* | 5/1 - 5/15  | Tuesday, May 22, 2018    | 6/1/2018  |
| Supplemental*     | 5/1 - 5/15  | Friday, June 1, 2018     | 6/8/2018  |
| Regular Hourly    | 5/16 - 5/31 | Tuesday, June 5, 2018    | 6/15/2018 |
| Supplemental*     | 5/16 - 5/31 | Friday, June 15, 2018    | 6/22/2018 |
| Regular Hourly    | 6/1 - 6/15  | Wednesday, June 20, 2018 | 7/2/2018  |
| Secondary Hourly* | 6/1 - 6/15  | Friday, June 22, 2018    | 7/2/2018  |
| Supplemental*     | 6/1 - 6/15  | Monday, July 2, 2018     | 7/10/2018 |

**NOTE: Supplemental payroll will be processed for late approvals. No additional hourly payrolls will be processed until the next regular payroll date.**

## Salaried Payroll Deadlines for Time and Labor

| Payroll                | Pay Period | Final Approval Deadline |
|------------------------|------------|-------------------------|
| Monthly & Semi Monthly | 6/1 - 6/30 | Thursday, July 12, 2018 |
| Monthly & Semi Monthly | 7/1 - 7/31 | Friday, August 10, 2018 |

**Deadline is for all time to be entered for salaried employees.**

*\*The Secondary and Supplemental pay dates are not mandated by the state and are subject to delay without notice due to unforeseen circumstances.*