**Professional Leadership Program Resume Statements**

To give you a Leadership Edge, the following statements have been approved by PLP staff and a Task Force of the PLP Board of Directors and are provided to give you a standardized way in your resume to position PLP to a potential employer and to represent your participation in the program. Descriptors are below with additional tips and examples following.

**Professional Leadership Program Description**

Please copy and paste one of the program description statements below that most closely matches your communication style.

**Option 1**

PLP is an applied leadership program that supplements degree competency with corporate exposures and professional development to provide students with a leadership edge in the complex world of business.

**Option 2**

PLP is an applied leadership program that provides students with a leadership edge in the complex world of business.

**Option 3**

PLP provides students with opportunities to practice real-world business leadership skills in a focused development program complete with mentoring and training sessions.

**Member Role Description**

Please copy and paste one of the statements that is most relevant to your participation in the program.

**Member**

Acquire(d) key business skills, values and servant leadership attributes through applied professional experiences, executive mentoring, presentations and community involvement events.

**Student Director Role Description**

If you currently serve or have served in a Student Director role, please copy and paste one of the statements that is most relevant to your role or you may use the General description found at the bottom of the list.

**President**

Competitively selected to lead PLP Student Directors (SD) and Members, partner with PLP Staff and engage with the College of Business Leadership to build and sustain the legacy of PLP. Sets agendas and leads meetings for, ensures ongoing communication with Student Directors and Members, serves as a peer mentor, student advocate and team leader to an assigned group of PLP students, hosts and coordinates special events and leads Member conflict resolution efforts as necessary.

**Vice President**

Competitively selected to lead PLP Members, partner with other Student Directors (SD) and PLP Staff and engage with the College of Business Leadership to build and sustain the legacy of PLP. Assists President in Member communications and conflict resolution efforts, monitors weekly presentation evaluation and attendance, serves as a peer mentor, student advocate and team leader to an assigned group of PLP students, hosts and coordinates special events.

**Secretary**

Competitively selected to lead PLP Members, partner with other Student Directors (SD) and PLP Staff and engage with the College of Business Leadership to build and sustain the legacy of PLP. Completes and maintains SD meeting notes and weekly PLP presentation executive summaries for curriculum/legacy purposes, updates PLP internal website, serves as a peer mentor, student advocate and team leader to an assigned group of PLP students, hosts and coordinates special events.

**Marketing/Communications**

Competitively selected to lead PLP Members, partner with other Student Directors (SD) and PLP Staff and engage with the College of Business Leadership to build and sustain the legacy of PLP. Leads new student Member recruitment efforts, monitors and updates social media pages and all website content, works with Board of Directors Marketing Task Force to advance PLP brand, serves as a peer mentor, student advocate and team leader to an assigned group of PLP students, hosts and coordinates special events.

**Social Coordinator**

Competitively selected to lead PLP Members, partner with other Student Directors (SD) and PLP Staff and engage with the College of Business Leadership to build and sustain the legacy of PLP. Leads PLP-sponsored networking, special event and workshop planning, communication and hosting efforts, integrates communication efforts with new, current and alumni PLP Members, serves as a peer mentor, student advocate and team leader to an assigned group of PLP students, hosts and coordinates special events.

**Facilitator Liaison**

Competitively selected to lead PLP Members, partner with other Student Directors (SD) and PLP Staff and engage with the College of Business Leadership to build and sustain the legacy of PLP. Leads planning and production logistics for weekly speaking engagements, serves as speaker liaison, serves as a peer mentor, student advocate and team leader to an assigned group of PLP students, hosts and coordinates special events.

**Outreach/Volunteer Coordinator**

Competitively selected to lead PLP Members, partner with other Student Directors (SD) and PLP Staff and engage with the College of Business Leadership to build and sustain the legacy of PLP. Leads and monitors success of PLP community involvement efforts, builds community relationships, hosts 2 – 3 Member events monthly, maintains Member volunteer hours, serves as a peer mentor, student advocate and team leader to an assigned group of PLP students, hosts and coordinates special events.

**Student Director**

Competitively selected to a leadership position to build and sustain the legacy of PLP, serve as a peer mentor, student advocate and team leader to an assigned group of PLP students, host and coordinate special events.

**Tips to show employers your drive and passion for success**

On your resume, it’s important to market the benefits of PLP on your resume, but don’t be boastful or over represent what you’ve done.

In an interview, be prepared to describe your experience and learnings from PLP, not just that you were a part of the program. If you are new to the program, explain what you are focused on learning. Be prepared to describe a business case, committee or event that you worked on, your role in it and demonstrate initiative you took to participate in a group and project that required work “after hours”. Include something about the networking or professionalism that the program offers(ed) that sets you apart from other similarly situated students.

**Resume Examples**

**Example 1**

**Professional Leadership Program, University of North Texas, Denton, TX August 2013 – current**

**Member**

PLP is an applied leadership program that supplements degree competency with corporate exposures and professional development to provide students with a leadership edge in the complex world of business. Acquired key business skills, values and servant leadership attributes through applied professional experiences, executive mentoring, presentations and community involvement events.

**Example 2**

**Professional Leadership Program, University of North Texas, Denton, TX August 2013 – current**

PLP is an applied leadership program that supplements degree competency with corporate exposures and professional development to provide students with a leadership edge in the complex world of business.

**Student Director, Marketing/Communications, August 2014 - current**

* Competitively selected to lead PLP Members, partner with other Student Directors (SD) and PLP Staff and engage with the College of Business Leadership to build and sustain the legacy of PLP.
* Leads new student Member recruitment efforts, monitors and updates social media pages and all website content, works with Board of Directors Marketing Task Force to advance PLP brand, serves as a peer mentor, student advocate and team leader to an assigned group of PLP students, hosts and coordinates special events.

**Member 2013 – 2014**

* Acquired key business skills, values and servant leadership attributes through applied professional experiences, executive mentoring, presentations and community involvement events.