

<b>Policies of the University of North Texas System Administration</b>	<b>Chapter 02</b>
<b>02.300 Absence of the Chancellor</b>	<b>Administration</b>

**Policy Statement.** The purpose of this policy is to establish a succession plan and provide continued leadership in the absence of the Chancellor.

**Application of Policy.** Chancellor, Vice Chancellors

**Definitions.**

1. Chancellor. “Chancellor” means the chief executive officer of the System.
2. Day. “Day” means a calendar day.

**Procedures and Responsibilities.**

1. In the event the Chancellor plans to be absent for seven or more days, the Chancellor shall delegate authority or limited authority to one or more individuals to act in his absence. The Chancellor shall not delegate authority beyond that vested in the Chancellor by the Board in the Regents Rules. Delegations shall be in writing and may not be sub-delegated. Written delegations shall be filed with the Office of the Chancellor and a copy provided to the Vice Chancellor and General Counsel and Board Secretary.

Responsible Party: Chancellor

2. In the event of incapacity or an unplanned event that causes the Chancellor to be unable to fulfill his responsibilities, the powers delegated to the Chancellor by the Board in the Regents Rules shall be exercised by the Vice Chancellor for Academic Affairs and Student Success. In the event the Vice Chancellor for Academic Affairs and Student Success is absent or unavailable, the powers delegated to the Chancellor by the Board in the Regents Rules shall be exercised by the Vice Chancellor for Finance. In the event the Vice Chancellor for Finance is absent or unavailable, the powers delegated to the Chancellor by the Board in the Regents Rules shall be exercised by the Vice Chancellor for Administration. In the event the Vice Chancellor for Administration is absent or unavailable, the powers delegated to the Chancellor by the Board in the Regents Rules shall be exercised by the Vice Chancellor for Facility Planning and Construction. These powers may not be sub-delegated and will automatically expire when the Board appoints an Acting or Interim Chancellor, if necessary.

Responsible Party: Vice Chancellors, Board Chairman

3. This policy is not intended to revoke or amend any delegation by the Chancellor in place at the time of the events described in 1 or 2 above.

**References and Cross-references.** *Regents Rules 03.900, Delegation of Authority for Contracts and Agreements; 03.1000, Litigation and Settlement Authority; 04.100, Chancellor.*

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