



Dear User,

We launched the new Chart of Accounts on March 1, 2016, and have since transitioned to a phase of enhancement and refinement in which we are identifying areas where improvements will be made. One such area is in the values associated with the Function field in the Chart of Accounts. Function is currently composed of 22 separate values that represent the deliverables that institutions of higher education have to our students and the general public. Due to some initial confusion and duplication, the decision has been made to streamline these values, as indicated in the chart below.

The changes that will go into effect will eliminate four of the values and rename one more. This change will better align with the guidelines and definitions set for these categories by the National Association of College and University Business Officers (NACUBO), as well as simplify and streamline our Chart of Accounts. **This change will go live on September 1, 2017.** Work has already progressed in the purchasing, accounting, and budget teams to transition current and new activity over to new chartstrings where the Function field is affected:

UNT HYPERION USERS ONLY: If you previously had budgets on chartstrings with any of the deactivated values or entered budgets for these values in Hyperion, a systematic change will be made to transition these to new values when loaded into EIS. You do not have to do anything at this time.

If you have or intend to enter an ePro Requisition for FY18 and have previously utilized any of the deactivated values, going forward please use as follows:

410 → 400	560 → 550
420 → 400	570 → 550

Old Structure

New Structure

FUNC_LEVEL_A	FUNC_LEVEL_A_DESCR	FUNC	FUNC_DESCR
A10	Instruction	100	Instruction-General
A10	Instruction	110	Instruction-Sponsored
A10	Instruction	130	Practice Direct
A10	Instruction	132	Practice Indirect
A20	Research	200	Research-Sponsored
A20	Research	215	Research-Univ Sponsored
A20	Research	220	Research-Departmental
A30	Public Service	300	Public Service
A30	Public Service	310	Public Service-Sponsored
A40	Academic Support	400	Academic Support
A40	Academic Support	410	Libraries
A40	Academic Support	420	Departmental Administration
A50	Student Services	500	Student Services
A55	Institutional Support	550	General Administration
A55	Institutional Support	560	Sponsored Projects Admin
A55	Institutional Support	570	Development & Fundraising
A60	Operations and Maintenance	600	Operations and Maintenance
A63	Scholarships and Fellowships	630	Scholarships and Fellowships
A65	Depreciation & Amortization	650	Depreciation & Amortization
A70	Auxiliary Enterprise	700	Auxiliary Enterprise
A80	Independent Operations	800	Independent Operations
A85	Capital Projects	850	Capital Projects

*Value Inactive Effective 9/1/17

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A10	Instruction	100	Instruction-General
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A10	Instruction	130	Practice Direct
A10	Instruction	132	Practice Indirect
A20	Research	200	Research-Sponsored
A20	Research	215	Research-Univ Sponsored
A20	Research	220	Research-Departmental
A30	Public Service	300	Public Service
A30	Public Service	310	Public Service-Sponsored
A40	Academic Support	400	Academic Support
A50	Student Services	500	Student Services
A55	Institutional Support	550	Institutional Support
A60	Operations and Maintenance	600	Operations and Maintenance
A63	Scholarships and Fellowships	630	Scholarships and Fellowships
A65	Depreciation & Amortization	650	Depreciation & Amortization
A70	Auxiliary Enterprise	700	Auxiliary Enterprise
A80	Independent Operations	800	Independent Operations
A85	Capital Projects	850	Capital Projects

*Name Change Only

If you have any questions, please e-mail CoA@untsystem.edu