

Graduate Non-Degree Seeking Application Checklist

TGS Deadlines: Fall-June 15; Spring-October 15; Summer-April 15

Admission Requirements

- ___ Must be permanent resident or U.S. citizen
- ___ GPA of 3.0 required in the undergraduate degree for admission

Application Information

- ___ Complete application online at www.applytexas.org
- ___ Pay Application Fee (non-refundable \$75)
- ___ Submit official transcripts from all schools attended to:

Toulouse Graduate School	E-mail: GradAdmission@unt.edu
1155 Union Circle #305459 (USPS)	Toll Free: 1.888.868.4723
1147 Union Circle, ESSC Room 354 (UPS/FedEx)	Phone: 940.565.2383
Denton, TX 76203	Fax: 940.565.2141

Registration Information

- ___ Students who meet the minimum GPA requirements will be notified of their acceptance by the Toulouse Graduate School.
- ___ Before registering for classes, students must schedule an appointment with a Graduate Advisor in the Graduate Programs Office by calling 940-369-8977 or e-mailing MBACoB@unt.edu.
- ___ A signed Graduate Non-Degree Seeking Program advising clearance and background course evaluation must be completed before being eligible to register for courses.
- ___ Students must be cleared to register for classes each semester by the Graduate Programs Office.

Important Information

1. Graduate Non-Degree Seeking students may only complete 12 hours of graduate level courses prior to being fully admitted to a MBA or MS program. Any graduate courses taken over 12 hours will not apply to a MBA or MS degree if accepted. This includes any graduate level background courses.
2. Acceptance into the Graduate Non-Degree Seeking Program does not guarantee acceptance into the MBA or MS program in the College of Business.
3. The Graduate Non-Degree Seeking Program is not eligible for Financial Aid or Scholarships.
4. Withdrawal and course refunds – Withdrawal from courses is at the discretion of the student. The drop deadline is listed in both the current Graduate Catalog and the semester schedule. The College of Business will not approve nor recommend course refunds beyond the 12th class day at the beginning of each long semester. This policy applies to other sections of this course taught in the second half of the term. Courses that start the second half of the semester may be dropped within the deadlines specified by the Registrar's Office. Students should then go directly to the Graduate Programs Office, BLB 201 for assistance in completing the process.